



Ottery St Mary Town Council

Minutes of the Planning Meeting held on **Monday 20 April 2026** at **6:30 pm**. The meeting was held in the **Ottery St. Mary Town Council (8 Broad Street, Ottery St. Mary, Devon, EX11 1BZ)**

Present: Ottery St Mary Town Council Admin, Cllrs Richard Grainger (Chair), Peter Faithfull, Janice Aherne and Sarah Martin

Minute Taker: Jane Bushby - Ottery St Mary Town Council Admin

P/26/04/01 APOLOGIES FOR ABSENCE

To receive apologies for absence

Apologies received from Cllrs Copus, Peka and Johns

P/26/04/02 DECLARATIONS AND DISCLOSABLE PECUNIARY INTERESTS

To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

Cllr Richard Grainger	No interest declared
Cllr Janice Aherne	No interest declared
Cllr Peter Faithfull	No interest declared
Cllr Sarah Martin	No interest declared

P/26/04/03 ADMISSION TO MEETINGS

In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

There were none

Chair's initials _____

P/26/04/04 REPORTS, CORRESPONDENCE AND ITEMS REFERRED TO THE COMMITTEE

- 1) TREE PRESERVATION ORDER (NO. 25/0055/TPO) - Land abutting Strawberry Lane, Strawberry Lane, Ottery St Mary. Noted by the Committee
- 2) Delegated Authority Decision – Cllrs Grainger (Chair), Copus (Vice Chair) and Johns (Mayor) gave delegated authority to submit the following comments;
25/1930/FUL and 25/191/LBC Halls Farm, EX11 1SS

The amended plans do not address the objections previously raised, and therefore we remain unable to support the application.

The property is a Grade II* listed building, and as such it is afforded a high level of statutory protection. This protection extends not only to the building itself but also to its setting and associated grounds, which contribute significantly to its historic and architectural significance.

The proposed amendments fail to demonstrate that sufficient regard has been given to the impact of the development on the character, appearance and setting of the Grade II* listed property. As such, the concerns previously raised remain valid and unresolved.

P/26/04/05 MINUTES

To receive the Minutes of the Meeting of the Town Council of 30th March 2026 and to approve the signing of the Minutes by the Chair as a correct record

The Minutes were signed as a correct record of the Planning Meeting 30th March 2026.

P/26/04/06 PLANNING DECISIONS RECEIVED

26/0186/FUL	2 The Orchard, Tipton St John, Sidmouth EX10 0AZ	Approval with conditions
25/2100/FUL	Yonder Street, Hall Yonder Street, Ottery St Mary EX11 1HH	Approval with conditions
26/0220/CPL	Oak View, East Hill, Ottery St Mary, EX11 1QH	CPL approve
26/0220/CPL	St Marys Church Paternoster Row Ottery St Mary, EX11 1DR	TPO not required
26/0255/FUL	1 Meadow Close Ottery St Mary Devon EX11 1EW	Approved
26/0072/LBC	Knightstone Manor, Knightstone, Ottery St Mary, EX11 1PP	Approval with conditions
26/0396/TCA	The Vicars House, The College, Ottery St Mary, EX11 1DQ	TPO not required
26/0672/DOC	46 Raleigh Road Ottery St Mary EX11 1TG	Discharge of Condition Approved

P/26/04/07 PUBLIC PARTICIPATION

To assist with the smooth running of the meeting, the Chair will allow members of the public present to submit questions/comments relating to items on the agenda for consideration prior to the application being heard. Individual contributions will be limited to 3 minutes.

Chair's initials _____

Where there is a group of objectors or supporters for an application, a spokesperson should be appointed to speak on behalf of the group. The Chair will invite the member of public to speak, after the application has been introduced.

There were none.

P/26/04/08 TO CONSIDER AND DETERMINE OBSERVATIONS ON THE FOLLOWING PLANNING APPLICATIONS:

Reference	Applicant	Details
1) 26/0649/TRE	Seeley	T1, Sycamore, multi-stemmed : Reduce canopy height by 2m, maximum diameter of cut (MDC) 50mm; crown lift to 5m above ground level, MDC 75mm; remove two smallest stems to ground level; reduce western spread by up to 2m, MDC 50mm 26 Salston Manor, OSM, EX11 1LD
<p>Town Council comment; The Town Council support this application.</p>		
2) 26/0607/TCA	Mr Richard Lethbridge	T1, Cherry : removal down to ground level due to large shallow roots; close to wall and lawn Grandissons Court, The College, Ottery St Mary, EX11 1DQ
<p>Town Council comment; The Town Council do not support this application as insufficient justification has been made to fell the tree.</p>		
3) 26/0518/LBC	Mr & Mrs Fletcher	Proposed alterations and improvements to include the reconfiguration and refitting of existing bathrooms, the removal of the modern ground floor lobby and WC (to the north of the existing kitchen) to reinstate the historic room proportions, the replacement of a modern window on the west elevation, the replacement of two timber doors in the pantry, and the removal and replacement of the render on the north elevation of the north range Knightstone Manor, Knightstone, Ottery st Mary, EX11 1PP
<p>The order of applications was changed, with application 26/0518/LBC discussed last Town Council comment; The Town Council support the application subject to the recommendation of the Conservation Officer and the contents Historic England report.</p>		
4) 26/0666/FUL	Mr Marc Astley	Proposed first floor extension above the existing garage

Chair's initials _____

			9 Washbrook View, Ottery st Mary, EX11 1EP
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Town Council comment;

The Town Council support this application

P/26/04/09 TO RECEIVE COUNCILLORS' QUESTIONS RELATING TO PLANNING MATTERS

THERE WERE NONE.

P/26/04/10 DATE OF THE NEXT MEETING: TBC

Meeting concluded at 6.56 pm

Date:	Signature:
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Chair's initials _____

Chair's initials _____