

# OTTERY ST MARY TOWN COUNCIL

Council Offices, The Old Convent, 8 Broad Street,  
Ottery St Mary. Devon. EX11 1BZ  
Tel: 01404 812252



E-mail: [clerk@otterystmary-tc.gov.uk](mailto:clerk@otterystmary-tc.gov.uk)  
Website: [www.otterystmary-tc.gov.uk](http://www.otterystmary-tc.gov.uk)

## To: **Members of the Finance Committee of Ottery St Mary Town Council**

A Meeting of the **FINANCE COMMITTEE** of Ottery St Mary Town Council will be held at the Meeting Room, 8 Broad Street, Ottery St Mary EX11 1BZ on **THURSDAY 14<sup>TH</sup> DECEMBER 2023 AT 4.00PM**

All members of the Committee are hereby summoned to consider the matters detailed on the Agenda below

Yours faithfully  
Kerry Kennell  
**Town Clerk**  
**8<sup>th</sup> December 2023**

The meeting is open to the press and public.

**Note:** Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting

**Mobile Phones, Pagers and Similar Devices** – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Chair may approve an exception to this request in special circumstances

## **A G E N D A**

1. To receive apologies for absence
2. To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded
4. To elect a Vice-Chair of the Committee

5. To approve and sign the Minutes of the Finance Committee Meeting of 16<sup>th</sup> October 2023 (minute refs *F23/10/01 - F23/10/11*)
6. To consider: -
  - a. a draft budget and
  - b. to consider and make recommendations regarding the earmarked reserves and the Council`s current policy document relating thereto
  - c. to recommend a Precept for the financial year 2023-2024
7. Consideration of Community Grant requests from Able2Achieve; Friends of Ottery Library; Ottery St Mary Library; Ottery St Mary Primary School PTFA; Ottery St Mary Joint Guide and Scout Committee – Pixie Day
8. To receive Councillors' questions relating to Finance