



Ottery St Mary Town Council — MINUTES

Community Infrastructure Committee — Monday, 17 August 2026

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Attendance

Present: Emily Peka, Nick Sneller (until 17:50), Dean Stewart, Peter Faithfull

Also present: Kerry Kennell — Town Clerk, Emma Grainger, Joe Williams

Min. CI/26/08 — 1. Apologies for Absence

Apologies for absence were received from Cllrs Sarah Martin (Chair) and Vicky Johns (Mayor). No apologies were received from Cllr Copus.

Min. CI/26/08 — 2. Declarations of Interest

No declarations of pecuniary or non-pecuniary interest were made in respect of any item on the agenda.

Min. CI/26/08 — 3. Exclusion of Public and Press

It was **RESOLVED** that, under the Public Bodies (Admission to Meetings) Act 1960 s.1(2), the public and press be excluded from the remainder of the Council's business by reason of the confidential nature of the business to be transacted, specifically agenda item CI/26/08/10 — to receive an update on the Wayfinding project from LHC and make decisions as appropriate.

Min. CI/26/08 — 4. Public Participation

There was none.

Min. CI/26/08 — 5. Confirmation of Minutes

The minutes of the meeting held on 13 July 2026 were approved as a correct record of the meeting and were signed by the Chair.

Min. CI/26/08 — 6. Strategic Alignment and Committee Progress

This agenda item will be discussed with Cllr Feasey.

Min. CI/26/08 — 7. Visit Ottery

There was no update.

Min. CI/26/08 — 8. To receive an update regarding the Transport Study next steps and make recommendations

The Committee considered the next steps arising from the Transport Study. It was **RECOMMENDED** that consideration be given to approving a payment of £10,000 for a feasibility study in respect of a pedestrian crossing in Broad Street.

Min. CI/26/08 — 9. To review available grants and progress applications if suitable for committee projects

The available grants were **NOTED**.

Min. CI/26/08 — 10. To receive an update on the Wayfinding project from LHC and make decisions as appropriate

Under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, it was **RESOLVED** that the press and public be excluded from the Council for this item, as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

It was **NOTED** that this agenda item was considered at the end of the Community Infrastructure Committee meeting, and that Cllr Feasey had left the Council prior to this item being heard.

The proposal received from LHC regarding the Wayfinding project was reviewed. It was **RECOMMENDED** to the Council that the project proceed as detailed in the proposal.

Min. CI/26/08 — 11. To consider next steps to update the Neighbourhood Plan and make recommendations as appropriate

It was **AGREED** the Clerk will check with other consultants whether they would be interested in the work.

Min. CI/26/08 — 12. To receive an update regarding Coach Friendly Town status

It was **RESOLVED** that the Clerk would chase Devon County Council (DCC) regarding coach signage.

Min. CI/26/08 — 13. To receive an update from the Emergency Plan Working Group

It was **NOTED** that Emergency Hubs had been ordered for Tipton St John and Ottery St Mary. Concern was raised regarding wildfires and the risk of fire associated with rewilding.

Min. CI/26/08 — 14. To receive an update regarding the Otter River Catchment Action (ORCA) campaign

It was **NOTED** that there was no update to report at this meeting, although the Otter River Catchment Action (ORCA) campaign does regularly post progress updates on its Facebook page.

Min. CI/26/08 — 15. To receive an update regarding the EV charges at the Station Hub

The Council received an update on the electric vehicle (EV) charging provision at the Station Hub. It was **NOTED** that usage of the existing chargers is increasing. Work is ongoing to list the chargers on Google Maps. It was **NOTED** that Sainsbury's has confirmed they have no plans to install EV chargers, and that there is no timescale from East Devon District Council (EDDC).

It was **RESOLVED** that the Clerk write to the EDDC councillors to request that they press for EV charging points to be installed in the Brook Street and Land of Canaan car parks.

It was further **NOTED** that Connected Kerb should be approached regarding potential provision, and that the Devon County Council (DCC) Neighbourhood Highways Officer should also be consulted.

Min. CI/26/08 — 16. To consider an overarching strategy for the paths within the parish

It was **NOTED** that a meeting would be arranged with Devon County Council Public Rights of Way in September.

Min. CI/26/08 — 17. To receive an update regarding Footpath 46 and other footpaths in parish

There is no update.

Min. CI/26/08 — 18. To note The Ottery Business Network meeting and make any recommendations as required

A third meeting of The Ottery Business Network is taking place at Coldharbour Farmshop in September.

Min. CI/26/08 — 19. To receive an update regarding the Ottery Gate to Plate event

There is no update.

Min. CI/26/08 — 20. Correspondence Received

There is none.

Min. CI/26/08 — 21. Matters Raised by Members Not Otherwise on the Agenda

There were none.

Min. CI/26/08 — 22. Date and Time of Next Meeting

The next meeting will be held at 5pm on 21st September 2026.

Nick Sneller left the meeting at 17:50 (pecuniary interest).

The meeting closed at 18:03.

Signed: _____

Chair of the Community Infrastructure Committee

Date: _____