



## OTTERY ST MARY TOWN COUNCIL

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Dear Councillors

I hereby give you notice that the **Ordinary Meeting of Ottery St Mary Town Council** will be held at the **COUNCIL OFFICES, 8 BROAD STREET, EX11 1BZ** on **MONDAY 8<sup>TH</sup> JANUARY 2024 AT 7.00PM**

All members of the Council are hereby summoned to consider the matters detailed on the Agenda below

Yours faithfully

Kerry Kennell

Town Clerk

3<sup>rd</sup> January 2024

### INFORMATION FOR MEMBERS OF THE PUBLIC/PRESS:

The law requires that public access is possible and not restricted, unless in the case of an agreed confidential session.

1. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Friday 5<sup>th</sup> January 2024**. This will be read out under public participation for members to consider.
2. For members of the public/press that wish to speak at the meeting, under public participation, please raise your hand and wait for the Mayor to prompt you.
3. For those who have no visual access to the meeting, Members will state their name before speaking and voting.
4. For those who are unable to hear, the agendas and the minutes of the meeting will be available on the Council's website.

Note: Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor has the power to control public recording and/or reporting so it does not disrupt the meeting

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Mayor may approve an exception to this request in special circumstances

### A G E N D A

1. To receive apologies for absence

2. To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded
4. To allow members of the public present to submit questions/comments for consideration *Individual contributions will be limited to 3 minutes*
5. To receive the Minutes of the Meeting of the Town Council of 4<sup>th</sup> December 2023 (minute refs 23/12/01 – 23/12/28) and to approve the signing of the Minutes by the Mayor as a correct record
6. To receive Reports from EDDC and DCC Councillors
7. Planning Committee
  - a. To note the Minutes of the Planning Committee Meeting of 11<sup>th</sup> December 2023 (minute refs P23/12/01 - P23/12/10)
8. Finance Committee
  - a. To note the Minutes of the Finance Committee Meeting of 14<sup>th</sup> December 2023 (minute refs F23/12/01 - F23/12/08)
  - b. To consider (and approve if appropriate) recommendations from the committee:
    - that £79,000 of reserves are used and to increase the precept to enable the Council to continue with their work on youth services, developing the skatepark, regeneration of the town and maintenance of their extensive property portfolio.
    - that the precept for 2024-25 is £282,510 subject to a discussion being held with the Council's accountant.
    - Grant applications:

<b>Organisation</b>	<b>Amount requested</b>	<b>Recommendation</b>
Pixie Day	£300	It was RECOMMENDED that the grant application is approved. The Committee are disappointed that EDDC are charging for use of the Land of Canaan. It was RECOMMENDED that subject to agreement from Richard Coley the Council contact EDDC to state that this is a long-established community event and request that the fee is waived.
Able2Achieve	£2,278	It was AGREED that a meeting is arranged with Able2Achieve to discuss their application in more detail.
Friends of Ottery Library	£200	It was AGREED that a meeting is arranged with FOOL to discuss their application in more detail.
Ottery St Mary Library	£120	It was RECOMMENDED that the grant application is approved. This is a modest grant application and if further support is required the Council would advise the Library to contact them.

Ottery St Mary Primary School PTFA	£2,000	It was RECOMMENDED that the grant application is approved.
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9. To approve the Precept for 2024/25 and make decisions if appropriate
10. To receive an update from The Claremont Field Open Space Working Group and make decisions if appropriate
11. Confirmation of decisions made under the Scheme of Delegation
12. Financial Matters:
  - a. To consider and approve the December 23 Council Schedule of Payments
  - b. To note the Q3 accounts (October – December)
13. To receive an update regarding the MUGA at Strawberry Lane and make decisions if appropriate regarding best way to progress the project including consideration of setting up a working group and if appropriate, agreeing Terms of Reference
14. To receive an update from the Events Working Group following the Christmas late night event
15. To receive an update following the Code of Conduct training and to agree next steps
16. To receive an update regarding Coleridge Medical Centre
17. To discuss the Otter Trail and to consider what support the Council can provide the project
18. To confirm current Section 106 projects
19. To consider Report from the Mayor
20. Report from the Town Clerk
21. To note any specific correspondence received
22. To note any reports previously e-mailed by Councillors of Meetings attended
23. Councillors Questions on Councillors Business

**Date of the next meeting: Monday 5<sup>th</sup> February 2024 at 7pm**