



## Ottery St Mary Town Council

Minutes of the ORDINARY MEETING OF Finance Committee Meeting held on **Monday 03 June 2024** at **16:30**. The meeting was held in the **Ottery St. Mary Town Council Offices, 8 Broad Street, Ottery St Mary EX11 1BZ**

Present: Cllrs Dean Stewart (Chair and Deputy Mayor), Richard Grainger (Mayor) and John Green

In Attendance: Kerry Kennell, Town Council Clerk

### 1 APOLOGIES FOR ABSENCE

To receive apologies for absence

Cllrs Janice Aherne and Stewart Lucas

### 2 DECLARATIONS AND DISCLOSABLE PECUNIARY INTERESTS

To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

Cllr Stewart – no interests declared

Cllr Grainger – no interests declared

Cllr Green – no interests declared

### 3 ADMISSION TO MEETINGS

In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

It was **RESOLVED** that Agenda Item 7 Consideration of Community Grant Applications; Agenda Item 8 Consideration of Shop Front Grant Applications and Agenda Item 10 Consideration of application from Ottery St Mary Cricket Club would be discussed in Confidential Session as they include information relating to the organisations finances.

### 4 PUBLIC PARTICIPATION

To allow members of the public present to submit questions/comments for consideration Individual contributions will be limited to 3 minutes

There were none.

### 5 TO REVIEW TERMS OF REFERENCE AND MAKE RECOMMENDATIONS (IF APPROPRIATE)

Chair's initials \_\_\_\_\_

It was **RESOLVED** to approve the Terms of Reference.

## 6 MINUTES

To receive the Minutes of the Meeting of the Finance Committee of 25th April 2024 (*minute refs 24/04/01 - 24/04/11*) and to approve the signing of the Minutes by the Mayor as a correct record

The minutes of 25<sup>th</sup> April 2024 were reviewed and signed as a true record of the meeting by Cllr Stewart.

*Under s.1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the council resolved to exclude the press and public from the meeting since publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*

## 7 CONSIDERATION OF COMMUNITY GRANT APPLICATIONS

Organisation	Amount Requested	Resolution/Recommendation
Otters Carnival Club	£500-£1000	It was <b>RESOLVED</b> that a Community Grant of £600.00 is awarded to the Ottery Carnival Club.
Ottery St Mary Food and Families Festival	£1835.00	It was <b>RESOLVED</b> that a Community Grant of £1835.00 is awarded.

## 8 CONSIDERATION OF SHOP FRONT GRANT APPLICATIONS

Organisation	Amount Requested	Resolution/Recommendation
Able to Achieve	£500	It was <b>RESOLVED</b> that £500 is awarded.
Sup Dawg	£450	It was <b>RESOLVED</b> that £450 is awarded.
Ella Rosina Patisserie	£470	It was <b>RECOMMENDED</b> that the deadline for completion of the work is extended, subject to planning permission being approved.
JW Dance	£450	It was <b>RESOLVED</b> that £300 is awarded in line with the rules of the scheme.

*The Confidential session ended.*

## 9 FINANCIAL MATTERS

- a. To note the Internal Auditors report and make recommendations (if appropriate)

Chair's initials \_\_\_\_\_

The Internal Auditors report was noted. The Clerk was thanked for her hard work.

**b. To note the accounts up to 31st March 2024**

The Accounts up to 31<sup>st</sup> March 2024 were noted. The AGAR for 2023/24 was noted.

**c. To consider an Internal Auditor for 2024/25**

It was noted that the Internal Auditor is resigning and a new Internal Auditor will need to be appointed.

**10 CONSIDERATION OF APPLICATION FROM OTTERY ST MARY CRICKET CLUB**

It was AGREED that the application is not eligible for a large community grant.

EDDC have confirmed that the project would be eligible for S106 funding but that community consultation would need to take place first.

It was AGREED that the Clerk will get clarification on what the consultation period / community engagement would look like.

It was AGREED that the OSM Cricket Club will be invited to a meeting with the Finance Committee to gather more information about their project.

**11 TO REVIEW SECTION 106 MONIES AVAILABLE AND MAKE RECOMMENDATIONS (IF APPROPRIATE)**

EDDC have confirmed that the following S106 monies is available:

General Open Space (can be used for a variety of projects, from parks, sports and amenities): £136,818.50

Specifically for allotments and/or formal parks only: £26,921.25

Specifically for Town Centre Improvements towards the provision of town centre seating and flower boxes and other improvements: £691.90

It was **RECOMMENDED** that when a consultation event is held later this year to gather feedback in relation to the Quick Wins Project and Traffic Study feedback on potential projects for S106 within the community should also be collected for consideration by the Council.

**12 TO NOTE ANY SPECIFIC CORRESPONDENCE RECEIVED**

There was none.

**13 TO RECEIVE ANY FURTHER RECOMMENDATIONS FROM MEMBERS**

There were none.

**14 TO RECEIVE COUNCILLORS QUESTIONS**

There were none.

**15 DATE OF THE NEXT MEETING: TO BE CONFIRMED**

Chair's initials \_\_\_\_\_

Meeting concluded at 17:52

Chair's initials \_\_\_\_\_

Chair's initials \_\_\_\_\_