



Ottery St Mary Town Council

Minutes of the **ENVIRONMENT, LOCAL DEVELOPMENT AND COMMERCE COMMITTEE MEETING** of **OTTERY ST MARY TOWN COUNCIL** on **MONDAY 29TH APRIL 2024 at 5.00pm**. The meeting was held in the Meeting Room at the Council Offices, OSM EX11 1BZ.

PRESENT: Cllrs Green (Chair), Lucas (Vice Chair), Grainger (Mayor), Stewart, Williamson and Kerry Kennell, Clerk and one member of the public

IN ATTENDANCE: John Waddingham and Emma Grainger

ELDC24/04/01

TO RECEIVE APOLOGIES

Cllr Sneller and Joe Williams

ELDC24/04/02

TO RECEIVE DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA AND RECEIPT OF REQUESTS FOR NEW DISCLOSABLE PECUNIARY INTERESTS (DPIS) DISPENSATIONS FOR ITEMS ON THE AGENDA

Name of Councillor	Agenda Item and Interest
Cllr Grainger	No interests declared.
Cllr Stewart	No interests declared.
Cllr Williamson	No interests declared.
Cllr Lucas	Cllr Lucas declared an 'affects NRI' as he is a member of the Traders group
Cllr Green	No interests declared.

ELDC24/04/03

IN CONSIDERATION OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 (PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED): TO AGREE ANY ITEMS TO BE DEALT WITH AFTER THE PUBLIC AND PRESS HAVE BEEN EXCLUDED

There were none.

ELDC24/04/04

TO ALLOW MEMBERS OF THE PUBLIC PRESENT TO SUBMIT QUESTIONS/COMMENTS FOR CONSIDERATION *INDIVIDUAL CONTRIBUTIONS WILL BE LIMITED TO 3 MINUTES*

A member of the public asked when public consultations would be held regarding the Regeneration project. It was confirmed that a consultation event will be held later this year. Concerns were raised regarding Coleridge Medical Centre. It was confirmed that the Full Council would be the appropriate meeting to raise those

Chair`s Initials.....

concerns. The member of the public has written to the District Council regarding enterprise zones but has not received a response.

ELDC24/04/05

TO RECEIVE THE MINUTES OF THE ENVIRONMENT, LOCAL DEVELOPMENT & COMMERCE COMMITTEE MEETING OF 18TH MARCH 2024 (MINUTE REFS ELDC24/03/01 – ELDC24/03/13 AND TO APPROVE THE SIGNING OF THE MINUTES BY THE CHAIR AS A CORRECT RECORD

The minutes of the Environment, Local Development and Commerce Committee meeting of 18th March 2024 (minute refs *ELDC24/03/01 - ELDC24/03/13*) were reviewed and signed as a true record of the meeting.

ELDC24/04/06

TO RECEIVE AN UPDATE REGARDING THE QUICK WINS TENDER BRIEF

A positive meeting has been held with DCC Highways regarding suggestions from LHC and Callidus. DCC Highways will provide feedback on the ideas submitted and have agreed to attend the consultation event later this year.

ELDC24/04/07

COAST AND COUNTRY EAST DEVON PROJECT

a. TO RECEIVE AN UPDATE REGARDING THE NUMBER OF SIGN-UPS SO FAR

Ignyte have appointed a dedicated staff member for the Coast & Country project. Joanne has been out to visit businesses who have signed up and is speaking to those that have not yet signed up which has received positive comments from the traders. Joanne is actively contacting accommodation providers in the parish. A meeting is being held with an accommodation provider later this month who has raised issues. A meeting is being arranged with Ignyte to discuss various issues including monthly reporting.

b. TO RECEIVE AN UPDATE REGARDING THE PRODUCTION OF A TOWN MAP AND PARISH GUIDE AND MAKE DECISIONS AS APPROPRIATE

Thanks were given to Emma and Richard Grainger for their work updating the text. It was AGREED that better quality photos of the Food and Families Festival and the Church should be obtained.

The Clerk will feedback to Ignyte that there is problem with the link in relation to events in the parish.

It was AGREED that once the guide has been completed work needs to be carried out on the larger town maps.

c. TO RECEIVE AN UPDATE FROM THE NEWLY FORMED TRADERS ASSOCIATION IN RELATION TO THE PROJECT

Cllrs Stewart and Green have both attended the Traders meeting. The feedback is very positive. It was noted that the traders association is for shop keepers and it was AGREED that consideration will need to be given to how other businesses in the town can give input on the Coast & Country project.

d. TO CONFIRM THE FORMATION OF A TOURISM ACTION GROUP (TAG)

Setting up a Tourism Action Group was discussed. It was AGREED that this will be included on the next agenda.

e. TO PROGRESS TOURIST INFORMATION POINTS WITHIN THE TOWN

Chair`s Initials.....

Glide have confirmed that businesses would need to pay sponsorship to be on the electronic screen which is not viable. A suggestion has been made regarding having a TV screen with access to Visit Ottery which will be investigated further.

ELDC24/04/08

TO CONSIDER APPLICATION TO BECOME A COACH FRIENDLY TOWN

An initial meeting was held with EDDC Cllr Haggarty and Cllrs Green and Lucas regarding becoming a Coach Friendly Town. It was noted that this is not a quick process and if an application is made now it is not likely to come into effect until late Summer 2025. Becoming a coach friendly town will bring more visitors into the town. It was **RESOLVED** that the Council will apply for to become a Coach Friendly Town which involves no cost to the Council.

ELDC24/04/09

TO RECEIVE AN UPDATE FROM THE EMERGENCY PLAN WORKING GROUP

Cllr Williamson gave a verbal update that emergency boxes have been situated around the parish. The deadline for the Emergency Grant has been extended.

ELDC24/04/10

TO CONSIDER CORRESPONDENCE FROM A RESIDENT IN RELATION TO WATER BUTTS

A letter was received from a resident putting forward the suggestion that the Council consider providing water butts for residents. It was noted that free water butts and other water saving devices are available to residents through South West Water. It was **AGREED** that the Council will promote this information on social media and the Council website.

It was **AGREED** that an agenda item will be included for the next meeting to consider what action the Council can take to put pressure on higher levels of government to improve greener options.

ELDC24/04/11

ANY FURTHER RECOMMENDATIONS FROM MEMBERS

There were none.

ELDC24/04/12

TO RECEIVE COUNCILLORS' QUESTIONS

It was **AGREED** the Clerk will report the pavement between Abbots and Coleridge Pre-School as there are several loose paving slabs which present a tripping hazard. This will be flagged to the Neighbourhood Highways Officer and DCC Cllr Bailey. Cllr Williamson had been contacted by a resident who was concerned that there is no signage advising the footpath is closed. It was confirmed that this is in place.

The meeting ended at 6.23pm

SIGNATURE OF CHAIR	
DATE OF SIGNATURE	

Chair`s Initials.....

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Chair`s Initials.....