

OTTERY ST MARY TOWN COUNCIL

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15 April 2025

Dear Councillors

I hereby give you notice that the **ELDC Committee [In-person]** of **OTTERY ST MARY TOWN COUNCIL** will be held at **17:00** on **Tuesday, April 22, 2025**, at **Ottery St. Mary Town Council**.

All members are hereby summoned to consider the matters detailed on the agenda below.

Yours faithfully

Kerry Kennell

Town Clerk

INFORMATION FOR MEMBERS OF THE PUBLIC/PRESS:

The law requires that public access is possible and not restricted, unless in the case of an agreed confidential session.

1. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Tuesday, April 22, 2025**. This will be read out under public participation for members to consider.
2. For members of the public/press that wish to speak at the meeting, under public participation, please raise your hand and wait for the Chair to prompt you.
3. For those who have no visual access to the meeting, Members will state their name before speaking and voting.
4. For those who are unable to hear, the agendas and the minutes of the meeting will be available on the Council's website.

Note: Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Chair may approve an exception to this request in special circumstances

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AGENDA

ELDC/25/04/01 Apologies for Absence

To receive apologies for absence

ELDC/25/04/02 Declarations and Disclosable Pecuniary Interests

To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

ELDC/25/04/03 Admission to Meetings

In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

ELDC/25/04/04 Public Participation

To allow members of the public present to submit questions/comments for consideration
Individual contributions will be limited to 3 minutes

ELDC/25/04/05 Minutes

To receive the Minutes of the Meeting of the Environment, Local Development and Commerce Committee of 17th March 2025 (*minute refs ELDC/25/03/01 - ELDC/25/03/18*) and to approve the signing of the Minutes by the Chair as a correct record

COMMON.Reports:

[2025-03-17 - Environment, Local Development and Commerce - Minutes \(2\).pdf](#)

ELDC/25/04/06 Coast and Country East Devon Project

- A. To note the Council has extended the contract with Ignyte for a further 12 months
- B. To receive feedback from the Breakfast Business meeting held on 7 April 2025
- C. To receive an update regarding current situation with businesses receiving their free listing on the Visit Ottery website
- D. To consider any other issues relating to the Coast and Country project and make decisions as appropriate

ELDC/25/04/07 To discuss updating the Visit Ottery guide and map and agree next steps

ELDC/25/04/08 To receive an update from Callidus

ELDC/25/04/09 To receive an update regarding the Wayfinding project with LHC

ELDC/25/04/10 To note feedback from the Finance Committee and EDDC in relation to proposed walking trails put forward

There were several proposals for the creating of walking trails around town put forward through the Section 106 consultation for open spaces. It was noted that if this idea is progressed funding should come from Community Infrastructure Levy (CIL) as advised by EDDC and these ideas should be progressed by the ELDC Committee as part of the regeneration work they are undertaking.

ELDC/25/04/11 To receive an update regarding becoming a Coach Friendly Town

ELDC/25/04/12 To receive an update from the Emergency Plan Working Group

ELDC/25/04/13 To receive an update regarding the possibility of EV charging points at the Station Hub

ELDC/25/04/14 To receive an update regarding the proposed planting strategy and to agree next steps (if appropriate)

ELDC/25/04/15 To receive an update regarding Footpath 46

ELDC/25/04/16 To note any specific correspondence received
To consider email received regarding width of the pavements in the town centre

ELDC/25/04/17 To receive any further recommendations from Members

ELDC/25/04/18 To receive Councillors questions

ELDC/25/04/19 Date of the next meeting: TBC
Reports & Appendix 1