Ottery St Mary Town Council

Minutes of the **ENVIRONMENT, LOCAL DEVELOPMENT AND COMMERCE COMMITTEE MEETING** of **OTTERY ST MARY TOWN COUNCIL** on **THURSDAY 6TH JULY 2023 at 4.30pm**. The meeting was held in the Meeting Room at the Council Offices, OSM EX11 1BZ.

PRESENT: Cllrs Green (Chair), Lucas, Grainger (Mayor), Stewart (Deputy Mayor) and Kerry Kennell, Clerk

IN ATTENDANCE: John Waddingham

ELDC23/07/01
TO RECEIVE APOLOGIES
Cllrs Sneller and Williamson, Emma Grainger, Joe Williams and Jill Dixon

ELDC23/07/02
TO RECEIVE DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA AND RECEIPT OF REQUESTS FOR NEW DISCLOSABLE PECUNIARY INTERESTS (DPIS) DISPENSATIONS FOR ITEMS ON THE AGENDA

Name of Councillor	Agenda Item and Interest
Cllr Green	No interests declared.
Cllr Stewart	No interests declared.
Cllr Sneller	No interests declared.
Cllr Grainger	No interests declared.

ELDC23/07/03
IN CONSIDERATION OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 (PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED): TO AGREE ANY ITEMS TO BE DEALT WITH AFTER THE PUBLIC AND PRESS HAVE BEEN EXCLUDED
There are none.

ELDC23/07/04
TO ALLOW MEMBERS OF THE PUBLIC PRESENT TO SUBMIT QUESTIONS/COMMENTS FOR CONSIDERATION *INDIVIDUAL CONTRIBUTIONS WILL BE LIMITED TO 3 MINUTES*
Nothing was raised.

ELDC23/06/05

Draft

TO RECEIVE THE MINUTES OF THE ENVIRONMENT, LOCAL DEVELOPMENT & COMMERCE COMMITTEE MEETING OF 8TH JUNE 2023 (MINUTE REFS ELDC*23/06/01 – ELDC23/06/11*) AND TO APPROVE THE SIGNING OF THE MINUTES BY THE CHAIR AS A CORRECT RECORD

The minutes of the Environment, Local Development and Commerce Committee meeting of 8th June 2023 (minute refs *ELDC23/06/01 - ELDC23/06/16*) were approved and signed as a true record of the meeting.

ELDC23/07/06

TO RECEIVE AN UPDATE REGARDING NEXT STEPS FOR THE NEIGHBOURHOOD PLAN

The Clerk attended a webinar on the current situation regarding Neighbourhood Plans. It was felt that it would be beneficial if the designated area could be sharpened up so confirmation will be sought from EDDC regarding this. The Committee felt that initial background preparatory work could begin including consideration of improvements required to the infrastructure. It was AGREED that quotations will need to be obtained for consultants to support the work on the Neighbourhood Plan.

ELDC23/07/07

TO RECEIVE AN UPDATE REGARDING THE TRANSPORT CONSULTATION AND TO MAKE DECISIONS (IF APPROPRIATE) REGARDING NEXT STEPS

A meeting will be taking place with Callidus later this month to discuss the end of Stage 1 of the project and to agree the next steps to move forward to Stage 2. The Clerk will write to DCC Cllr Bailey to ask for clarification of the area of the 20mph zone will cover.

ELDC23/07/08

TO RECEIVE AN UPDATE REGARDING THE 20MPH SPEED LIMIT AND 20'S PLENTY CAMPAIGN

The Council knows what area they applied for the 20mph zone scheme but DCC has not confirmed which area this will cover. Once this area is confirmed by DCC the Council will decide whether to support the 20's Plenty Campaign for the villages within the parish.

ELDC23/07/09

TO RECEIVE AN UPDATE REGARDING THE COAST MEETS COUNTRY PROJECT AND MAKE DECISIONS (IF APPROPRIATE)

a. TO RECEIVE AN UPDATE AND MAKE DECISIONS (IF APPROPRIATE) There was a presentation on the Coast & Country project at the July Full Town Council meeting from Louise Cole who is a co-chair. Cllr Lucas and Tina Veater from Ignyte visited 12 businesses in total of which 7 businesses agreed to sign up on the day with a further 3 looking to join at a later point. Cllr Lucas will visit the businesses he was unable to visit shortly. The traders are considering setting up their own traders' group which is really positive. There was an enthusiasm from business owners about the creation of a town map. A meeting with Ignyte talked about how to use the Community Officer to support the project. The Community Officer will forward information on community events to Ignyte. It was AGREED that a multi-layered approach with the Library and a couple of key shops holding tourist information would be beneficial.

b. TO CONSIDER PRODUCING A TOWN MAP (AND MAKE DECISIONS IF APPROPRIATE)

All maps have a QR code which works well. Cllr Grainger will provide a list of corrections for the walks currently being advertised on the Visit Ottery website which have been taken from the paper copies currently given out. There was a discussion regarding the style of maps. It was AGREED that the format of the booklet is good – it just may need a bit of tweaking for Ottery. The map will include the industrial estate.

It was **RESOLVED** that 15,000 copies of the map will be ordered.

It was **RESOLVED** that the existing noticeboard maps should be updated. It was AGREED that local printers should have the opportunity to quote for printing the larger maps.

It was AGREED that it will be clarified whether the Town Council own the map.

It was AGREED that the Council investigate purchasing window vinyls for empty shops.

It was **RESOLVED** that 50 cardboard distribution units will be ordered.

It was AGREED that quotes will be obtained for window stickers.

c. TO CONSIDER THE CREATION OF AN OTTER TRAIL (AND MAKE DECISIONS IF APPROPRIATE)

It was AGREED that a trail would be beneficial and should be fun and fabulous. The Clerk will obtain some more information regarding the otters and their cost.

ELDC23/07/10

TO CONSIDER INCLUDING PARISH EVENTS ON OTHER TOURISM BASED WEBSITES SUCH AS EAST DEVON EXCELLENCE

It was AGREED that events should advertised on all tourism websites. The Community Officer will be asked to look for websites which promote the area and share details of local events with them.

ELDC/23/07/11

TO RECEIVE AN UPDATE FROM BLOOM IN OTTERY

Bloom in Ottery are continuing to water; St. Saviours Bridge planters have been returned; water butts are on their way. A meeting of volunteers is being arranged later this month.

ELDC/23/07/12

TO CONSIDER REPORT ON FOOTPATH 46

A very comprehensive report was produced by John Waddingham pulling together information on the history of FP46. The next steps were discussed. The Clerk will ask DCC for some advice on how to proceed as there are various options that could be explored. Once this advice has been obtained from DCC the Mayor will make initial contact with the landowner with regards to potential reinstatement of the footpath. There is also the wider issue regarding other parts of the footpath which are threatened by changes to the river. The best solution would be if an understanding could be reached with all landowners that if the footpath does erode the landowner would be happy to accommodate the movement of the footpath.

ELDC23/07/13

ANY FURTHER RECOMMENDATIONS FROM MEMBERS
It will be put on the agenda for the next meeting to discuss whether the shop front scheme could run again as this was positively received.

ELDC23/07/14
TO RECEIVE COUNCILLORS' QUESTIONS
Cllr Grainger advised that a wooden bridge will be improved by the landowner who is considering putting in a boardwalk to improve accessibility.
It was AGREED that communication will be made with the Millenium Green committee to see if the area can be improved for the community.

The meeting ended at 6.07pm

SIGNATURE OF CHAIR	
DATE OF SIGNATURE	

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