



## **Ottery St Mary Town Council**

Minutes of the ORDINARY MEETING OF Community Infrastructure Committee [In-person] held on **Monday 18 August 2025 at 17:00**. The meeting was held in the **Ottery St. Mary Town Council Offices, 8 Broad Street, Ottery St Mary EX11 1BZ**

Present: Cllrs Dean Stewart (Chair), Vicky Johns (Mayor), Richard Copus and Sarah Martin

In Attendance: Emma Grainger, Joe Williams, John Waddingham and Kerry Kennell, Town Clerk

Minute Taker: Kerry Kennell, Town Clerk

### **CI/25/08/01 APOLOGIES FOR ABSENCE**

To receive apologies for absence

Apologies were noted from Cllrs Lucas and Sneller.

### **CI/25/08/02 DECLARATIONS AND DISCLOSABLE PECUNIARY INTERESTS**

To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

Cllr Stewart	No interests declared.
Cllr Johns	Cllr Johns declared a personal interest as an EDDC Councillor she sits on the EDDC Coach Parking Working Group.
Cllr Martin	No interests declared.
Cllr Copus	No interests declared.

### **CI/25/08/03 ADMISSION TO MEETINGS**

In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

There were none.

### **CI/25/08/04 PUBLIC PARTICIPATION**

To allow members of the public present to submit questions/comments for consideration  
Individual contributions will be limited to 3 minutes

There were none.

### **CI/25/08/05 MINUTES**

Chair's initials \_\_\_\_\_

To receive the Minutes of the Meeting of the Community Infrastructure Committee of 21st July 2025 (*minute refs CI/25/07/01 - CI/25/07/19*) and to approve the signing of the Minutes by the Chair as a correct record

The minutes of 21<sup>st</sup> July 2025 were approved and signed by the Chair as a correct record of the meeting.

**CI/25/08/06 VISIT OTTERY**

A. To receive an update regarding the Visit Ottery website

There is no update

B. To receive an update regarding updating the Visit Ottery guide

The Clerk is waiting for a date to be put forward but this has been impacted by the school holidays. It was AGREED that information on the Otari Bell and Beaumont House should be included in the guide. The Clerk will ask for an update regarding how the plans to move the bell are going.

C. To consider any other issues in relation to the Visit Ottery project

It was noted that the social media posts have improved.

**CI/25/08/07 TO RECEIVE AN UPDATE FROM CALLIDUS AND MAKE RECOMMENDATIONS FOR THE NEXT STEPS**

It was noted that additional crossing points in the conservation area should be sympathetic with minimal clutter.

It was **RESOLVED** that Cllr Martin will join the Safe Cycle and Pedestrian Access Working Group.

**CI/25/08/08 TO RECEIVE AN UPDATE ON THE WAYFINDING PROJECT FROM LHC**

An update from LHC was noted.

**CI/25/08/09 TO RECEIVE AN UPDATE REGARDING BECOMING A COACH FRIENDLY TOWN**

There is no update. Cllr Johns will chase Cllr Haggerty for an update.

**CI/25/08/10 TO RECEIVE AN UPDATE FROM THE EMERGENCY PLAN WORKING GROUP**

There was a discussion regarding the Emergency Plan and the obstacles that have been met trying to create a plan. Preparing and planning. Question validity of the document and the benefit to the community.

**CI/25/08/11 TO RECEIVE AN UPDATE REGARDING THE POSSIBILITY OF EV CHARGING POINTS AND LOCKERS AT THE STATION HUB AND MAKE DECISIONS AS APPROPRIATE**

There is no update regarding the lockers.

It was AGREED that EDDC will be asked when EV chargers will be installed at the Land of Canaan? Also is there any possibility of EV chargers being installed in the EDDC car park at Brook Street?

**CI/25/08/12 TO RECEIVE AN UPDATE REGARDING THE OTTER RIVER CATCHMENT ACTION (ORCA) CAMPAIGN**

A representative from ORCA was unable to attend.

Chair's initials \_\_\_\_\_

It was AGREED that the Clerk will write to ORCA to offer the Council's support and suggest that ORCA arrange a meeting with SWW and other towns and parishes affected by the poor water quality of the River Otter.

It was AGREED that the Clerk will write to East Devon District Council to ask how confident they are regarding residents' concerns about the water quality and how this will be maintained as additional houses are built? How will it be managed? The Clerk will also raise this point to ORCA in the correspondence from the Council.

**CI/25/08/13 TO APPROVE THE TENDER FOR 2026 PLANTING AND MAKE DECISIONS (IF APPROPRIATE)**

It was AGREED that the location of the planters will be added as an appendix to the Planting Tender. It was **RESOLVED** to approve the Planting Tender.

**CI/25/08/14 TO RECEIVE AN UPDATE REGARDING FOOTPATH 46**

There is no update. It was noted that there are benefits of a circular walk. An update will be sought from DCC Public Rights of Way.

EDDC have confirmed that they will be replacing the wooden bridge at the Land of Canaan. This work will be completed shortly prior to the reopening of Coleridge Bridge.

It was noted that there is a damaged footbridge with damaged steps and a loose handrail by the river. The Clerk will contact the landowner.

**CI/25/08/15 TO NOTE ANY SPECIFIC CORRESPONDENCE RECEIVED**

There was none.

**CI/25/08/16 TO RECEIVE ANY FURTHER RECOMMENDATIONS FROM MEMBERS**

A question was raised regarding whether the benches will be replaced along the footpath. The Clerk was under the impression that EDDC were responsible for the benches but a resident had been advised that it is DCC. Some residents are not keen for the benches to be reinstated. The Clerk will seek clarification on this.

It was confirmed that the Council would not take place in the leat clearance mentioned on social media due to the health and safety implications and insurance restrictions relating to such an event.

It was AGREED that it will be included on the Council agenda to discuss Exeter City Council wanting to extend their boundary to include West Hill and the impact on the parish in relation to shared facilities.

**CI/25/08/17 TO RECEIVE COUNCILLORS QUESTIONS**

There were none.

**CI/25/08/18 DATE OF THE NEXT MEETING: 15TH SEPTEMBER 2025**

Reports & Appendix 1

Meeting concluded at 18:30

Chair's initials \_\_\_\_\_