



# Ottery St Mary Town Council

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Minutes of the **OTTERY HUB COMMITTEE MEETING** of **OTTERY ST MARY TOWN COUNCIL** on **TUESDAY 4<sup>TH</sup> JANUARY 2022 AT 6.15 PM**

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**PRESENT:** Councillor Martin (Chair) and Councillor Green

**OTHER PERSONS PRESENT:** Jacqui Hayes and Caroline Holmes

OH22/01/01

**TO RECEIVE APOLOGIES:** Councillor Stewart and Kerry Kennell,CEO

OH22/01/02

**TO RECEIVE DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA AND RECEIPT OF REQUESTS FOR NEW DISCLOSABLE PECUNIARY INTERESTS (DPIS) DISPENSATIONS FOR ITEMS ON THE AGENDA**

No interests were declared.

OH22/01/03

**IN CONSIDERATION OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 (PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED): TO AGREE ANY ITEMS TO BE DEALT WITH AFTER THE PUBLIC AND PRESS HAVE BEEN EXCLUDED**

None

OH22/01/04

**TO RECEIVE THE MINUTES OF THE OTTERY HUB MANAGEMENT COMMITTEE OF 29<sup>TH</sup> NOVEMBER 2021 (MINUTE REFS OH21/11/01 – OH21/11/11) AND TO APPROVE THE SIGNING OF THE MINUTES BY THE CHAIR AS A CORRECT RECORD**

The Minutes of the Ottery Hub Management Committee Meeting of 29<sup>th</sup> November 2021 were approved and signed as a true record of the meeting.

OH22/01/05

**UPDATE REGARDING EXISTING USERS OF THE BUILDING**

- a) Cllr Green updated the meeting that clearance of items without owners had commenced. Items that could be utilised in the future are being stored in the portacabin.

OH22/01/06

**UPDATE FROM BUILDING AND LAND USE REGARDING STATEMENT OF WORKS**

- a) Councillor Green advised that Tamar Security had installed the new fire and intruder alarm systems along with CCTV system. Tamar will be scheduling a return visit to install the new electronic door access system and carry out some additional work on the fire alarm system in relation to the cellar and staircase.

OH22/01/07

**UPDATE REGARDING ENGAGEMENT WITH PROFESSIONALS/GROUPS TO HELP SHAPE OUR FUTURE STRATEGY OF YOUNG PEOPLE AND COMMUNITY SERVICES**

Councillor Green informed the meeting that following the initial service level agreement received by Space that there is a follow up meeting with Dan Barton (Space) taking place on Wed 12 January 2022. Team invite to be circulated to all members.

OH22/01/08

**ANY FURTHER RECOMMENDATIONS FROM MEMBERS**

No recommendations were made.

The meeting concluded at: **7.10pm**

DATE OF NEXT MEETING: **Monday 31<sup>st</sup> January 2022 at 6.15pm**

<b>SIGNATURE OF CHAIR</b>	
<b>DATE OF SIGNATURE</b>	