

OTTERY ST MARY TOWN COUNCIL

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11 March 2026

Dear Councillors

I hereby give you notice that the **Community Infrastructure Committee [In-person]** of **OTTERY ST MARY TOWN COUNCIL** will be held at **17:00 on Monday, March 16, 2026**, at **Ottery St. Mary Town Council Offices, 8 Broad Street, Ottery St Mary EX11 1BZ.**

All members are hereby summoned to consider the matters detailed on the agenda below.

Yours faithfully

Kerry Kennell

Town Clerk

INFORMATION FOR MEMBERS OF THE PUBLIC/PRESS:

The law requires that public access is possible and not restricted, unless in the case of an agreed confidential session.

1. For members of the public/press that wish to speak at the meeting, under public participation, please raise your hand and wait for the Chair to prompt you.
2. For those who have no visual access to the meeting, Members will state their name before speaking and voting.
3. The order of business may be changed by a decision of the Council and by resolution without notice.

Note: Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Chair may approve an exception to this request in special circumstances

AGENDA

C/26/03/01 Apologies for Absence

To receive apologies for absence

C/26/03/02 Declarations and Disclosable Pecuniary Interests

To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

C/26/03/03 Admission to Meetings

In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

C/26/03/04 Public Participation

To allow members of the public present to submit questions/comments for consideration
Individual contributions will be limited to 3 minutes

C/26/03/05 Minutes

To receive the Minutes of the Meeting of the Community Infrastructure Committee of 16th February 2026 (*minute refs CI/26/02/01 - CI/26/02/21*) and to approve the signing of the Minutes by the Chair as a correct record

C/26/03/06 Visit Ottery

- A. To receive an update regarding the Visit Ottery website
- B. To receive an update regarding the Visit Ottery guide
- C. To consider any other issues in relation to the Visit Ottery project

C/26/03/07 To receive an update regarding the Transport Study next steps and make recommendations for the next steps

C/26/03/08 To review available grants and progress applications if suitable for committee projects

C/26/03/09 To receive an update on the Wayfinding project from LHC

C/26/03/10 To decide next steps regarding the shopping habits survey

C/26/03/11 To consider next steps to update the Neighbourhood Plan and make recommendations (as appropriate)

C/26/03/12 To consider the possibility of a setting up a community/pop-up shop in town and make recommendations (as appropriate)

C/26/03/13 To consider information regarding In Post and their locker proposal at the Station Hub and make recommendations (as appropriate)

- C/26/03/14** To receive an update regarding Coach Friendly Town status
- C/26/03/15** To receive an update from the Emergency Plan Working Group
- C/26/03/16** To receive an update regarding the Otter River Catchment Action (ORCA) campaign
- C/26/03/17** To receive an update regarding the EV chargers at the Station Hub
- C/26/03/18** To consider a draft overarching strategy for the paths on both sides of the river between Ottery and Tipton and make recommendations (as appropriate)
- C/26/03/19** To receive an update regarding Footpath 46
- C/26/03/20** To note any specific correspondence received
- C/26/03/21** To receive any further recommendations from Members
- C/26/03/22** To receive Councillors questions
- C/26/03/23** Date of the next meeting: 20th April 2026
Reports & Appendix 1