

OTTERY ST MARY TOWN COUNCIL

Council Offices, The Old Convent, 8 Broad Street,

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Dear Councillors

I hereby give you notice that an **Ordinary Meeting of Ottery St Mary Town Council** will be held virtually on **MONDAY , 7th SEPTEMBER 2020 AT 7.00PM**

All members of the Council are hereby summoned to consider the matters detailed on the Agenda below

Yours faithfully

Christine McIntyre
Chief Executive officer

2nd September 2020

GENERAL INFORMATION

Due to new Government Legislation, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (LAPCP Regulations 2020) this Town Council's Standing Orders have been updated to allow the use of remote meetings while social distancing is in place.

INFORMATION FOR MEMBERS OF THE PUBLIC/PRESS:

The law requires that public access is possible and not restricted, unless in the case of an agreed confidential session.

Ottery St Mary Town Council is inviting you to a scheduled Zoom meeting.

Topic: **ORDINARY TOWN COUNCIL MEETING**

Time: Sep 7, 2020 07:00 PM London

Join Zoom Meeting

<https://zoom.us/j/4123292245?pwd=MytoNUZiMFdLSXZLcUFFU2IUUVXR0dz09>

Meeting ID: 412 329 2245

Passcode: Barrels

One tap mobile

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+443300885830,,4123292245#,,,,,0#,,480661# United Kingdom

Dial by your location

+44 208 080 6592 United Kingdom

+44 330 088 5830 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 208 080 6591 United Kingdom

1. You can join the meeting either by phone, computer or android/apple device.
2. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Friday 4th September 2020**. This will be read out under public participation for members to consider.
3. For members of the public/press that wish to speak at the meeting, under public participation, please raise your hand and wait for the Mayor to prompt you.
4. For those who have no visual access to the meeting, Members will state their name before speaking and voting.
5. For those who are unable to hear, the agendas and the minutes of the meeting will be available on the Councils website.

Note: This meeting is being audio recorded by the Council and the recording will subsequently be available for public listening on request. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor has the power to control public recording and/or reporting so it does not disrupt the meeting

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Mayor may approve an exception to this request in special circumstances

A G E N D A

1. To receive apologies for absence
2. To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded
4. To allow members of the public present to submit questions/comments for consideration
Individual contributions will be limited to 3 minutes
5. Applicants to be considered for co-option, - applicants to provide a brief overview of their attributes relevant to becoming a councillor for the Tipton St John Ward and the Council to vote accordingly
6. To receive the Minutes of the Ordinary Town Council Meeting of 3rd August 2020 (minute refs 20/08/01 – 20/08/32), and to approve the signing of the Minutes by the Mayor as a correct record
7. To receive the Minutes of the Extra Ordinary Town Council Meeting of 3rd September 2020 and to approve the signing of the Minutes by the Mayor as a correct record
8. To note and confirm the Minutes of the Planning Committee Meeting of 4th August 2020 (minute refs P20/08/01 – P20/08/09)
9. To note and confirm the Minutes of the Planning Committee Meeting of 24th August 2020 (minute refs P20/08/10 – P20/08/19)
10. To note and confirm the Minutes of the Property and Land Committee Meetings 30th July 2020

11.To approve the recommendations of the Property and Land Committee Meetings of 30th July not considered elsewhere on the agenda

12.To note and confirm the Minutes of the Property and Land Committee Meetings 3rd September 2020

13.To approve the recommendations of the Property and Land Committee Meetings of 3rd September not considered elsewhere on the agenda

14.To note and confirm the Minutes of the Regeneration Committee Meetings 19th August 2020

15.To approve the recommendations of the Regeneration Committee Meetings of 19th August not considered elsewhere on the agenda

16. To receive Reports from EDDC and DCC Councillors

17. Police Matters

18. Volunteer Co-coordinator – Update and to agree a way forward

19. To agree and confirm the national pay award (National Joint Council) and additional holiday allowance for Council employees

20. Relevant considerations for the proposed 2020 Christmas meal for Senior Citizens (if it goes ahead) Confirmation of organisation running the event; grant application requirements and appointed co-ordinator

21.Website update and approval of statement

22.Coronavirus and to agree a way forward with re-opening the Council Offices and associated matters

23 Concerns of speeding tractors in the town

24. Parish Lengthsman

25. Shop Front Scheme – Update on Scheme; consideration of extension date for completion of works and request by applicant for an increase in grant

26.Property Matters

a. Allotments - To consider quotes for allotment works and appoint contractor

b. All Council Properties -To consider tree work quotes (inc planting scheme for the cemetery) and appoint a contractor

c. Tenants Public Liability Insurance – to consider Insurers recommendations and agree a way forward

d. Station – Update on station roof and to agree a way forward

e. Museum – to agree that terms for an agreement for lease (incorporating all proposed works and agreed apportionments of costs), to be drafted by NPS, plus NPS to liaise on behalf of the Council, with the Heritage Society regarding any issues re the works as the project progresses

27. To consider and make recommendations on the following Planning Application:-
To consider planning application 20/1757/AGR – Replacement of agricultural storage building at Higher Rill Farm, East Hill EX11 1QQ Applicant – Mr Michael Pike

28. Update re Beavers on the River Otter
29. DALC Training Seminars – Changes to Planning Law and Devon Local Out break Management Plan
30. Financial Matters
 - a. To approve the August 2020 Council schedule of payments
 - b. Update of payment from EDDC re Coronavirus
31. Report from the Mayor
32. Report from the CEO
33. To receive Correspondence for information and any late correspondence (inc Farringdon Neighbourhood Plan; Devon`s updated Local Flood Risk Management Strategy Consultation; Devon Solar Together)
34. To note any reports previously e-mailed by Councillors of Meetings attended.
35. Councillors Questions on Councillors Business

Date of the next meeting: Monday 5th October 2020 at 7pm by Zoom unless Government Guidance allows resumption of public meetings

