



Ottery St Mary Town Council

Minutes of the ORDINARY MEETING OF ELDC Committee Meeting [In-person] held on **Tuesday 19 November 2024** at **17:00**. The meeting was held in the **Ottery St. Mary Town Council Meeting Room**.

Present: Cllrs John Green, Stewart Lucas and Richard Grainger (Mayor)
In Attendance: Kerry Kennell, Town Clerk, John Waddingham and Joe Williams
Minute Taker: Kerry Kennell, Town Clerk

ELDC/24/11/01 APOLOGIES FOR ABSENCE

To receive apologies for absence

Apologies were noted from Cllrs Stewart, Sneller and Williamson and Emma Grainger.

ELDC/24/11/02 DECLARATIONS AND DISCLOSABLE PECUNIARY INTERESTS

To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

Cllr Grainger	No interests declared.
Cllr Lucas	No interests declared. During the meeting Cllr Lucas declared an interest.
Cllr Green	No interests declared.

ELDC/24/11/03 ADMISSION TO MEETINGS

In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

There are none.

ELDC/24/11/04 PUBLIC PARTICIPATION

To allow members of the public present to submit questions/comments for consideration
Individual contributions will be limited to 3 minutes

There were none.

ELDC/24/11/05 MINUTES

Chair's initials _____

To receive the Minutes of the Meeting of the Environment, Local Development and Commerce Committee of 19th August 2024 (*minute refs ELDC24/10/01 - ELDC24/10/18*) and to approve the signing of the Minutes by the Chair as a correct record

The minutes of 19th August 2024 were reviewed and signed by the Chair as a correct record of the meeting.

ELDC/24/11/06 TO RECEIVE AN UPDATE REGARDING THE PUBLIC CONSULTATION EVENT

The event was well attended. The closing date for feedback is 19th November. LHC will be analysing the results and will then provide feedback to the Council.

ELDC/24/11/07 COAST AND COUNTRY EAST DEVON PROJECT

- A. To consider information provided by Ignyte

There was an update regarding the Ignyte project. It was AGREED that a basic free listing should be offered to all businesses in the parish. Visit Devon has worked closely with the English Riviera and Brixham Chamber to lobby South West Water and significant funding will promote the brand 'Visit Devon' and it is hoped that will drive significant new traffic to the Visit Devon website. As Visit Ottery St Mary is a member of the Visit Devon family this increase will impact the ongoing promotion of the town of Ottery and Ignyte anticipate more users to the pages, more views on the listings that are showcased on the Visit Ottery St Mary pages and increased footfall in the town.

- B. To receive an update from the traders association in relation to the project

It was AGREED that a meeting should be set up early in the New Year with the traders association and all businesses in the town.

- C. To review the [Glide Distribution report](#)

The report was noted.

- D. To consider the next steps in relation to the project

It was **RECOMMENDED** that £5,000 is allocated in the budget to Tourism but how this is delivered will be confirmed after meetings with traders, councillors and Ignyte are held early in the New Year.

ELDC/24/11/08 TO CONSIDER WHETHER THE REPLACEMENT LARGE MAPS SHOULD INCLUDE DETAILS OF THE BUSINESSES

It was RESOLVED that the large maps should not include business details but could include QR codes to provide easy access to local information.

Chair's initials _____

It was AGREED that digital totem poles could be looked at for areas without a large noticeboard.

ELDC/24/11/09 TO RECEIVE AN UPDATE REGARDING BECOMING A COACH FRIENDLY TOWN

Cllr Green confirmed that Phil Smith will be visiting Ottery on Friday to meet with the Clerk. Cllr Lucas advised that he could also be present.

ELDC/24/11/10 TO RECEIVE AN UPDATE FROM THE EMERGENCY PLAN WORKING GROUP

No update was received.

ELDC/24/11/11 TO INVESTIGATE THE INSTALLATION OF EV CHARGING POINTS AT SAINSBURYS, EDDC CAR PARKS AT THE STATION HUB

Sainsburys have confirmed that there are no plans to install EV charging points in their Ottery store car park. EDDC do have some chargers planned for Land of Canaan as part of the central government OLEV LEVI scheme. Devon County are leading on this project and it is currently out for tender. Realistically installation will not be until 12 months time.

It was AGREED that trickle chargers should be considered for residents benefit. There is currently no government funding available for this.

ELDC/24/11/12 TO COMPLETE COUNTRYWIDE LOCAL CYCLING AND WALKING INFRASTRUCTURE PLAN (LCWIP) RESPONSE ON BEHALF OF THE COUNCIL

[Countywide Local Cycling and Walking Infrastructure Plan \(LCWIP\)](#)

It was AGREED that a draft response will be completed by the Clerk and circulated to the Council.

ELDC/24/11/13 TO RECEIVED AN UPDATE REGARDING THE CREATION OF A NEW NEIGHBOURHOOD PLAN

The Clerk has attended a meeting with the West Hill Clerk and EDDC Neighbourhood Planning Officer. West Hill Parish Council will be discussing their upcoming Neighbourhood Plan at their December meeting but the indication is that they will continue working on their own. It was noted that the Councils could work together on certain elements of the plan and it will be investigated whether there could be a reduction of costs if the Councils were to use the same consultant.

ELDC/24/11/14 CONSIDERATION OF REPORT FROM THE CLERK REGARDING PROPOSED PLANTING STRATEGY BASED AND TO AGREE NEXT STEPS (IF APPROPRIATE)

Number of communications with Bloom in Ottery and it isn't clear of what they can do. It was RECOMMENDED that paid services are investigated. Engage with the community.

Chair's initials _____

Engage with businesses in the community to see if they want to be part of the solution moving forward. In Focus, Devon Lavendar, Otter Garden.

ELDC/24/11/15 TO NOTE ANY SPECIFIC CORRESPONDENCE RECEIVED

To consider email received regarding width of the pavements in the town centre

It was noted that correspondence was received to advise that pavements were too narrow in the town centre. It was AGREED that there was nothing that could be done about this.

ELDC/24/11/16 TO RECEIVE ANY FURTHER RECOMMENDATIONS FROM MEMBERS

There were none.

ELDC/24/11/17 TO RECEIVE COUNCILLORS QUESTIONS

It was AGREED that the Clerk will chase the new DCC Neighbourhood Highways Officer regarding the faded road marking on Silver Street and Gold Street and will highlight that cars are continuing to drive the wrong way through the one way system.

It was highlighted that not all documents can be accessed from the agenda. The Clerk will have a look at this and will speak to Cloudy IT to resolve the problem.

ELDC/24/11/18 DATE OF THE NEXT MEETING: TBC

Reports & Appendix 1

Meeting concluded at 18:30

Chair's initials _____

Draft

Chair's initials _____