

**OTTERY ST MARY TOWN COUNCIL**

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08 April 2026

Dear Councillors

I hereby give you notice that the **Finance & Strategic Planning Committee [In-person]** of **OTTERY ST MARY TOWN COUNCIL** will be held at **17:00** on **Tuesday, April 14, 2026**, at **Ottery St. Mary Town Council**.

All members are hereby summoned to consider the matters detailed on the agenda below.

Yours faithfully

*Kerry Kennell*

Town Clerk

**INFORMATION FOR MEMBERS OF THE PUBLIC/PRESS:**

The law requires that public access is possible and not restricted, unless in the case of an agreed confidential session.

1. For members of the public/press that wish to speak at the meeting, under public participation, please raise your hand and wait for the Chair to prompt you.
2. For those who have no visual access to the meeting, Members will state their name before speaking and voting.
3. The order of business may be changed by a decision of the Council and by resolution without notice.

Note: Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Chair may approve an exception to this request in special circumstances

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## AGENDA

### **FSP/26/03/01 Apologies for Absence**

To receive apologies for absence

### **FSP/26/03/02 Declarations and Disclosable Pecuniary Interests**

To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

### **FSP/26/03/03 Admission to Meetings**

In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

### **FSP/26/03/04 Public Participation**

To allow members of the public present to submit questions/comments for consideration  
Individual contributions will be limited to 3 minutes

### **FSP/26/03/05 Minutes**

To receive the Minutes of the Finance and Strategic Planning Committee meeting of 10th March 2026 (FSP/26/03/01 - FSP/26/03/13) by the Chair as a correct record

### **FSP/26/03/06 Consideration of Community Grant Applications and correspondence relating to grant applications**

### **FSP/26/03/07 Consideration of Shop Front Fund Applications**

### **FSP/26/03/08 To receive an update regarding the Section 106 consultation and to make decisions as appropriate**

### **FSP/26/03/09 To receive an update from the Clerk regarding any outstanding issues and make decisions as appropriate**

### **FSP/26/03/10 To note any specific correspondence received**

### **FSP/26/03/11 To review the Quarter 4 Financial reports**

### **FSP/26/03/12 To note the outstanding balance of the Public Works Loan**

### **FSP/26/03/13 Strategic Alignment and Committee Progress**

### **FSP/26/03/14 To receive any further recommendations from Members**

### **FSP/26/03/15 To receive Councillors questions**

### **FSP/26/03/16 Date of the next meeting: 19th May 2026**

Reports & Appendix 1



## Ottery St Mary Town Council

Minutes of the ORDINARY MEETING OF Finance & Strategic Planning Committee [In-person] held on **Tuesday 10 March 2026** at **17:00**. The meeting was held in the **Ottery St. Mary Town Council Offices, 8 Broad Street, Ottery St Mary EX11 1BZ**

Present: Cllrs Ben Feasey, Dean Stewart (Chair), Janice Aherne, Vicky Johns (Mayor) and Emily Peka  
In Attendance: Kerry Kennell, Town Clerk  
Minute Taker: Kerry Kennell, Town Clerk

### **FSP/26/03/01 APOLOGIES FOR ABSENCE**

To receive apologies for absence

Apologies were noted from Cllr Grainger.

### **FSP/26/03/02 DECLARATIONS AND DISCLOSABLE PECUNIARY INTERESTS**

To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

Cllr Johns	No interests declared.
Cllr Feasey	No interests declared.
Cllr Aherne	No interests declared.
Cllr Peka	No interests declared.
Cllr Stewart	No interests declared.

### **FSP/26/03/03 ADMISSION TO MEETINGS**

In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

There were none.

### **FSP/26/03/04 PUBLIC PARTICIPATION**

To allow members of the public present to submit questions/comments for consideration  
Individual contributions will be limited to 3 minutes

There were none.

### **FSP/26/03/05 MINUTES**

Chair's initials \_\_\_\_\_

To receive the Minutes of the Finance and Strategic Planning Committee meeting of 20th January 2026 (FSP/26/02/01 - FSP/26/02/13) by the Chair as a correct record

The minutes of 10<sup>th</sup> February 2026 were approved and signed by the Chair as a correct record of the meeting.

**FSP/26/03/06 CONSIDERATION OF COMMUNITY GRANT APPLICATIONS AND CORRESPONDENCE RELATING TO GRANT APPLICATIONS**

A thank you letter was noted from Operation Rudolph 2025 for their community grant.

**FSP/26/03/07 TO RECEIVE AN UPDATE REGARDING THE SECTION 106 CONSULTATION**  
<https://otterystmarysection106survey.commonplace.is/>

It was noted that the consultation ends at 5pm on 27<sup>th</sup> March 2026. To date 242 responses have been received. All parishioners are encouraged to submit their views on the proposed projects.

**FSP/26/03/08 TO RECEIVE AN UPDATE FROM THE CLERK REGARDING ANY OUTSTANDING ISSUES AND MAKE DECISIONS AS APPROPRIATE**

The results received to date from the Annual Partner Impact Questions were reviewed. The full results will be reviewed at the April meeting. There was a discussion regarding the draft expression of interest for the Town of Culture. There was a lengthy discussion regarding the best way to integrate the Strategy Document into the day to day decision making of the Council. It was AGREED that this will be discussed at the Operations Meeting. It was AGREED that a review of the strategic document should be included on the Full Council meeting agenda.

**FSP/26/03/09 TO NOTE ANY SPECIFIC CORRESPONDENCE RECEIVED**

There were none.

**FSP/26/03/10 TO RECEIVE ANY FURTHER RECOMMENDATIONS FROM MEMBERS**

There were none.

**FSP/26/03/11 TO RECEIVE COUNCILLORS QUESTIONS**

Meeting ended 18.18.

**FSP/26/03/13 DATE OF THE NEXT MEETING: 14TH APRIL 2026**

Reports & Appendix 1

Meeting concluded at 18:18

Chair's initials \_\_\_\_\_