

**OTTERY ST MARY TOWN COUNCIL**

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17 April 2026

Dear Councillors

I hereby give you notice that the **Operations Committee [In-person]** of **OTTERY ST MARY TOWN COUNCIL** will be held at **17:00 on Thursday, April 23, 2026, at Ottery St. Mary Town Council Offices, 8 Broad Street, Ottery St Mary EX11 1BZ.**

All members are hereby summoned to consider the matters detailed on the agenda below.

Yours faithfully

*Kerry Kennell*

Town Clerk

**INFORMATION FOR MEMBERS OF THE PUBLIC/PRESS:**

The law requires that public access is possible and not restricted, unless in the case of an agreed confidential session.

1. For members of the public/press that wish to speak at the meeting, under public participation, please raise your hand and wait for the Chair to prompt you.
2. For those who have no visual access to the meeting, Members will state their name before speaking and voting.
3. The order of business may be changed by a decision of the Council and by resolution without notice.

Note: Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Chair may approve an exception to this request in special circumstances

## AGENDA

### **O/26/04/01 Apologies for Absence**

To receive apologies for absence

### **O/26/04/02 Declarations and Disclosable Pecuniary Interests**

To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

### **O/26/04/03 Admission to Meetings**

In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

### **O/26/04/04 Public Participation**

To allow members of the public present to submit questions/comments for consideration  
Individual contributions will be limited to 3 minutes

### **O/26/04/05 Minutes**

To receive the Minutes of the Operations Committee Meeting of 26th March 2026 (*minute refs O26/03/01 - O26/03/20*) and to approve the signing of the Minutes by the Chair as a correct record

### **O/26/04/06 Strategic Alignment and Committee Progress**

### **O/26/04/07 Station Hub**

**O/26/04/07.1 To receive an update regarding the outdoor project and to note timescales**  
[Quotation](#)

**O/26/04/07.2 To receive an update from SPACE and to make decisions as appropriate**

**O/26/04/08 Council Offices - to receive an update and to make decisions (if appropriate)**

**O/26/04/09 Skatepark - to receive an update and to make decisions (if appropriate)**

**O/26/04/10 Library**

**O/26/04/10.1 To consider report regarding the trees and make recommendations as appropriate**

**O/26/04/11 Museum - to receive an update and to make decisions (if appropriate)**

**O/26/04/12 To receive an update regarding the PlayZone for Strawberry Lane and to make decisions (if appropriate)**

**O/26/04/13 Allotments - to receive an update and to make decisions (if appropriate)**

**O/26/04/14 Other Property Matters - to consider any other matters raised by the Clerk**

**O/26/04/15 To note any specific correspondence received**

**O/26/04/16 To receive any further recommendations from Members**

**O/26/04/17 To receive Councillors questions**

**O/26/04/18 Date of the next meeting: 28th May 2026 at 5pm**  
Reports & Appendix 1