



## Ottery St Mary Town Council

Minutes of the ORDINARY MEETING OF Finance & Strategic Planning Committee [In-person] held on **Tuesday 08 July 2025** at **17:00**. The meeting was held in the **Ottery St. Mary Town Council**

Present: Cllrs Dean Stewart (Chair), Ben Feasey, Janice Aherne, John Green (Deputy Mayor) and Richard Grainger

In Attendance: Kerry Kennell, Town Clerk

Minute Taker: Kerry Kennell, Town Clerk

### **FSP/25/07/01 APOLOGIES FOR ABSENCE**

To receive apologies for absence

Apologies were noted for Cllr Johns.

### **FSP/25/07/02 DECLARATIONS AND DISCLOSABLE PECUNIARY INTERESTS**

To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

Cllr Stewart	No interests declared. It was noted that Cllr Stewart's child attends Ottery Primary School.
Cllr Feasey	No interests declared.
Cllr Aherne	No interests declared.
Cllr Green	No interests declared.
Cllr Grainger	No interests declared.

### **FSP/25/07/03 ADMISSION TO MEETINGS**

In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

It was **RESOLVED** that Agenda Item F/25/03/08 Consideration of Community Grant Applications would be discussed in Confidential Session as they include information relating to the organisations finances.

### **FSP/25/07/04 PUBLIC PARTICIPATION**

To allow members of the public present to submit questions/comments for consideration  
Individual contributions will be limited to 3 minutes

There were none.

Chair's initials \_\_\_\_\_

**FSP/25/07/05 TO REVIEW AND APPROVE THE TERMS OF REFERENCE FOR THE FINANCE AND STRATEGIC PLANNING COMMITTEE**

It was RESOLVED to approve the Terms of Reference for the Finance and Strategic Planning Committee.

It was AGREED that the Clerk will circulate the Strategic Plan document to the Committee and add it to the next agenda for review.

**FSP/25/07/06 MINUTES**

To receive the following minutes and to approve the signing of the Minutes by the Chair as a correct record

The minutes of the Strategy Committee meeting of 17<sup>th</sup> October 2024 were approved and signed by the Chair as a true record of the meeting.

**FSP/25/07/06.1 FINANCE COMMITTEE MEETING OF 6TH MARCH 2025 (MINUTE REFS F/25/03/01 - F/25/03/13)**

The minutes of the Finance Committee meeting of 6<sup>th</sup> March 2025 were approved and signed by the Chair as a true record of the meeting.

**FSP/25/07/06.2 FINANCE COMMITTEE MEETING OF 13TH MARCH 2025 (MINUTE REFS F/25/03/14 - F/25/03/22)**

The minutes of the Finance Committee meeting of 13<sup>th</sup> March 2025 were approved and signed by the Chair as a true record of the meeting.

**FSP/25/07/06.3 STRATEGY COMMITTEE MEETING OF 17TH OCTOBER 2024 (MINUTE REFS S/24/10/01 - S/24/10/14)**

The minutes of the Strategy Committee meeting of 17<sup>th</sup> October 2024 were approved and signed by the Chair as a true record of the meeting.

**FSP/25/07/07 TO NOTE INTERNAL AUDIT REPORT FOR 2024/25 AND CONSIDER RECOMMENDATIONS**

The Internal Audit report was noted. The Committee thanked the Clerk for her work throughout the past year. The focus for the Committee over the next couple of months will be the review of the Investment Policy, Financial Regulations and Standing Orders

**FSP/25/07/08 CONSIDERATION OF COMMUNITY GRANT APPLICATIONS**

Grant applications received from Ottery Primary PTFA and Ottery St Mary Football Club

It was **RECOMMENDED** to make the following grant payments:

Ottery St Mary Primary School PTA	£1,350
Ottery St Mary Football Club	£3,000
Ottery Carnival and Tar Barrels	£5,000

Chair's initials \_\_\_\_\_

**FSP/25/07/09 TO RECEIVE AN UPDATE REGARDING S106 MONIES AND MAKE DECISIONS AS APPROPRIATE**

The LTA have provided some proposals for the Winters Lane Tennis Courts. The Clerk will speak to EDDC regarding the proposals to establish whether planning permission and/or a public consultation would be required and to establish what format this would need to take.

Ottery St Mary Cricket Club (OSMCC) have responded to the questions raised. It was noted that the Cricket Club have submitted a planning application for new changing rooms whilst stating that the netting is their primary project. The Clerk will seek clarification from the EDDC Section 106 officer regarding the next steps. It was felt that any funding from Section 106 should be match funded by the Cricket Club. It was noted that an interest free loan can be obtained from the English Cricket Board. Following confirmation from EDDC it was felt a meeting with OSMCC could be beneficial to help move things forward.

Ottery St Mary Association Football Club (OSMAFC) have responded to the questions raised. It was noted that if there is any Section 106 funding dedicated to sports pitches remaining after the installation of the PlayZone it could be allocated to the lighting project. The information will be forwarded to EDDC to discuss the next steps.

The Clerk will ask DCC whether Section 106/CIL money can be spent helping to guarantee the future of library facilities in Ottery St Mary if the existing library loses its funding.

**FSP/25/07/10 REVIEW OF EDDC AND DCC ASSETS AND CONSIDERATION OF FUNDED SERVICES AVAILABLE WITHIN THE PARISH**

There was a discussion regarding the assets of EDDC and DCC. It was AGREED that it is impossible to progress until more information on devolution is available.

It was AGREED that the Clerk will source a plaque for the Platinum Jubilee tree at the Land of Canaan.

It was **RECOMMENDED** that the Council write to EDDC to request a lease of land at Land of Canaan as specified on the map – appendix 1.

**FSP/25/07/11 TO EXPLORE OPPORTUNITIES TO SPONSOR OR ADOPT A COMMUNITY PLANTER AND TO MAKE RECOMMENDATIONS/DECISIONS AS APPROPRIATE**

It was AGREED that the Council are open to sponsorship of the planters and feel that this, along with adoption of planters by individuals should be built into the planting strategy for 2026 and beyond.

**FSP/25/07/12 TO CONSIDER ITEMS OUTSTANDING FROM THE STRATEGY COMMITTEE**

There are none.

**FSP/25/07/13 TO RECEIVE AN UPDATE FROM THE CLERK REGARDING ANY OUTSTANDING ISSUES AND MAKE DECISIONS AS APPROPRIATE**

Chair's initials \_\_\_\_\_

There were none.

**FSP/25/07/14 TO NOTE ANY SPECIFIC CORRESPONDENCE RECEIVED**

There were none.

**FSP/25/07/15 TO RECEIVE ANY FURTHER RECOMMENDATIONS FROM MEMBERS**

There were none.

**FSP/25/07/16 TO RECEIVE COUNCILLORS QUESTIONS**

The Committee expressed their thanks to Cllr Green for his contribution during his time on the Finance and Strategy Committee.

**FSP/25/07/17 DATE OF THE NEXT MEETING: 12TH AUGUST 2025**

Reports & Appendix 1

Meeting concluded at 18:30

Signed Chair:	
Date:	

Chair's initials \_\_\_\_\_