

OTTERY ST MARY TOWN COUNCIL

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04 February 2026

Dear Councillors

I hereby give you notice that the **Finance & Strategic Planning Committee [In-person]** of **OTTERY ST MARY TOWN COUNCIL** will be held at **17:00** on **Tuesday, February 10, 2026**, at **Ottery St. Mary Town Council Offices, 8 Broad Street, Ottery St Mary EX11 1BZ**

All members are hereby summoned to consider the matters detailed on the agenda below.

Yours faithfully

Kerry Kennell

Town Clerk

INFORMATION FOR MEMBERS OF THE PUBLIC/PRESS:

The law requires that public access is possible and not restricted, unless in the case of an agreed confidential session.

1. For members of the public/press that wish to speak at the meeting, under public participation, please raise your hand and wait for the Chair to prompt you.
2. For those who have no visual access to the meeting, Members will state their name before speaking and voting.
3. The order of business may be changed by a decision of the Council and by resolution without notice.

Note: Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Chair may approve an exception to this request in special circumstances

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AGENDA

FSP/26/02/01 Apologies for Absence

To receive apologies for absence

FSP/26/02/02 Declarations and Disclosable Pecuniary Interests

To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

FSP/26/02/03 Admission to Meetings

In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

FSP/26/02/04 Public Participation

To allow members of the public present to submit questions/comments for consideration
Individual contributions will be limited to 3 minutes

FSP/26/02/05 Minutes

To receive the Minutes of the Finance and Strategic Planning Committee meeting of 20th January 2026 (FSP/26/01/01 - FSP/26/01/13) by the Chair as a correct record

FSP/26/02/06 Consideration of Community Grant Applications and correspondence relating to grant applications

FSP/26/02/07 To approve the Strategy and Budget Summary document for publication to the parish

FSP/26/02/08 To receive an update regarding the Section 106 consultation

FSP/26/02/09 To receive an update from the Clerk regarding any outstanding issues and make decisions as appropriate

FSP/26/02/10 To note any specific correspondence received

FSP/26/02/11 To receive any further recommendations from Members

FSP/26/02/12 To receive Councillors questions

FSP/26/02/13 Date of the next meeting: 10th March 2026

Reports & Appendix 1



Ottery St Mary Town Council

Minutes of the ORDINARY MEETING OF Finance & Strategic Planning Committee held on **Tuesday 20 January 2026 at 17:00**. The meeting was held in the **Ottery St. Mary Town Council Offices, 8 Broad Street, Ottery St Mary EX11 1BZ**

Present: Cllrs Dean Stewart (Chair), Janice Aherne, Richard Grainger and Vicky Johns (Mayor)

In Attendance: Kerry Kennell, Town Clerk

Minute Taker: Kerry Kennell, Town Clerk

FSP/26/01/01 APOLOGIES FOR ABSENCE

To receive apologies for absence

Apologies were noted Cllr Feasey and Cllr Peka.

FSP/26/01/02 DECLARATIONS AND DISCLOSABLE PECUNIARY INTERESTS

To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

Cllr Stewart	No interests were declared.
Cllr Grainger	No interests were declared.
Cllr Aherne	No interests were declared.
Cllr Johns	No interests were declared.

FSP/26/01/03 ADMISSION TO MEETINGS

In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

It was **RESOLVED** that Agenda item FSP/26/01/06 - Consideration of Community Grant Applications would be discussed in Confidential Session as they include information relating to the organisation finances.

FSP/26/01/04 PUBLIC PARTICIPATION

To allow members of the public present to submit questions/comments for consideration
Individual contributions will be limited to 3 minutes

There was none.

FSP/26/01/05 MINUTES

Chair's initials _____

To receive the Minutes of the Finance and Strategic Planning Committee meeting of 9th December 2025 (FSP/25/12/01 - FSP/25/12/14) by the Chair as a correct record

The minutes of 9th December 2025 were approved and signed by the Chair as a correct record of the meeting.

FSP/26/01/06 CONSIDERATION OF COMMUNITY GRANT APPLICATIONS

Grant applications received from Ottery St Mary Bowling Club, Hospiscare and any further applications received

Under s.1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the council resolved to exclude the press and public from the meeting since publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

It was **RECOMMENDED** that £2,000 is awarded to Hospiscare.

It was **RECOMMENDED** that £2,000 is awarded to the Ottery St Mary Bowling Club.

It was **AGREED** the Clerk will provide information on the grants paid during the financial year 2025/26 at the next meeting.

FSP/26/01/07 TO CONSIDER THE NEXT STEPS REGARDING THE COUNCIL'S APPROVED STRATEGY DOCUMENTS AND MAKE DECISIONS AS APPROPRIATE

<https://www.gov.uk/government/publications/uk-town-of-culture-2028-expression-of-interest/uk-town-of-culture-2028-expression-of-interest-guidance-for-bidders#ministerial-foreword>

it was **AGREED** that a document should be produced to summarise the strategy documents and explain the increase in precept for 2027/28. This should be shared via the Ottery Gazette, website and Facebook.

It was **RECOMMENDED** that the final draft of the summary document is approved by the Finance Committee.

It was **RECOMMENDED** the Council apply for a Town of Culture. The deadline to express an interest is 31 March 2026.

FSP/26/01/08 TO RECEIVE AN UPDATE REGARDING THE SECTION 106 CONSULTATION

The Clerk is attending a meeting with EDDC tomorrow and the consultation should be launched shortly.

FSP/26/01/09 TO RECEIVE AN UPDATE FROM THE CLERK REGARDING ANY OUTSTANDING ISSUES AND MAKE DECISIONS AS APPROPRIATE

The Clerk confirmed that the Council has been awarded funding of £5,000 to increase CCTV in the town from the OPCC. The Clerk is seeking quotations for this work.

FSP/26/01/10 TO NOTE ANY SPECIFIC CORRESPONDENCE RECEIVED

Chair's initials _____

There was none.

FSP/26/01/11 TO RECEIVE ANY FURTHER RECOMMENDATIONS FROM MEMBERS

There were none.

FSP/26/01/12 TO RECEIVE COUNCILLORS QUESTIONS

There were none.

FSP/26/01/13 DATE OF THE NEXT MEETING: 10TH FEBRUARY 2026

Reports & Appendix 1

Meeting concluded at 18:30

Draft

Chair's initials _____

Draft

Chair's initials _____