



## OTTERY ST MARY TOWN COUNCIL

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Dear Councillors

I hereby give you notice that the **Ordinary Meeting of Ottery St Mary Town Council** will be held at the **COUNCIL OFFICES, 8 BROAD STREET, EX11 1BZ** on **MONDAY 8<sup>TH</sup> APRIL 2024 AT 7.00PM**

All members of the Council are hereby summoned to consider the matters detailed on the Agenda below

Yours faithfully

*Kerry Kennell*

Town Clerk

3<sup>rd</sup> April 2024

### INFORMATION FOR MEMBERS OF THE PUBLIC/PRESS:

The law requires that public access is possible and not restricted, unless in the case of an agreed confidential session.

1. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Friday 5<sup>th</sup> April 2024**. This will be read out under public participation for members to consider.
2. For members of the public/press that wish to speak at the meeting, under public participation, please raise your hand and wait for the Mayor to prompt you.
3. For those who have no visual access to the meeting, Members will state their name before speaking and voting.
4. For those who are unable to hear, the agendas and the minutes of the meeting will be available on the Council's website.

Note: Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor has the power to control public recording and/or reporting so it does not disrupt the meeting

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Mayor may approve an exception to this request in special circumstances

## A G E N D A

1. To receive apologies for absence

2. To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded
4. To allow members of the public present to submit questions/comments for consideration *Individual contributions will be limited to 3 minutes*
5. To receive the Minutes of the Meeting of the Town Council of 4<sup>th</sup> March 2024 (minute refs 24/03/01 – 24/03/26) and to approve the signing of the Minutes by the Mayor as a correct record
6. To receive Reports from the EDDC and DCC Councillors
7. Planning Committee
  - a. To note the Minutes of the Planning Committee Meeting of 5<sup>th</sup> March 2024 (minute refs P24/03/01 - P24/03/10) and 2<sup>nd</sup> April 2024 (minute refs P24/04/01 – P24/04/10)
8. To receive an update regarding planning application 22/1973/MOUT and to consider a request from the Gerway Action Group to make a donation towards the cost of engaging a planning consultant to fight the appeal
9. Environment, Local Development and Commerce Committee (ELDC Committee)
  - a. To note the Minutes of the ELDC Committee Meeting of 18<sup>th</sup> March 2024 (*minute refs ELDC24/03/01 – ELDC24/03/13*)
10. Operations Committee
  - a. To note the Minutes of the Operations Committee Meeting of 25<sup>th</sup> March 2024 (*minute refs O24/03/01 - O24/03/14*)
  - b. To consider (and approve if appropriate) recommendations from the committee:
    - that all cemetery costs are increased by 10% from 1<sup>st</sup> April 2024
    - the Strategy Committee update the Strategic plan project form for Section 106 projects
11. Strategy Committee
  - a. To note the Minutes of the Strategy Committee Meeting of 4<sup>th</sup> April 2024 (minute refs S24/04/01 - S24/04/10)
  - b. To consider (and approve if appropriate) recommendations from the committee:
12. To consider the report regarding Christmas Lights and the cost to continue hiring them or to purchase them, and to make a decision as appropriate
13. To consider response to the 20mph consultation for Ottery St Mary town
14. Otter Trail - To receive an update from the Otter Trail Group

15. To receive an update from The Claremont Field Open Space Working Group and make decisions if appropriate
16. Confirmation of decisions made under the Scheme of Delegation:
  - Cllrs Grainger, Green and Johns gave delegated authority for Cllr Stewart to represent the Council at a meeting of Ottery St Mary traders
  - Cllrs Grainger, Stewart, Lucas and Green gave delegated authority for a celtic cross to be included on a gravestone
17. Financial Matters:
  - a. To consider and approve the March 2024 Council Schedule of Payments
  - b. To note quarterly accounts (Jan-Mar 24)
18. To receive an update regarding the identification of a suitable location for the rebuilding of Tipton St John Church of England Primary School
19. To receive an update regarding Coleridge Medical Centre
20. To confirm arrangements for the afternoon tea to commemorate the 50<sup>th</sup> anniversary of the Council
21. To consider concern raised regarding the condition of the gates at Cadhay
22. To consider the installation of a bus shelter at the Old Station bus stop in Tipton
23. To consider Report from the Mayor
24. To consider Report from the Town Clerk
25. To note any specific correspondence received
26. To note any reports previously e-mailed by Councillors of Meetings attended
27. Councillors Questions on Councillors Business

**Date of the Annual Parish Council Meeting: Monday 13<sup>th</sup> May 2024 at 7pm**