

## OTTERY ST MARY TOWN COUNCIL

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08 October 2025

Dear Councillors

I hereby give you notice that the **Finance & Strategic Management Committee [In-person]** of **OTTERY ST MARY TOWN COUNCIL** will be held at **17:00** on **Monday, October 13, 2025**, at **Ottery St. Mary Town Council, 8 Broad Street, Ottery St Mary EX11 1BZ**.

All members are hereby summoned to consider the matters detailed on the agenda below.

Yours faithfully

*Kerry Kennell*

Town Clerk

### INFORMATION FOR MEMBERS OF THE PUBLIC/PRESS:

The law requires that public access is possible and not restricted, unless in the case of an agreed confidential session.

1. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Monday, October 13, 2025**. This will be read out under public participation for members to consider.
2. For members of the public/press that wish to speak at the meeting, under public participation, please raise your hand and wait for the Chair to prompt you.
3. For those who have no visual access to the meeting, Members will state their name before speaking and voting.
4. For those who are unable to hear, the agendas and the minutes of the meeting will be available on the Council's website.

Note: Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Chair may approve an exception to this request in special circumstances

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## **AGENDA**

### **FSP/25/10/01 Apologies for Absence**

To receive apologies for absence

### **FSP/25/10/02 Declarations and Disclosable Pecuniary Interests**

To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

### **FSP/25/10/03 Admission to Meetings**

In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

### **FSP/25/10/04 Public Participation**

To allow members of the public present to submit questions/comments for consideration  
Individual contributions will be limited to 3 minutes

### **FSP/25/10/05 Minutes**

To receive the Minutes of the Finance and Strategic Planning Committee meeting of 9th September 2025 (FSP/25/09/01 - FSP/25/09/16) by the Chair as a correct record

### **FSP/25/10/06 Consideration of Community Grant Applications**

Grant applications received from Friends of Ottery Library and Ottery St Mary Handbell Ringers and any further applications received

### **FSP/25/10/07 To receive an update regarding work on the Strategy Document and to make decisions as appropriate**

### **FSP/25/10/08 To ensure that the Council has a youth strategy and make decisions as appropriate**

### **FSP/25/10/09 To review the Community Grant Policy and make recommendations as appropriate**

### **FSP/25/10/10 To consider budget for 2026/27 and make recommendations as appropriate**

### **FSP/25/10/11 To consider the impact of local government organisation and potential changes to the Council's responsibilities**

### **FSP/25/10/12 To receive an update regarding S106 monies and make decisions as appropriate**

### **FSP/25/10/13 To receive an update from the Clerk regarding any outstanding issues and make decisions as appropriate**

### **FSP/25/10/14 To note any specific correspondence received**

**FSP/25/10/15 To receive any further recommendations from Members**

**FSP/25/10/16 To receive Councillors questions**

**FSP/25/10/17 Date of the next meeting: 11th November 2025**

Reports & Appendix 1

[2025-0~2.pdf](#)



## Ottery St Mary Town Council

Minutes of the ORDINARY MEETING OF Finance & Strategic Planning Committee [In-person] held on **Tuesday 09 September 2025** at **17:00**. The meeting was held in the **Ottery St. Mary Town Council Offices, 8 Broad Street, Ottery St Mary EX11 1BZ**

Present: Cllrs Dean Stewart, Richard Grainger (Vice Chair), Ben Feasey and Vicky Johns (Mayor)  
In Attendance: Kerry Kennell, Town Clerk  
Minute Taker: Kerry Kennell, Town Clerk

### **FSP/25/09/01 APOLOGIES FOR ABSENCE**

To receive apologies for absence

Apologies were noted from Cllr Aherne. During the meeting Cllr Lucas gave his apologies.

### **FSP/25/09/02 DECLARATIONS AND DISCLOSABLE PECUNIARY INTERESTS**

To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

Cllr Stewart	No interests were declared.
Cllr Grainger	No interests were declared.
Cllr Feasey	No interests were declared.
Cllr Johns	No interests were declared.

### **FSP/25/09/03 ADMISSION TO MEETINGS**

In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

It was **RESOLVED** that Agenda Item F/25/09/06 Consideration of Community Grant Applications would be discussed in Confidential Session as they include information relating to the organisations finances.

### **FSP/25/09/04 PUBLIC PARTICIPATION**

To allow members of the public present to submit questions/comments for consideration  
Individual contributions will be limited to 3 minutes

There were none.

### **FSP/25/09/05 MINUTES**

Chair's initials \_\_\_\_\_

To receive the Minutes of the Finance and Strategic Planning Committee meeting of 12th August 2025 (FSP/25/08/01 - FSP/25/08/17) by the Chair as a correct record

The minutes of the Finance and Strategic Planning Committee meeting of 12<sup>th</sup> August 2025 were approved and signed by the Chair as a correct record of the meeting.

**FSP/25/09/06    CONSIDERATION OF COMMUNITY GRANT APPLICATIONS**

Grant applications received from Friends of Ottery Library and Ottery St Mary Handbell Ringers and any further applications received

*Under s.1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the council resolved to exclude the press and public from the meeting since publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*

Representatives from Friends of Ottery St Mary Library discussed their grant application.

It was **RECOMMENDED** that £700 is awarded.

Representatives from Ottery St Mary Handbell Ringers discussed their grant application.

It was **RECOMMENDED** that £500 is awarded and that the grant offer stipulates that their fleeces should be purchased locally.

*The Confidential Session ended.*

**FSP/25/09/07    TO REVIEW THE COUNCILLOR SURVEY RESULTS FOR INCLUSION INTO THE STRATEGY DOCUMENT AND TO MAKE DECISIONS AS APPROPRIATE**

The survey results were noted. The feedback will be incorporated into the Strategy Document and put forward to the next Finance Committee for their comments before being presented to the Full Council.

**FSP/25/09/08    TO ENSURE THAT THE COUNCIL HAS A YOUTH STRATEGY AND MAKE DECISIONS AS APPROPRIATE**

The Council are awaiting the results of the Youth Survey which closes on 12<sup>th</sup> September.

**FSP/25/09/09    TO REVIEW THE UPDATED INVESTMENT POLICY AND MAKE RECOMMENDATIONS AS APPROPRIATE**

It was **RESOLVED** to adopt the updated Investment Policy.

It was **AGREED** that the Clerk will speak to the accountant regarding the current savings arrangements.

**FSP/25/09/10    TO CONSIDER BUDGET FOR 2026/27 AND MAKE RECOMMENDATIONS AS APPROPRIATE**

Chair's initials \_\_\_\_\_

It was **RECOMMENDED** that all Committees consider whether they have any larger projects planned for the next financial year.

Consideration will need to be given to any community asset transfers through local government reorganisation and the associated costs.

DCK Accounting Services will be visiting the Council Offices on 17<sup>th</sup> November and will meet with the committee.

**FSP/25/09/11 TO RECEIVE AN UPDATE REGARDING S106 MONIES AND MAKE DECISIONS AS APPROPRIATE**

Following feedback from the EDDC Section 106 Officer it was noted that the improved Skatepark access cannot be included as an option for the S106 as no members of the public mentioned this – any comments relating to the skatepark were for a new skatepark in a new location and the funds available would not cover the cost of a new park.

It was noted that improvements to Winters Lane Playing Field can be included in the survey. The Clerk is awaiting information from EDDC regarding the costs. The survey will then be published for a four week period.

**FSP/25/09/12 TO RECEIVE AN UPDATE FROM THE CLERK REGARDING ANY OUTSTANDING ISSUES AND MAKE DECISIONS AS APPROPRIATE**

It is anticipated that the outstanding insurance claim should be resolved shortly.

**FSP/25/09/13 TO NOTE ANY SPECIFIC CORRESPONDENCE RECEIVED**

An email correspondence was noted. The Clerk will respond to advise that the Council do not fund individuals but will provide some signposting of other funding opportunities.

**FSP/25/09/14 TO RECEIVE ANY FURTHER RECOMMENDATIONS FROM MEMBERS**

There were none.

**FSP/25/09/15 TO RECEIVE COUNCILLORS QUESTIONS**

It was noted that both the Coleridge Bridge and the Land of Canaan Footbridge will now open together.

**FSP/25/09/16 DATE OF THE NEXT MEETING: 14TH OCTOBER 2025**

Reports & Appendix 1

Chair's initials \_\_\_\_\_



Meeting concluded at 18:40

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Chair's initials \_\_\_\_\_

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