

OTTERY ST MARY TOWN COUNCIL

Council Offices, The Old Convent, 8 Broad Street,
Ottery St Mary. Devon EX11 1BZ

Tel: 01404 812252

E-mail: admin@otterystmary-tc.gov.uk

Web Site: www.otterystmary-tc.gov.uk



04 December 2025

Dear Councillors

I hereby give you notice that the **Finance & Strategic Planning Committee [In-person]** of **OTTERY ST MARY TOWN COUNCIL** will be held at **17:00 on Tuesday, December 9, 2025, at Ottery St. Mary Town Council Offices, 8 Broad Street, Ottery St Mary EX11 1BZ**

All members are hereby summoned to consider the matters detailed on the agenda below.

Yours faithfully

Kerry Kennell

Town Clerk

INFORMATION FOR MEMBERS OF THE PUBLIC/PRESS:

The law requires that public access is possible and not restricted, unless in the case of an agreed confidential session.

1. For members of the public/press that wish to speak at the meeting, under public participation, please raise your hand and wait for the Chair to prompt you.
2. For those who have no visual access to the meeting, Members will state their name before speaking and voting.
3. The order of business may be changed by a decision of the Council and by resolution without notice.

Note: Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Chair may approve an exception to this request in special circumstances

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AGENDA

FSP/25/12/01 Apologies for Absence

To receive apologies for absence

FSP/25/12/02 Declarations and Disclosable Pecuniary Interests

To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

FSP/25/12/03 Admission to Meetings

In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

FSP/25/12/04 Public Participation

To allow members of the public present to submit questions/comments for consideration
Individual contributions will be limited to 3 minutes

FSP/25/12/05 Minutes

To receive the Minutes of the Finance and Strategic Planning Committee meeting of 11th November 2025 (FSP/25/11/01 - FSP/25/11/17) by the Chair as a correct record

FSP/25/12/06 Consideration of Community Grant Applications

Grant applications received from Project Food, Ottery St Mary Bowling Club, Hospiscare and any further applications received

FSP/25/12/07 To receive an update regarding work on the Strategy Document including a youth strategy and to make decisions as appropriate

FSP/25/12/08 To consider budget for 2026/27 and make recommendations as appropriate

FSP/25/12/09 To receive an update regarding S106 monies and make decisions as appropriate

FSP/25/12/10 To receive an update from the Clerk regarding any outstanding issues and make decisions as appropriate

FSP/25/12/11 To note any specific correspondence received

FSP/25/12/12 To receive any further recommendations from Members

FSP/25/12/13 To receive Councillors questions

FSP/25/12/14 Date of the next meeting: 13th January 2026

Reports & Appendix 1



Ottery St Mary Town Council

Minutes of the ORDINARY MEETING OF Finance & Strategic Planning Committee [In-person] held on **Tuesday 11 November 2025** at **17:00**. The meeting was held in the **Ottery St. Mary Town Council Offices, 8 Broad Street, Ottery St Mary EX11 1BZ**

Present: Cllrs Ben Feasey, Dean Stewart (Chair) and Janice Aherne
In Attendance: EDDC Cllr Peter Faithfull (also Town Councillor but not a member of this committee) and Kerry Kennell, Town Clerk
Minute Taker: Kerry Kennell, Town Clerk

FSP/25/11/01 APOLOGIES FOR ABSENCE

To receive apologies for absence

Apologies were noted from the Mayor and Cllr Grainger.

FSP/25/11/02 DECLARATIONS AND DISCLOSABLE PECUNIARY INTERESTS

To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

Cllr Stewart	No interests declared.
Cllr Feasey	No interests declared.
Cllr Aherne	No interest declared.

FSP/25/11/03 ADMISSION TO MEETINGS

In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

There were none.

FSP/25/11/04 PUBLIC PARTICIPATION

To allow members of the public present to submit questions/comments for consideration
Individual contributions will be limited to 3 minutes

There were none.

FSP/25/11/05 MINUTES

To receive the Minutes of the Finance and Strategic Planning Committee meeting of 13th October 2025 (FSP/25/10/01 - FSP/25/10/17) by the Chair as a correct record

Chair's initials _____

The minutes of 13th October 2025 were signed by the Chair as a correct record of the meeting.

FSP/25/11/06 CONSIDERATION OF COMMUNITY GRANT APPLICATIONS

Grant applications received from Project Food and any further applications received

There were none. It was AGREED that a Teams meeting will be arranged with Project Food on 27th November at 4.30pm to discuss their grant application.

FSP/25/11/07 TO RECEIVE AN UPDATE REGARDING WORK ON THE STRATEGY DOCUMENT AND TO MAKE DECISIONS AS APPROPRIATE

The updated Strategy Document was reviewed.

It was **RECOMMENDED** that the draft document is presented to Full Council at the December meeting.

FSP/25/11/08 TO ENSURE THAT THE COUNCIL HAS A YOUTH STRATEGY AND MAKE DECISIONS AS APPROPRIATE

It was noted that this is included in the Strategy Document.

FSP/25/11/09 TO CONSIDER BUDGET FOR 2026/27 AND MAKE RECOMMENDATIONS AS APPROPRIATE

It was AGREED that the budget should include a sinking fund for EV chargers and the Playzone surface.

DCK Accounting Solutions Ltd are visiting on 17th November for budget setting discussions.

There is concern regarding the impact of Local Government Reorganisation on the budget as there are lots of unknowns.

FSP/25/11/10 TO CONSIDER THE IMPACT OF LOCAL GOVERNMENT REORGANISATION AND POTENTIAL CHANGES TO THE COUNCIL'S RESPONSIBILITIES

There was a lengthy discussion regarding Local Government Reorganisation. The Committee were concerned about the lack of information being shared with the public, and that EDDC and DCC have yet to vote on the proposals being submitted despite the deadline for submission to the Government being 28th November.

FSP/25/11/11 TO RECEIVE AN UPDATE REGARDING S106 MONIES AND MAKE DECISIONS AS APPROPRIATE

The Clerk will create a Commonplace consultation. Clarification will be sought from OSMFC to check they are still wishing to go ahead with the projects put forward due to a change of Chair.

FSP/25/11/12 TO RECOMMEND THAT CLLR JANICE AHERNE BECOMES AN ADDITIONAL SIGNATORY FOR THE COUNCIL ACCOUNTS

It was **RECOMMENDED** that Cllr Aherne becomes an additional signatory.

FSP/25/11/13 TO RECEIVE AN UPDATE FROM THE CLERK REGARDING ANY OUTSTANDING ISSUES AND MAKE DECISIONS AS APPROPRIATE

Chair's initials _____

There were none.

FSP/25/11/14 TO NOTE ANY SPECIFIC CORRESPONDENCE RECEIVED

There was none.

FSP/25/11/15 TO RECEIVE ANY FURTHER RECOMMENDATIONS FROM MEMBERS

There were none.

FSP/25/11/16 TO RECEIVE COUNCILLORS QUESTIONS

There were none.

FSP/25/11/17 DATE OF THE NEXT MEETING: 9TH DECEMBER 2025

Reports & Appendix 1

Meeting concluded at 18:30

Chair's initials _____

Draft

Chair's initials _____