

**OTTERY ST MARY TOWN COUNCIL**

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10 July 2025

Dear Councillors

I hereby give you notice that the **Finance & Strategic Planning Committee [In-person]** of **OTTERY ST MARY TOWN COUNCIL** will be held at **17:00 on Tuesday, July 8, 2025**, at **Ottery St. Mary Town Council, 8 Broad Street, Ottery St Mary EX11 1BZ**.

All members are hereby summoned to consider the matters detailed on the agenda below.

Yours faithfully

*Kerry Kennell*

Town Clerk

**INFORMATION FOR MEMBERS OF THE PUBLIC/PRESS:**

The law requires that public access is possible and not restricted, unless in the case of an agreed confidential session.

1. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Tuesday, July 8, 2025**. This will be read out under public participation for members to consider.
2. For members of the public/press that wish to speak at the meeting, under public participation, please raise your hand and wait for the Chair to prompt you.
3. For those who have no visual access to the meeting, Members will state their name before speaking and voting.
4. For those who are unable to hear, the agendas and the minutes of the meeting will be available on the Council's website.

Note: Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Chair may approve an exception to this request in special circumstances

## **AGENDA**

### **FSP/25/07/01 Apologies for Absence**

To receive apologies for absence

### **FSP/25/07/02 Declarations and Disclosable Pecuniary Interests**

To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

### **FSP/25/07/03 Admission to Meetings**

In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

### **FSP/25/07/04 Public Participation**

To allow members of the public present to submit questions/comments for consideration  
Individual contributions will be limited to 3 minutes

### **FSP/25/07/05 To review and approve the Terms of Reference for the Finance and Strategic Planning Committee**

### **FSP/25/07/06 Minutes**

To receive the following minutes and to approve the signing of the Minutes by the Chair as a correct record

**FSP/25/07/06.1 Finance Committee Meeting of 6th March 2025 (minute refs F/25/03/01 - F/25/03/13)**

**FSP/25/07/06.2 Finance Committee Meeting of 13th March 2025 (minute refs F/25/03/14 - F/25/03/22)**

**FSP/25/07/06.3 Strategy Committee Meeting of 17th October 2024 (minute refs S/24/10/01 - S/24/10/14)**

### **FSP/25/07/07 To note Internal Audit report for 2024/25 and consider recommendations**

### **FSP/25/07/08 Consideration of Community Grant Applications**

Grant applications received from Ottery Primary PTFA and Ottery St Mary Football Club

### **FSP/25/07/09 To receive an update regarding S106 monies and make decisions as appropriate**

### **FSP/25/07/10 Review of EDDC and DCC assets and consideration of funded services available within the parish**

### **FSP/25/07/11 To explore opportunities to Sponsor or Adopt a Community Planter and to make recommendations/decisions as appropriate**

**FSP/25/07/12** To consider items outstanding from the Strategy Committee

**FSP/25/07/13** To receive an update from the Clerk regarding any outstanding issues and make decisions as appropriate

**FSP/25/07/14** To note any specific correspondence received

**FSP/25/07/15** To receive any further recommendations from Members

**FSP/25/07/16** To receive Councillors questions

**FSP/25/07/17** Date of the next meeting: 12th August 2025  
Reports & Appendix 1

DRAFT TERMS OF REFERENCE FOR FINANCE AND STRATEGIC PLANNING COMMITTEE.pdf

2025-03-06 - Finance Committee [In-person] - Minutes.pdf

2025-03-13 - Finance Committee [In-person] - Minutes.pdf

2024-10-17 - Strategy Committee - Minutes.pdf

EDDC Asset list in OSM parish.pdf

2025 04 10 Response to Otteery St Mary clerk.pdf