

OTTERY ST MARY TOWN COUNCIL

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09 July 2026

Dear Councillors

I hereby give you notice that the **Finance & Strategic Planning Committee Meeting** of **OTTERY ST MARY TOWN COUNCIL** will be held at **17:00 on Tuesday, July 14, 2026, at Ottery St. Mary Town Council Offices, 8 Broad Street, Ottery St Mary EX11 1BZ.**

All members are hereby summoned to consider the matters detailed on the agenda below.

Yours faithfully

Kerry Kennell

Town Clerk

INFORMATION FOR MEMBERS OF THE PUBLIC/PRESS:

The law requires that public access is possible and not restricted, unless in the case of an agreed confidential session.

1. For members of the public/press that wish to speak at the meeting, under public participation, please raise your hand and wait for the Chair to prompt you.
2. For those who have no visual access to the meeting, Members will state their name before speaking and voting.
3. The order of business may be changed by a decision of the Council and by resolution without notice.

Note: Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Chair may approve an exception to this request in special circumstances

AGENDA

FSP/26/07/01 Apologies for Absence

To receive apologies for absence

FSP/26/07/02 Declarations and Disclosable Pecuniary Interests

To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

FSP/26/07/03 Admission to Meetings

In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

FSP/26/07/04 Public Participation

To allow members of the public present to submit questions/comments for consideration
Individual contributions will be limited to 3 minutes

FSP/26/07/05 Minutes

To receive the Minutes of the Finance and Strategic Planning Committee meeting of 19th May 2026 (FSP/26/05/01 - FSP/26/05/20) by the Chair as a correct record

FSP/26/07/06 Strategic Alignment and Committee Progress

FSP/26/07/07 Consideration of Community Grant Applications and Large Grant Applications

FSP/26/07/08 Consideration of request to extend application period for the Shop Front Fund

FSP/26/07/09 To receive an update regarding the Section 106 consultation and to make decisions as appropriate

FSP/26/07/10 To note advice regarding early settlement of the Public Works Loan and make recommendations as appropriate

FSP/26/07/11 To consider the Heads of Terms for the sale of the Museum to the Ottery Heritage Society and make recommendations as appropriate

FSP/26/07/12 To review Standing Orders and make recommendations as appropriate

FSP/26/07/13 To review the Statement of Internal Control and make decisions as appropriate

FSP/26/07/14 To review the Debit & Credit Card policy and make decisions as appropriate

FSP/26/07/15 To review the Earmarked Reserves policy and make decisions as appropriate

FSP/26/07/16 To review the Subsistence & Mileage policy and make decisions as appropriate

FSP/26/07/17 To receive an update from the Clerk regarding any outstanding issues and make decisions as appropriate

FSP/26/07/18 To note any specific correspondence received

FSP/26/07/19 To receive any further recommendations from Members

FSP/26/07/20 To receive Councillors questions

FSP/26/07/21 Date of the next meeting: 11th August 2026
Reports & Appendix 1