Ottery St Mary Town Council — MINUTES

Finance and Strategic Planning Committee — Tuesday, 25 August 2026

Published: Friday, 4 September 2026

Attendance

Present: Richard Grainger, Dean Stewart, Ben Feasey

Also present: Kerry Kennell — Town Clerk

There were no members of the public present.

Declarations of Interest

Dean Stewart: declared a personal interest in Agenda Item 8 — Consideration of Community Grant Applications and Large Grant Applications as he is a trustee of 1st Ottery St Mary Scouts.

Min. FSP/26/08 — 1. Apologies for Absence

Apologies for absence were received from Cllrs Janice Aherne and Vicky Johns (Mayor).

Min. FSP/26/08 — 2. Declarations of Interest

See above.

Min. FSP/26/08 — 3. Exclusion of Public and Press

It was **RESOLVED** that the following agenda items would be discussed in Confidential session: FSP/26/08/07 Finance Report / Budget Monitoring; FSP/26/08 Consideration of Community Grant Applications and Large Grant Applications; FSP/26/08/08.1 Consideration of retrospective Shop Front Fund applications.

Min. FSP/26/08 — 4. Public Participation

There were no members of the public present and no public participation took place.

Min. FSP/26/08 — 5. Confirmation of Committee Minutes

The minutes of the Finance and Strategic Planning Committee meeting held on 14 July 2026 were **RESOLVED** to be approved and signed by the Chair as a correct record.

Min. FSP/26/08 — 6. Strategic Alignment and Committee Progress

It was **RESOLVED** that a meeting would be arranged with the Chairs of the Committees to review progress during the first six months of the year. This will take place at 5pm on 8th September 2026.

Min. FSP/26/08 — 7. Finance Report / Budget Monitoring

Under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, it was **RESOLVED** to exclude the press and public from the Council on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The finance report and budget monitoring reports were received and reviewed. It was **NOTED** that the Clerk will confirm why nominal code 4290 (Miscellaneous Expenditure) has increased, and will check that all journals relating to nominal code 4000 (Gross Salaries) have been carried out correctly. It was **AGREED** that these reports will be presented monthly to the Finance and Strategic Planning Committee and subsequently shared at the next meeting of the Full Council.

Min. FSP/26/08 — 8. Consideration of Community Grant Applications and Large Grant Applications

Under s.1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the council resolved to exclude the press and public from the meeting since publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

A Teams meeting was held with Tipton St John Scouts regarding their grant application.

It was **RESOLVED** that £1650.00 is awarded to Tipton St John Scouts.

The Confidential Session ended.

Min. FSP/26/08 — 8.1 Consideration of retrospective Shop Front Fund applications

Under s.1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the council resolved to exclude the press and public from the meeting since publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

It was **RESOLVED** that £600.00 will be awarded to Ottery Flooring

Min. FSP/26/08 — 9. To consider and review the Council's current Community Infrastructure Levy (CIL) Receipts and consider Potential Infrastructure Projects

The Council's current Community Infrastructure Levy (CIL) receipts were reviewed. It was **RECOMMENDED** that up to £54,000 of CIL funding be used on the Wayfinding project.

Min. FSP/26/08 — 10. To receive an update regarding the Section 106 projects and to make decisions as appropriate

The Committee received an update regarding the Section 106 projects. It was **RECOMMENDED** that the Council proceed with the quote from Courtstall at a cost of £38,300 plus VAT, and instruct Sid Valley to carry out the tree works at a cost of £1,500 plus VAT. It was further **RECOMMENDED** that, in accordance with the Council's Standing
Orders, Cllr Vicky Johns (Mayor) be authorised to sign the grant funding agreement with East Devon District Council (EDDC) for the Section 106 funding towards the resurfacing of Winters Lane tennis courts, and that OSMTC agree to enter into the grant funding agreement.

Min. FSP/26/08 — 11. To receive an update from the Clerk regarding any outstanding issues and make decisions as appropriate There were none.

Min. FSP/26/08 — 12. Correspondence Received There
was none.

Min. FSP/26/08 — 13. Matters Arising

It was **AGREED** that the Committee would not meet in September.

Min. FSP/26/08 — 14. Date and Time of Next Meeting

The next meeting will be held at 5pm on Tuesday 13th October.

The meeting closed at 18:12.

Signed: ________________________________

Chair of the Finance and Strategic Planning Committee

Date: ________________________________