



# Ottery St Mary Town Council

Minutes of the **FINANCE COMMITTEE MEETING** of **OTTERY ST MARY TOWN COUNCIL** held in the Meeting Room, 8 Broad Street, Ottery St Mary EX11 1BZ on **WEDNESDAY 21<sup>ST</sup> FEBRUARY 2024 at 4.30PM**

**PRESENT:** Councillors Stewart (**Chair and Deputy Mayor**), Grainger (**Mayor**), Green, Lucas, Aherne and Kerry Kennell, Clerk

F24/02/01

## **TO RECEIVE APOLOGIES FOR ABSENCE**

There are none.

F24/02/02

## **TO RECEIVE DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA AND RECEIPT OF REQUESTS FOR NEW DISCLOSABLE PECUNIARY INTERESTS (DPIS) DISPENSATIONS FOR ITEMS ON THE AGENDA**

Cllr Aherne	Declared an 'affects & prejudicial NRI' in Agenda item 8 as the applicant is a close relative.
Cllr Grainger	No interests declared.
Cllr Green	No interests declared.
Cllr Lucas	No interests declared.
Cllr Stewart	No interests declared.

F24/02/03

## **IN CONSIDERATION OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 (PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED): TO AGREE ANY ITEMS TO BE DEALT WITH AFTER THE PUBLIC AND PRESS HAVE BEEN EXCLUDED**

It was **RESOLVED** that the following items will be discussed in confidential session: Agenda item 5 To Tenders for Grounds Maintenance; Agenda item 6 To review tenders for Cemetery Grounds Maintenance; Agenda item 7 To review tenders for Multi Use Games area at Strawberry Lane; Agenda item 8 Consideration of Community Grant request from Otters Carnival Club; Agenda item 10 To review staff pension scheme

F24/02/04

## **TO APPROVE AND SIGN THE MINUTES OF THE FINANCE COMMITTEE MEETING OF 14<sup>TH</sup> DECEMBER 2023 (minute refs F23/12/01 - F23/12/08)**

The Minutes of the Finance Committee Meeting of 14<sup>th</sup> December 2023 (minute refs F23/12/01 - F23/12/08) were approved and signed as a true record of the meeting by the Chair.

*Under s.1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the council resolved to exclude the press and public from the meeting since publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*

Chair`s Initials.....

F24/02/05

**TO REVIEW TENDERS FOR GROUNDS MAINTENANCE**

It was **RECOMMENDED** that DTG are awarded the Grounds Maintenance Contract for the period 1<sup>st</sup> April 2024 – 31<sup>st</sup> March 2027.

F24/02/06

**TO REVIEW TENDERS FOR CEMETERY GROUNDS MAINTENANCE**

It was **RECOMMENDED** that Shaun Davey is awarded the Cemetery Grounds Maintenance Contract for the period 1<sup>st</sup> April 2024 – 31<sup>st</sup> March 2027.

F24/02/07

**TO REVIEW TENDERS FOR MULTI USE GAMES AREA AT STRAWBERRY LANE**

It was **RECOMMENDED** that the MUGA in the current format cannot proceed as the quote received is more than £100,000 above the Section 106 funding that is available.

It was **RECOMMENDED** that the Clerk contacts EDDC to ask for clarification regarding the use of the S106 funds.

It was **RECOMMENDED** that the Council proceeds with a Football Foundation PlayZone.

It was **AGREED** that Cllr Lucas will review the project through the Strategic Plan.

It was **AGREED** that Cllrs Green and Stewart will look at the consortium information that would be required.

*Cllr Aherne left the meeting.*

F24/02/08

**CONSIDERATION OF COMMUNITY GRANT REQUEST FROM OTTERS CARNIVAL CLUB**

Organisation	Amount requested	Recommendation
Otters Carnival Club	£500-£100	It was <b>RECOMMENDED</b> that a meeting is arranged with the applicant to clarify the application.

*Cllr Aherne joined the meeting.*

F24/02/09

**TO REVIEW STAFF PENSION SCHEME**

The current staff pension scheme was reviewed. It was **RECOMMENDED** that the Council alter the Council’s pension scheme in line with the recommendations from this committee.

*The meeting returned to public session.*

F24/02/10

**TO REVIEW COMMUNITY GRANTS POLICY**

It was **RECOMMENDED** that the updated Community Grants policy should be approved.

It was **AGREED** that a Shop Front Grant Policy is introduced which can be activated as/when required in line with budget allocation. This will be an agenda item at the March Full Council meeting.

F24/02/11

**TO RECEIVE COUNCILLORS’ QUESTIONS RELATING TO FINANCE**

There were none.

The Meeting ended at 6pm

Chair`s Initials.....

<b>SIGNATURE OF CHAIR</b>	
<b>DATE OF SIGNATURE</b>	

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Chair`s Initials.....