

# OTTERY ST MARY TOWN COUNCIL

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## To: **Members of the Finance Committee of Ottery St Mary Town Council**

A Meeting of the **FINANCE COMMITTEE** of Ottery St Mary Town Council will be held at the Meeting Room, 8 Broad Street, Ottery St Mary EX11 1BZ on **THURSDAY 25<sup>TH</sup> APRIL 2024 AT 4.00PM**

All members of the Committee are hereby summoned to consider the matters detailed on the Agenda below

Yours faithfully  
**Kerry Kennell**  
Town Clerk  
19<sup>th</sup> April 2024

The meeting is open to the press and public. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Wednesday 24<sup>th</sup> April**. This will be read out under public participation for members to consider.

**Note:** Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting

**Mobile Phones, Pagers and Similar Devices** – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Chair may approve an exception to this request in special circumstances

## **A G E N D A**

1. To receive apologies for absence
2. To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

4. To allow members of the public present to submit questions/comments for consideration  
*Individual contributions will be limited to 3 minutes*
5. To approve and sign the Minutes of the Finance Committee Meeting of 21<sup>st</sup> February 2024  
(minute refs *F24/02/01 - F24/02/11*)
6. Consideration of Community Grant applications
7. Consideration of Shop Front Grant applications
8. To review the Large Grant application policy and update it to state that the project management process will be used
9. To review the financial limits for Community Grant applications and update the policy accordingly
10. To approve the updated Asset register
11. To receive Councillors' questions relating to Finance