



Ottery St Mary Town Council

Minutes of the **ENVIRONMENT, LOCAL DEVELOPMENT AND COMMERCE COMMITTEE MEETING** of **OTTERY ST MARY TOWN COUNCIL** on **MONDAY 18TH MARCH 2024 at 5.00pm**. The meeting was held in the Meeting Room at the Council Offices, OSM EX11 1BZ.

PRESENT: Cllrs Green (Chair), Lucas (Vice Chair), Grainger (Mayor), Stewart, Williamson, Sneller and Kerry Kennell, Clerk

IN ATTENDANCE: John Waddingham, Emma Grainger and Joe Williams

ELDC24/03/01

TO RECEIVE APOLOGIES

None.

ELDC24/03/02

TO RECEIVE DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA AND RECEIPT OF REQUESTS FOR NEW DISCLOSABLE PECUNIARY INTERESTS (DPIS) DISPENSATIONS FOR ITEMS ON THE AGENDA

Name of Councillor	Agenda Item and Interest
Cllr Grainger	No interests declared.
Cllr Lucas	No interests declared.
Cllr Williamson	No interests declared.
Cllr Stewart	No interests declared.
Cllr Sneller	No interests declared.
Cllr Green	No interests declared.

Emma Grainger declared that she is a member of Bloom in Ottery.

ELDC24/03/03

IN CONSIDERATION OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 (PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED): TO AGREE ANY ITEMS TO BE DEALT WITH AFTER THE PUBLIC AND PRESS HAVE BEEN EXCLUDED

There were none.

ELDC24/03/04

TO ALLOW MEMBERS OF THE PUBLIC PRESENT TO SUBMIT QUESTIONS/COMMENTS FOR CONSIDERATION *INDIVIDUAL CONTRIBUTIONS WILL BE LIMITED TO 3 MINUTES*

There were none.

Chair`s Initials.....

ELDC24/03/05

TO RECEIVE THE MINUTES OF THE ENVIRONMENT, LOCAL DEVELOPMENT & COMMERCE COMMITTEE MEETING OF 19TH FEBRUARY 2024 (MINUTE REFS ELDC24/02/01 – ELDC24/02/11 AND TO APPROVE THE SIGNING OF THE MINUTES BY THE CHAIR AS A CORRECT RECORD

The minutes of the Environment, Local Development and Commerce Committee meeting of 19th February 2024 (minute refs *ELDC24/02/01 - ELDC24/02/11*) were reviewed and signed as a true record of the meeting.

ELDC24/03/06

TO RECEIVE AN UPDATE REGARDING THE QUICK WINS TENDER BRIEF

An initial meeting was held with the Mayor and Cllr Stewart who travelled around the town with LHC Design. A consultation event will be held later this year.

ELDC24/03/07

COAST MEETS COUNTRY EAST DEVON PROJECT

a. TO RECEIVE AN UPDATE REGARDING THE NUMBER OF SIGN-UPS SO FAR

There have been fifteen sign ups so far. Otter Garden Centre have confirmed they are signing up to the project. EDDC are currently considering a policy to make East Devon coach friendly. Cllr Green & Lucas to investigate the opportunity to attract coaches to visit Ottery.

b. TO RECEIVE AN UPDATE REGARDING THE PRODUCTION OF A TOWN MAP (AND MAKE DECISIONS IF APPROPRIATE)

The final version of the Town Map was approved at the last ELDC meeting.

c. TO REVIEW THE CONTENT OF THE PARISH GUIDE

The draft version of the Parish Guide was reviewed by the committee. It was AGREED that the document needs to be amended. Emma offered to update the text. A final version will be approved via email by members of the committee. It was AGREED that different photographs need to be used to represent the parish. It was AGREED that analytics will be discussed with Ignyte.

d. TO PROGRESS TOURIST INFORMATION POINTS WITHIN THE TOWN

The Clerk has made contact with Glide Media regarding possible solutions to improve the information available from the Tourist Information Points.

It was AGREED to bring Item 11 forward.

ELDC24/03/08

TO DISCUSS AND AGREE THE OVERALL PLANTING STRATEGY FOR THE PARISH FOR 2024

Cllr Grainger and Cllr Feasey will be proposing a planting strategy for the town. It was AGREED there needs to be a clear road map for this year to improve the appearance of the town and this may require a paid element. Bloom in Ottery will be asked what help they can offer once the planting strategy has been confirmed by the Full Council.

Cllrs Sneller and Cllr Stewart left the meeting.

Chair`s Initials.....

ELDC24/03/09

TO CONSIDER FEEDBACK FROM EDDC REGARDING THE CREATION OF A NEW NEIGHBOURHOOD PLAN AND TO AGREE NEXT STEPS

Communication from EDDC was considered regarding the EDDC Local Plan and the position the Council is in with regards to its Neighbourhood Plan. It was noted that concern regarding EDDCs approach to green wedges was raised at the OSM Planning Committee. It was AGREED that the Neighbourhood Plan will be put on hold for now until the EDDC Local Plan is more advanced. This decision will be reviewed if any circumstances change.

ELDC24/03/10

TO RECEIVE AN UPDATE FROM THE EMERGENCY PLAN WORKING GROUP

Cllr Williamson gave a verbal update that he is currently trying to formalise a process for volunteers. It was noted that whilst residents are always happy to help in an emergency, formalising the process is quite tricky.

ELDC24/03/11

CONSIDERATION OF THE COUNCIL'S ENVIRONMENTAL PLAN FOLLOWING THE DECLARATION OF A CLIMATE EMERGENCY IN 2019

The Strategic Planning tool considers the impact of any new project. It will be applied to every new project of the Council.

ELDC24/03/12

ANY FURTHER RECOMMENDATIONS FROM MEMBERS

It was noted that the Environment Agency have raised concerns with a landowner about flooding near the industrial estate due to erosion.

It was AGREED that all businesses will be advised that the Shop Front Grant scheme is running. Cllr Williamson advised there has been an increasing number of flood alerts.

ELDC24/03/13

TO RECEIVE COUNCILLORS' QUESTIONS

There were none.

The meeting ended at 18.55pm

<i>SIGNATURE OF CHAIR</i>	
<i>DATE OF SIGNATURE</i>	

Chair`s Initials.....