



OTTERY ST MARY TOWN COUNCIL
POLICY FOR CONSIDERING LARGER OR MORE COMPLEX PLANNING
APPLICATIONS

Version	Author	Details	Dates created	Date approved and ref
1		Draft and Approved	December 2013	December 2013
2	Christine McIntyre	Reviewed		3 July 2017
3	Christine McIntyre	Reviewed		3 May 2020
4	Kerry Kennell	Reviewed	June 2023	5 June 2023 23/05/23

Larger or more complex applications should be processed and given consideration in the following manner:

1. They are identified in advance by the Chair/Vice Chair of Ottery St Mary Town Council (‘the Council’) Planning Committee(‘the Committee’) assisted by the Deputy Chief Executive Officer (‘DCEO’) or the Chief Executive Officer (‘CEO’)
2. That developments for more than the number of dwellings identified in Table A are within scope together with all other applications (such as those departing from the local plan) that in the view of the Chair/Vice Chair of the Committee merit similar treatment. It will be up to the discretion of the Chair/ Vice Chair of the Committee and the Mayor to adopt lower limits.
3. That the applicant be invited to:
 - attend and address the meeting OR
 - provide a brief note setting out the key issues as they see them.
4. That the appropriate EDDC Planning Officer similarly be invited to:
 - attend and address the meeting OR
 - provide a brief note setting out the key factual issues from the application.
5. That the Chair/Vice Chair of the Committee DCEO or CEO or other person nominated by the Chair/Vice Chair of the Committee provides to the Committee a short written report in advance of the meeting on the key features that they have identified from the application.
6. That notes prepared by the applicant, EDDC and the Council are circulated not less than 24 hours before the meeting.
7. That consideration is given to holding a special meeting rather than dealing with such applications in the general list: that they are taken as the first agenda item where they remain in a general list.

8. That this approach applies to Outline, Full and Amended applications, unless initial consideration by the Chair/Vice Chair of the Committee exceptionally leads to the view that such an approach is unnecessary in the particular case.

TABLE A

WARD	NUMBER OF DWELLINGS
North Ward	5
Town Ward	10
Tipton St John Ward	5