**OTTERY ST MARY TOWN COUNCIL**

Council Offices, The Old Convent, 8 Broad Street,

Ottery St Mary, Devon, EX11 1BZ

Tel: 01404 812252

E-mail: [admin@otterystmary-tc.gov.uk](mailto:admin@otterystmary-tc.gov.uk)

Web Site:[www.otterystmary-tc.gov.uk](http://www.otterystmary-tc.gov.uk/)

9th December 2022

Dear Councillors,

I hereby give you notice that a **Planning Committee Meeting of Ottery St Mary Town Council** will be held at Ottery St Mary Town Council Offices, 8 Broad Street, Ottery St Mary, **THURSDAY 15th DECEMBER 2022 AT 7 pm.**

*All members of the Committee are hereby summoned to consider the matters detailed on the Agenda below*

Yours faithfully

Jane Bushby

**Administrator**

**The meeting is open to the press and public.  Attendees are requested not to attend if they are suffering from any covid symptoms, or have tested positive for covid.**

**INFORMATION FOR MEMBERS OF THE PUBLIC/PRESS:**

The law requires that public access is possible and not restricted, unless in the case of an agreed confidential session.

1. If you wish to comment on an item on this agenda (but don`t wish to speak at the meeting) please submit this in writing by (12 noon Wednesday 14th December 2022).
2. After a planning application has been introduced by the Chair, the Chair will ask if any member of the public would like to speak in respect of the matter.
3. To allow members of the public present to submit questions/comments for consideration .Individual contributions will be limited to a period of 3 minutes. Where there is a group of objectors or supporters for an application, a spokesperson should be appointed to speak on behalf of the group.
4. The public is advised that the Chair has the right and discretion to control contributions to avoid disruption, repetition and make the best use of meeting time.
5. For those who are unable to hear, the agendas and the minutes of the meeting will be available on the Council’s website.

**Note:** Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting

**Mobile Phones, Pagers and Similar Devices** – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Chair may approve an exception to this request in special circumstances

**A G E N D A**

1. To receive apologies for absence

2. To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

4. To allow members of the public present to submit questions/comments for consideration. Individual contributions will be limited to 3 minutes.

5. Reports, Correspondence and Items referred to the Committee

6. To approve and sign the Minutes of the Planning Committee Meeting of 6th December 2022

7. Planning Decisions Received

**22/2101/LBC** Myrtle Cottage, Tipton St John, EX10 0AW **APPROVED WITH CONDITIONS**

8. To consider and determine observations on the following Planning Applications:

**Reference** **Applicant** **Details**

|  |  |  |  |
| --- | --- | --- | --- |
| **1)** | **22/2387/TCA** | M Catney | T1, Monterey Cypress: remove deadwood greater than 20mm in diameter on the South East side. Reduce primary and secondary branches in the mid to lower canopy by approximately 1-2m to previous pruning points to give 3m clearance from the property.  **Tumbling Weir Court, OSM, EX11 1GP** |
| **2)** | **22/2648/FUL** | Mr R Tkachou | Proposed rear extension, loft conversion and porch to front.  **8 Taleford Villas, OSM, EX11 1NB** |

9. To receive Councillors’ questions relating to Planning Matters

10. Date of next meeting: (tbc subject to applications received)