



Ottery St Mary Town Council

Minutes of the **ENVIRONMENT, LOCAL DEVELOPMENT AND COMMERCE COMMITTEE MEETING** of **OTTERY ST MARY TOWN COUNCIL** on **MONDAY 20TH NOVEMBER 2023 at 5.00pm**. The meeting was held in the Meeting Room at the Council Offices, OSM EX11 1BZ.

PRESENT: Cllrs Green (Chair), Sneller, Williamson and Kerry Kennell, Clerk

IN ATTENDANCE: Emma Grainger

ELDC23/11/01

TO RECEIVE APOLOGIES

Cllrs Grainger (Mayor), Stewart (Deputy Mayor), Lucas (Vice Chair) and John Waddingham

ELDC23/11/02

TO RECEIVE DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA AND RECEIPT OF REQUESTS FOR NEW DISCLOSABLE PECUNIARY INTERESTS (DPIS) DISPENSATIONS FOR ITEMS ON THE AGENDA

Name of Councillor	Agenda Item and Interest
Cllr Green	No interests declared.
Cllr Williamson	No interests declared.
Cllr Sneller	Agenda item 12 and 13 - Personal interest as a founding member of Bloom in Ottery.

Emma Grainger declared she is a member of Bloom in Ottery.

ELDC23/11/03

IN CONSIDERATION OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 (PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED): TO AGREE ANY ITEMS TO BE DEALT WITH AFTER THE PUBLIC AND PRESS HAVE BEEN EXCLUDED

It was **RESOLVED** to discuss Agenda item 10. To consider communication from EDDC Economic Development Manager and agree next steps (if appropriate) in Confidential Session.

Chair`s Initials.....

ELDC23/11/04

TO ALLOW MEMBERS OF THE PUBLIC PRESENT TO SUBMIT QUESTIONS/COMMENTS FOR CONSIDERATION *INDIVIDUAL CONTRIBUTIONS WILL BE LIMITED TO 3 MINUTES*

There were none.

ELDC23/11/05

TO RECEIVE THE MINUTES OF THE ENVIRONMENT, LOCAL DEVELOPMENT & COMMERCE COMMITTEE MEETING OF 23RD OCTOBER 2023 (MINUTE REFS *ELDC23/10/01 – ELDC23/10/16* AND TO APPROVE THE SIGNING OF THE MINUTES BY THE CHAIR AS A CORRECT RECORD

The minutes of the Environment, Local Development and Commerce Committee meeting of 23rd October 2023 (minute refs *ELDC23/10/01 - ELDC23/10/16*) were reviewed and apologies were added for Emma Grainger. The minutes were then signed as a true record of the meeting.

ELDC23/11/06

TO RECEIVE AN UPDATE REGARDING THE CREATION OF A NEW NEIGHBOURHOOD PLAN

The consultation period for the West Hill Designated Area has been completed and will be progressed by EDDC. There has been no progress regarding the EDDC Local Plan and it was noted that it will be difficult to progress with a new Neighbourhood Plan until such time as the EDDC Local Plan is agreed.

ELDC23/11/07

TO RECEIVE AN UPDATE REGARDING THE QUICK WINS TENDER BRIEF

The tender brief has been sent to three companies. Two have been in touch with the Council. It is hoped that proposals will be available for the Committee to review at the next meeting.

ELDC23/11/08

COAST & COUNTRY EAST DEVON PROJECT

a. TO RECEIVE AN UPDATE REGARDING THE NUMBER OF SIGN-UPS SO FAR

There has been no further update regarding the number of sign-ups. A meeting is being arranged with Otter Garden Centre. A strategy meeting for the Coast & Country project is taking place on 12th December and will be attended by the other towns taking part in the project.

b. TO RECEIVE AN UPDATE REGARDING THE PRODUCTION OF A TOWN MAP (AND MAKE DECISIONS IF APPROPRIATE)

The revised map was reviewed. It was AGREED that this is greatly improved. The Clerk will request that the width of Paxford House Square is reduced. The Clerk will also ask that the width of Winters Lane is reduced to show there is no vehicular access from Mill Street. It was noted there are dotted lines around the church demonstrating footpaths but there is not one from St Saviours to the bridge to show you can walk from Canaan Way trading post to Finnimore Industrial Estate. It was AGREED that the map format is adopted once these changes have been made.

c. TO RECEIVE QUOTATIONS FOR WINDOW VINYL (AND MAKE DECISIONS IF APPROPRIATE)

Chair`s Initials.....

It was AGREED to put this on hold.

ELDC23/11/09

TO RECEIVE AN UPDATE FROM THE EMERGENCY PLAN WORKING GROUP

Cllr Williamson provided an update. A second meeting of the Emergency Plan Working Group has taken place and outreach sessions will be arranged in the North Ward to try and attract volunteers.

ELDC23/11/10

TO RECEIVE AN UPDATE REGARDING FOOTPATH 46

A report has been received from the DCC Public Rights of Way officer regarding Footpath 46. It was noted there has been no real progress for the past 20 years. It was AGREED that this issue will be kept under review. The Clerk will request that the DCC Public Rights of Way officer keeps the Council updated with any progress that he makes with the adjacent landowners. It was AGREED a fully circular route would be of benefit to the parish.

ELDC23/11/11

TO DISCUSS AND AGREE THE OVERALL PLANTING STRATEGY FOR THE PARISH FOR 2024

There was a discussion regarding the planting strategy but no decision could be made as the meeting was not quorate due to Cllr Sneller's involvement in Bloom in Ottery. It was noted that the Council need to consider the following questions:

- How they want to regenerate the town?
- How does the planning strategy fit into the wider picture?
- What part of this can Bloom in Ottery provide?
- If planting is considered for traffic calming what is required?
- This will need to be included in the budget for 2024/25.

It was noted that the Quick Wins project should look at why there are two signs saying Ottery St Mary as you enter each side of Ottery.

ELDC23/11/12

TO RECEIVE AN UPDATE FROM BLOOM IN OTTERY

Cllr Sneller provided an update. Bloom in Ottery are looking for local people to take ownership. The additional planters will not be installed until early next year when they can be planted. Thanks were given to Cllr Sneller for pruning the bed in front of Strawberry Lane. A bank account has been set up. The next step will be to adopt a constitution.

It was noted that in Tipton St John there is unwanted growth from silt which is impacting the infrastructure on the side of the road. The Clerk will write to the Neighbourhood Highways Officer regarding blocked drains. Cllr Williamson advised that not all the drains are shown on the map. The Clerk will thank DCC for the good work around Tipton School.

ELDC23/11/13

TO CONSIDER ANY BUDGET REQUIREMENTS FOR PROJECTS FOR 2024/25 INCLUDING COAST & COUNTRY PROJECT, REGENERATION AND TRANSPORT STUDY, NEIGHBOURHOOD PLAN, CREATION OF AN OTTER TRAIL AROUND THE TOWN AND EMERGENCY PLAN

Chair`s Initials.....

Details of any projects requiring financial support should be sent to Cllr Green for including in the budget. It was AGREED to change the name of the Otter Trail to avoid confusion with the cycle trail which had been set up first.

ELDC23/11/14

ANY FURTHER RECOMMENDATIONS FROM MEMBERS

It was asked whether the Town Map could be utilised by other community groups once it had been completed. It was AGREED that once the map has been finalised community groups would be able to use it if required.

ELDC23/11/15

TO RECEIVE COUNCILLORS' QUESTIONS

It was discussed how additional parishioners could be encouraged to join the Emergency Plan Working Group. It was noted that members of the parish are already helping their communities in an emergency but the Emergency Plan formalises the process.

Under s.1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the council resolved to exclude the press and public from the meeting since publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

ELDC23/11/16

TO CONSIDER COMMUNICATION FROM EDDC ECONOMIC DEVELOPMENT MANAGER AND AGREE NEXT STEPS (IF APPROPRIATE)

Correspondence received from the EDDC Economic Development Manager was reviewed. It was AGREED to have an exploratory meeting with interested parties to explore the options available.

The meeting ended at 18.28pm

SIGNATURE OF CHAIR	
DATE OF SIGNATURE	

Chair`s Initials.....