



Ottery St Mary Town Council

Minutes of the ORDINARY MEETING OF Full Council Meeting [In-person] held on **Monday 07 July 2025** at **19:00**. The meeting was held in the **Ottery St. Mary Town Council**

Present: Cllrs Vicky Johns (Mayor), Dean Stewart, Peter Faithfull, Richard Grainger, Richard Copus, Janice Aherne and Ben Feasey
In Attendance: EDDC Cllr Beth Collins, DCC Cllr Jess Bailey and Kerry Kennell, Town Clerk
Minute Taker: Kerry Kennell, Town Clerk

C/25/07/1 APOLOGIES FOR ABSENCE

To receive apologies for absence

Apologies were noted for Cllrs Green and Sneller.

It was **RESOLVED** to approve Cllr Lucas' absence until August Full Town Council meeting.

C/25/07/2 DECLARATIONS AND DISCLOSABLE PECUNIARY INTERESTS

To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

Cllr Feasey	No interests declared.
Cllr Copus	No interests declared.
Cllr Faithfull	No interests declared.
Cllr Aherne	Agenda item 10 – Cllr Aherne declared an 'affects NRI' as a resident of Tipton St John.
Cllr Grainger	No interests declared.
Cllr Stewart	No interests declared.
Cllr Johns	No interests declared.

C/25/07/3 ADMISSION TO MEETINGS

In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

There were none.

C/25/07/4 PUBLIC PARTICIPATION

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To allow members of the public present to submit questions/comments for consideration
Individual contributions will be limited to 3 minutes

There were none.

C/25/07/5 MINUTES

To receive the Minutes of the Meeting of the Town Council of 2nd June and 23rd June 2025 (*minute refs C25/06/01-C25/06/24 and C25/06/25 -C25/06/35*) and to approve the signing of the Minutes by the Mayor as a correct record

The minutes of 2nd June and 23rd June 2025 were approved as a true record of the meetings and were signed by the Mayor.

C/25/07/6 TO RECEIVE REPORTS FROM THE EDDC AND DCC COUNCILLORS

(if any)

EDDC Cllr Johns sent a written report.

EDDC Cllr Collins said that she had nothing to report as most meetings are being cancelled at EDDC. The councillors do not know why this is happening. Cllr Collins will confirm when a decision will be made regarding the PlayZone application.

EDDC Cllr Faithfull said that a site visit was held at Land of Canaan regarding an application for Pixie Day. Whilst on site EDDC looked at the overgrown areas at Land of Canaan. Cllr Faithfull advised that early next year clearance work will be carried out from Head Weir to Tumbling Weir. The EDDC Strategic Planning Committee meeting is taking place later this week.

DCC Cllr Bailey advised that currently all works are going to plan for the Coleridge Bridge repair. Cllr Bailey arranged for leader of DCC to come out and have a look around the Tipton St John school and the surrounding village. Cllr Bailey is continuing to push for the school to be built in Tipton St John. If you're a householder you can take leftover paint to one of Devon's Household Waste Recycling Centres (HWRC) for others to use under the Community Repaint scheme. Cllr Bailey is accepting locality budget applications. Complaints about noise and smell relating to the sewage works will be sent to Cllr Bailey.

C/25/07/7 PLANNING

C/25/07/7.1 TO NOTE THE MINUTES OF 9TH JUNE 2025 AND 1ST JULY 2025 (MINUTE REFS P/25/06/01-P25/06/10 AND P25/07/01 - P25/07/11)

The minutes of 9th June 2025 and 1st July 2025 were noted.

C/25/07/8 COMMUNITY INFRASTRUCTURE COMMITTEE

C/25/07/8.1 TO NOTE THE MINUTES OF 23RD JUNE 2025 (MINUTE REFS CI/25/06/01-025/06/18)

The minutes of 23rd June 2025 were noted.

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C/25/07/8.2 TO CONSIDER (AND APPROVE IF APPROPRIATE) RECOMMENDATIONS FROM THE COMMITTEE

It was **RESOLVED** that the Council pays for JHH Property Services to water the planters during the growing season at a cost of £82.80 per watering (maximum 3 waterings per week depending on the weather conditions).

C/25/07/9 OPERATIONS COMMITTEE

C/25/07/9.1 TO NOTE THE MINUTES OF 26TH JUNE 2025 (MINUTE REFS O/25/06/01-025/06/15)

The minutes of 26th June 2025 were noted.

C/25/07/9.2 TO CONSIDER (AND APPROVE IF APPROPRIATE) RECOMMENDATIONS FROM THE COMMITTEE

It was **RESOLVED** that the following equipment is purchased: 65" Clevertouch IMPACT MAX TV; Clevercam 80-degree camera and a motorised height trolley at a total cost of £2445.22 + VAT. It was confirmed that this equipment can be accessed through usb or Wi-Fi.

C/25/07/10 TO RECEIVE AN UPDATE REGARDING THE PROPOSAL TO TRANSFER TIPTON ST JOHN CHURCH OF ENGLAND PRIMARY SCHOOL TO THORNE FARM, OTTERY ST MARY

There is no further update.

C/25/07/11 TO NOTE THE CURRENT SITUATION REGARDING DEVOLUTION AND MAKE DECISIONS AS APPROPRIATE

There is no further update.

C/25/07/12 TO CONSIDER PROVIDING THE COUNCILLORS WITH AN ELECTRONIC DEVICE TO ACCESS COUNCIL INFORMATION AND MAKE DECISIONS AS APPROPRIATE

It was **RESOLVED** that the Council did not feel it was an appropriate use of public money to provide councillors with an electronic device to access Council information. All councillors were reminded that they should read the supporting information before they attend a meeting. Councillors were reminded that the office will print off any supporting information if required.

C/25/07/13 TO CONSIDER NEXT STEPS TO AGREE PROPOSED AREAS FOR INSTALLATION OF 20MPH ZONE OUTSIDE OF THE TOWN AND TO MAKE DECISIONS AS APPROPRIATE

There has been no response from DCC regarding the proposed 20mph zones outside of the Town centre.

The Mayor and Town Clerk attended a meeting with DCC to discuss issues arising from the installation of the 20mph scheme. DCC confirmed that the town 20mph scheme could not

Chair's initials _____

be extended as this would not be in line with their policy. It was AGREED that the Clerk will confirm the cost of a moveable speed limit sign – it was felt those with a smiley activated message were more effective.

C/25/07/14 CONFIRMATION OF DECISIONS MADE UNDER THE SCHEME OF DELEGATION

It was noted that Cllrs Johns, Green and Stewart gave delegated authority to spend up to £600.00 supporting SPACE summer activities.

C/25/07/15 FINANCIAL MATTERS

To consider and approve the June 2025 Receipts and Payments and Reconciliation reports

It was **RESOLVED** to approve the June 2025 Receipts and Payments and Reconciliation reports.

C/25/07/16 TO CONSIDER REPORT FROM THE MAYOR

The Mayor attended the Pixie Day event which was a very successful day. The Mayor is following the building of the play area at Land of Canaan. The Mayor is pushing for the leat at Ridgeway to be cleared by DCC.

C/25/07/17 TO CONSIDER REPORT FROM THE TOWN CLERK

The Clerk sent a written report. All Councillors were reminded to advise the Clerk at their earliest opportunity if they are unable to attend a meeting.

C/25/07/18 TO NOTE ANY SPECIFIC CORRESPONDENCE RECEIVED

It was AGREED that the Council support the proposal that will be put forward to the HATOC committee to change the parking restriction on Mill Street from 9am to 8am.

It was AGREED that the Clerk will confirm whether Tumbling Weir Way has this been adopted by DCC.

C/25/07/19 TO NOTE ANY REPORTS PREVIOUSLY E-MAILED BY COUNCILLORS OF MEETINGS ATTENDED

The Mayor, Cllrs Stewart and Green met with the Pétanque Club to discuss the planning application for a PlayZone.

Cllr Faithfull advised that the Feniton Flood Alleviate Scheme is technically finished and should be operational this winter.

C/25/07/20 COUNCILLORS QUESTIONS ON COUNCILLORS BUSINESS

Cllr Feasey highlighted concerns regarding the restricted accessibility at the bottom of Grandisson Drive to Slade Road for the elderly and young families. It was AGREED that the Clerk will contact DCC again to see whether a solution can be provided.

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C/25/07/21 DATE OF THE NEXT MEETING: MONDAY 3RD AUGUST 2025

Reports & Appendix 1

Meeting concluded at 8.22pm.

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