



Ottery St Mary Town Council

Minutes of the **Ordinary Meeting** of **Ottery St Mary Town Council** held in the Council Chamber, the Old Convent, 8 Broad Street, Ottery St Mary on Monday, **5th August 2019** at 7.01pm

PRESENT:- Councillor Giles (**Mayor**), Cllrs Faithfull, Lucas, Stewart, Dobson, Pang, Copus, Johns, and Grainger together with Christine McIntyre Town Clerk

OTHER PERSONS PRESENT:- County Councillor Claire Wright and two members of the public

THE COUNCIL PRAYER

The Clerk read the Council Prayer

19/08/01

TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Geoff Pratt (**Deputy Mayor**) and Cllr Harding

19/08/02

TO RECEIVE DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA AND RECEIPT OF REQUESTS FOR NEW DISCLOSABLE PECUNIARY INTERESTS (DPIS) DISPENSATIONS FOR ITEMS ON THE AGENDA

Cllr Faithfull	Item 27 (<i>Ottery Hospital</i>) Personal Interest as a member of the OSM & District Hospital League of Friends Item 21 (<i>VE Day</i>) Personal Interest as Chair of the Ottery branch of the Royal British Legion
Cllr Pang	Item 27 (<i>Ottery Hospital</i>) Personal Interest as Chair of the OSM & District Health & Care Forum and also Trustee of the Ottery and District Skate and BMX Trust (should this item be discussed)
Cllr Lucas	Item 27 (<i>Ottery Hospital</i>) Personal Interest as the Council's representative on the Ottery & District Health and Care Forum
Cllr Giles	Item 10 (<i>to approve the recommendations of the Property and Land Committee Meetings of 5th and 31st July 2019 not considered elsewhere on the agenda with reference to the Heritage Society/telephone box at Spring Gardens</i>) Trustee of the Heritage Society

19/08/03

IN CONSIDERATION OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 (PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED): TO AGREE ANY ITEMS TO BE DEALT WITH AFTER THE PUBLIC AND PRESS HAVE BEEN EXCLUDED

There were none

19/08/04

TO ALLOW MEMBERS OF THE PUBLIC PRESENT TO SUBMIT QUESTIONS/COMMENTS FOR CONSIDERATION INDIVIDUAL CONTRIBUTIONS WILL BE LIMITED TO 3 MINUTES

Adrian Rutter of the Ottery St Mary and District Hospital League of Friends spoke with passion about the League's efforts to preserve the hospital for the community. He acknowledged that there were various groups that had similar aims and that the League was trying to work with them. He also expressed concern that there were already fund raising initiatives in the town for various issues/causes and for the League to also add to this, by fund raising to fund the hospital, would be the 'straw to break the camel's back'. He emphasised that any discussions that were taking place about the future of the hospital should be discussed in the public domain and all information should be

of public record. Mr Rutter was in agreement with the Council setting up a hospital working group (if it wished to go down that route) as he believed it could bring together all the relevant parties and that the Council could decide the priorities

It was agreed that Item 27 be brought forward

19/08/05

OTTERY HOSPITAL - UPDATE AND REPORT ON ANY MEETINGS ATTENDED AND CORRESPONDENCE RECEIVED AND TO CONSIDER AND APPROVE (IF APPROPRIATE) THE SETTING UP OF A HOSPITAL WORKING PARTY

Cllr Lucas spoke about the hospital and the importance of protecting it and to fulfil the health care needs of the community. He was of the view that the Council needed to take a proactive stance. He advised that he would like to set up a Council working group to work alongside and coordinate and support the groups that were already involved in health care and protecting the hospital. The Mayor thanked Cllr Lucas for all his hard work in respect of the hospital to date. It was **RESOLVED** that a Council working group be set up. It was further **RESOLVED** that initially the Council would set up a working party, comprising entirely of a small number of councillors, who would determine the remit of the working group and the membership etc. The Working Party to consist of the Mayor, plus councillors Lucas, Johns, and Faithfull who would report back to the September meeting with its recommendations for the Council to consider

19/08/06

TO RECEIVE THE MINUTES OF THE FULL COUNCIL MEETING OF 1ST JULY 2019 (MINUTE REFS 19/07/01 – 19/07/39), AND TO APPROVE THE SIGNING OF THE MINUTES BY THE MAYOR AS A CORRECT RECORD

The Minutes of the of the **FULL COUNCIL MEETING** of 1st July 2019 (*minute refs 19/07/01 – 19/07/39*) were presented, approved and signed by the Mayor as a correct record

19/08/07

TO NOTE AND CONFIRM THE MINUTES OF THE PLANNING COMMITTEE MEETING OF 8TH JULY 2019 (MINUTE REFS P19/07/01 – P19/07/09)

The Minutes of the **PLANNING COMMITTEE MEETING** of 8th July 2019 (*Minute refs P19/07/01 – P19/07/09*) were noted and confirmed

19/08/08

TO RECEIVE THE MINUTES OF THE PROPERTY AND LAND COMMITTEE MEETING OF 5TH JULY 2019 (MINUTE REFS PL19/07/01 – PL19/07/06), AND TO APPROVE THE SIGNING OF THE MINUTES BY THE MAYOR AS A CORRECT RECORD

The Minutes of the of the **PROPERTY AND LAND COMMITTEE MEETINGS** of 1st July 2019 (*minute refs PL19/07/01 – PL19/07/06*) were presented, approved and signed by the Mayor as a correct record

19/08/09

TO RECEIVE THE MINUTES OF THE PROPERTY AND LAND COMMITTEE MEETING OF 31ST JULY 2019 AND TO APPROVE THE SIGNING OF THE MINUTES BY THE MAYOR AS A CORRECT RECORD

The Minutes of the of the **PROPERTY AND LAND COMMITTEE MEETING** of 31st July 2019 (*minute refs PL19/07/07 – PL19/07/032*) were presented, approved and signed by the Mayor as a correct record

19/08/10

TO RECEIVE THE MINUTES OF THE FINANCE COMMITTEE MEETING OF 31ST JULY 2019 AND TO APPROVE THE SIGNING OF THE MINUTES BY THE MAYOR AS A CORRECT RECORD

The Minutes of the of the **FINANCE COMMITTEE MEETINGS** of 31st July 2019 (*minute refs F19/07/01 – F19/07/09*) were presented, approved and signed by the Mayor as a correct record

At this point the Mayor wished to place on record his thanks to Chris (Clerk) and her team for all their hard work, particularly of late, in view of the number of meetings that the Council had held and the work that the meetings had generated

19/08/11

TO APPROVE THE RECOMMENDATIONS OF THE PROPERTY AND LAND COMMITTEE MEETINGS OF 5TH AND 31ST JULY 2019 NOT CONSIDERED ELSEWHERE ON THE AGENDA

The recommendations were:-

- to seek a quote from EDDC's Arboriculturist, for a survey to be undertaken on the Council's trees
- to carry out a property audit of all the Council's properties in order to consider its future management
- to have a visitors' book
- to use a local man in the short term for handy person duties (no applications had been received for the position despite it being advertised extensively)
- the Clerk to write to the Heritage Society to see whether it would be interested in taking possession of the telephone box (currently sited at the corner of Spring Gardens) and if so, to arrange for it to be sited in the cultural triangle
- Cllr Stewart together with Sue Ginman to visit the cemetery to ascertain as to what steps needed to be taken re the seats (a parishioner had complained about the seats and other matters) and also to follow up the suggestion to re-stain the gates
- Cllrs Pratt and Harding to be asked to have a preliminary word with one of the trustees of the TSJ Playing Field Ctte, to explore the idea of the Council taking ownership of the field in order to be able to provide financial help to ensure its longevity
- that the site of the proposed land at Strawberry Lane as shown on the plan, (to be leased to the Cricket Club), be re-considered which would require the proposed lease plan to be amended slightly); that the rental proposed, to be increased (Councillors had received details of the figure) and the remaining Heads of Terns (which councillors had received previously) be approved
- NPS to prepare both the Heads of Terms and the Schedule of Condition required for the proposed new lease to the Station and that the Council incur the costs quoted by NPS (Councillors had received details of the figures)
- the quote provided by EDDC (for the cleaning of the toilets at the library) be queried by the Clerk, as the cleaning operations carried out by EDDC should now be reduced, in view of the toilets only being open when the library was open (Councillors had received details of the figure)

It was **RESOLVED** to approve the aforementioned recommendations

19/08/12

TO APPROVE THE RECOMMENDATIONS OF THE FINANCE COMMITTEE MEETING OF 31ST JULY 2019 NOT CONSIDERED ELSEWHERE ON THE AGENDA

The recommendations which came out of the meeting of the 31st July were:-

- the Council to produce a five year business plan and that councillors, chairs of committees and the Clerk to provide input. (a draft working plan had been e-mailed to councillors)
- The Council to approve the quarterly accounts (these had been e-mailed to councillors)
It was noted that the Council was in a good financial situation due to the excellent efforts of the previous Council and that the budget was approximately on target
- Cllr Johns be approached to advise on any potential sites and landowners in Alfington who may be willing to consider part of their land being used for play provision using S106 funding
- that there should be no engagement with social media at this stage – re S106;
- that there should be proper and full public consultation re S106;
- that an item be placed in the Alfington Pump regarding the proposed S106 expenditure and that an open evening in the Institute be arranged

It was **RESOLVED** to approve the aforementioned recommendations.

It was requested that the Clerk write to councillors seeking their ideas for projects and activities which could be incorporated into the five year business plan. It was noted that the proposed duration of five years, was that it would provide the next Council (2023) with the benefit of the remaining 12 months of the plan. Cllr Stewart provided financial information re S106 funding figures. He advised that monies banked with EDDC were:- £22581 for playing areas and £66,192 for generic open space (allotments, child play, youth play and anything that would contribute to the well being of residents), plus £4692 of CIL money. In addition there were additional S106 funds of £223,000. These monies totalled approx £316,000. There were also substantial monies in the Council's bank accounts which he stated needed to be invested in the community. Cllr Stewart would contact Sulina Tullack, EDDC's S106 Officer regarding the request for children's swings at the Land of Canaan (the swings

according to Cllr Dobson were already mentioned in the Neighbourhood Plan, so there would be no necessity to go out to public consultation)

Cllr Lucas mentioned the additional equipment requirements for the skate park, which he hoped would come to fruition from the funds available

19/08/13

TO APPROVE THE RECOMMENDATIONS (IF APPROPRIATE) OF THE COMMUNICATIONS WORKING GROUP

The recommendations were:-

- Immediate creation of Facebook, Instagram and Twitter accounts for promotion and recording of Council activities (It was agreed that social media should be used primarily to point people back to the Council website)
- Immediate creation of Facebook, Instagram and Twitter for the Climate Change project
- Creation of a separate website for the Climate Change project - estimated cost approximately £50 in first year
- To reaffirm that the Social Media and Communications Policies are both robust and complete enough to cover these actions

It was **RESOLVED** to approve the aforementioned recommendations. Cllr Stewart confirmed he was willing to manage social media

Cllr Stewart advised that the Climate Change Working Group would like a stand at Cadhay fair in August and was asking whether the Council would fund the cost of the stand. However the Mayor suggested that Cllr Stewart seek the Clerk's advice as this was not an item on the agenda.

19/08/14

TO RECEIVE REPORTS FROM EDDC AND DCC COUNCILLORS

EDDC Councillors

Cllrs Johns and Pratt had provided written reports which had been circulated to all councillors. Cllr Johns advised that at EDDC's Cabinet Meeting on 10th July, climate change was discussed. Matters of consideration included whether to adopt a Devon wide action plan on climate change and whether the proposed date of 2050 for zero carbon emissions should be brought forward to 2025. Cllr Johns advised that she together with the other two Ottery EDDC councillors, voted to bring the date forward. Electrical charging points were also considered. At EDDC's Overview Committee meeting on 25th July, the vitality of the high streets and the fire service consultation were considered

Cllr Faithfull provided a brief verbal report and advised that EDDC was working on a climate change policy. The Mayor suggested to Cllr Faithfull that it would be helpful if he could provide a written report for future meetings

County Councillor – Claire Wright

Cllr Wright advised about her 10 point green action plan which would be considered by Devon County Council ('DCC') at its meeting on 8th August. The 10 points were:-

- Call on the government to offer all pollinators full legal protection from harm
- Write to all Devon outlets stocking bee harming pesticides, and urge them to permanently cancel their order with the suppliers
- Take action to phase out all glyphosate pesticides used in council weed spraying or any other council related activity, by December 2019
- Support DCC tenant farmers in phasing out the use of inorganic fertilisers (such as nitrogen) by December 2023
- Support DCC tenant farmers in setting aside 10 per cent of their land for wildlife and/or wildflower mixes for pollinators
- Work with community groups and non-government organisations such as Devon Wildlife Trust and the Woodland Trust to support DCC tenant farmers to set aside five per cent of their land for tree planting
- Work with community groups and non-government organisations such as Devon Wildlife Trust and the Woodland Trust on supporting town and parish councils, schools and community groups to set aside land for tree planting

- Develop a policy on soil health good practice, with an emphasis on allowing land to recover and phasing out damaging chemicals, which are ultimately sterilising the land. This would include setting appropriate and reasonable targets for DCC tenant farmers
- Work with South West Water on a campaign to save water across the county, with an emphasis on education about future water scarcity. Specifically target town and parish councils, community groups and schools to raise awareness of the importance of good water practice
- Support Devon Wildlife Trust's campaign by calling on the Environment Secretary to allocate a further eight Marine Conservation Zones to Devon's waters.

She advised that there was progress being made on the Carers Spotlight Review which was now in full flow. A meeting would be held in September to take recommendations to the November DCC Health and Adult Care Scrutiny Meeting

The NHS in Devon had launched an engagement process for the long term plan for Devon called 'Better for you, Better for Devon'. The plan was to ensure high quality care and better health outcomes for people and their families through every stage of life. The CCG had stated that it did not have all the funding it needed, to deliver the 'current models of service provision.' There was an on-line consultation form for persons to complete. The consultation closed on 5th September. Cllr Wright expressed concern as to the manner in which the questions had been couched

The Mayor thanked those councillors who had provided written reports. However he advised that it would be helpful if all councillors submitted their reports prior to the meeting which would provide time for consideration and an opportunity for questions at the meeting. He advised that the reports would form an integral part of the minutes (as they would be attached to them)

19/08/15

POLICE MATTERS

There was no police presence or a report provided by the police

19/08/16

REGENERATION - APPROVAL OF DRAFT TERMS OF REFERENCE OF THE REGENERATION WORKING GROUP AND THE APPOINTMENT OF A CHAIRMAN

The following recommendations had been e-mailed to all councillors:-

1. Cllr Giles should be interim Chairman
2. The draft terms of reference to be approved subject to the following amendments:-
Duration - the expiry date to be 30 April 2020
Composition - the maximum number of invited parishioners and invited business community representatives should be 8 (increased from 6), and the minimum number should be 4 (increased from 3)
Remit and Reporting - the following should be added: 'The Group should consider the OSMTC declaration of climate emergency and how to minimise adverse environmental impact'
'The Group should consider the town centre economy and how to improve economic viability'
Lay membership - the following members of the public should be invited to be members of the Group - Jeff Abbott, Mick Koch, Dave Moss, Norma Palmer, Martin Thurgood, Ruud Venneboer, Andy Wade, *John White

**It was noted that John White had in an unconnected matter advised that he no longer wished to be involved in the Group as he was involved in other projects*

It was **RESOLVED** to approve the aforementioned recommendations but to add to 'Lay Members' a representative from the Climate Change Working Group. The lay persons would need to be approached to see if they were willing to serve on the Group. The Group would be tasked with delivering some of the aims contained in the Neighbourhood Plan. The Mayor would chair the first meeting

19/08/17

TO APPOINT A ROAD WARDEN AND TO NOTE THE TRAINING REQUIREMENTS

All councillors had received information regarding the scheme, which information provided an insight as to the role of a Road Warden and the training requirements etc. The Council had now signed the legal document and was a participant under the Scheme. Cllr Johns would approach the person who

had expressed initial interest in taking on the role of Road Warden and report back to the September meeting

19/08/18

TO CONSIDER AND MAKE ANY COMMENTS BY 22ND AUGUST (IF APPROPRIATE) ABOUT DEVON COUNTY COUNCIL'S (TRAFFIC REGULATION & ON-STREET PARKING PLACES)

DCC was proposing to allow care and health professionals to park on roads with yellow lines restrictions when visiting clients at home. After much debate (in which the point was made that if persons parked on yellow lines, that this could interfere with the flow of traffic) it was **RESOLVED** that councillors should respond individually to the proposed Order

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19/08/19

TO FORMALLY RE-AFFIRM THE COUNCIL'S PARTICIPATION IN THE P3 (FOOTPATHS) SCHEME

It was **RESOLVED** to reaffirm the Council's participation in the P3 Scheme. Cllr Grainger (Footpath Co-ordinator) advised that he was recruiting path walkers and would liaise with Cllr Copus (Footpath Co-ordinator) about recruitment. The Mayor advised that it was intended to hold an event in the Institute March/ April called the Festival of Walking whereby all the paths in the Parish would be walked on one day. There would be a cream tea to follow for the volunteers. Cllr Grainger was researching similar events to get a grasp of the concept in order to suggest a viable way forward to deliver the Mayor's wish. It was **RESOLVED** that the Council should support the event in principle. The Mayor thanked both councillors for their footpath work to date. The Clerk may be able to locate a list of previous volunteers as suggested by Cllr Faithfull who may be willing to become volunteers again

19/08/20

CLIMATE CHANGE

- i. **TO CONSIDER AND APPROVE (IF APPROPRIATE) THAT THE ITEM 'CLIMATE CHANGE' BE PLACED ON ALL FUTURE COUNCIL AGENDAS (UNTIL ADVISED OTHERWISE)**

It was **RESOLVED** that Climate Change be placed on all future agendas

- ii. **TO CONSIDER AND APPROVE (IF APPROPRIATE) THE COUNCIL BEING ADDED TO THE CLIMATE EMERGENCY NETWORK SPECIAL INTEREST GROUP**

Cllr Stewart advised that this item was no longer relevant and did not require discussion

Cllr Stewart provided an update on the Climate Change Group's activities and the actions they were intending to take. He advised that a meeting was being arranged for 8th August at which various matters would be considered including carrying out a feasibility study on generating hydro electric power from the Tumbling Weir. Approaches had been made to both Sainsbury's and Otter Garden Centre to see if they would help with green projects and they seemed keen to become involved. A survey of all town council buildings was required to see if there was an opportunity for reducing running costs eg solar panels, water collection etc. Climate change considerations could also be made when looking at planning applications (although not legally binding). He further advised that he would be looking to change the wording of the original declaration made at the June Council meeting, which revised wording would be brought to the next Council Meeting for approval. It was intended that Ottery would be carbon neutral by 2030

It was **RESOLVED** that when the Council reached decisions of a substantive nature that it also considered the implications of climate change when reaching these decisions. The Mayor thanked Cllr Stewart for all his hard work. Cllr Stewart replied by stating that he had had tremendous help and support from volunteers and others

The Clerk to ascertain whether the group was a stand alone group or a Council working group

19/08/21

TO CONSIDER AND APPROVE (IF APPROPRIATE) THE TRANSFER TO THE COUNCIL OF 12 PARKING SPACES (AT THE FORMER CUTLER HAMER FACTORY SITE)

All councillors have been e-mailed the relevant information about the proposed transfer. At the 5th July 2019 Property and Land Ctte Meeting it was recommended to Full Council to accept the offer of the 12 parking places from Clouds9 Homes Ltd. It was **RESOLVED** to approve the recommendation

19/08/22

VE DAY FRIDAY 8TH MAY 2020 – TO CONSIDER ORGANISING/PARTICIPATING IN LOCAL EVENTS

The Mayor was of the view that the Council should consider supporting/holding an event and to also make a financial contribution towards the costs. The details of a website VEDay75 provided information on how the day could be celebrated. Cllr Faithfull would talk to the Royal British Legion in the first instance and come back with comments/observations at the September meeting. Cllr Johns would also talk to other local groups to see if they had any plans for the event.

19/08/23

TO CONSIDER THE COUNCIL'S REQUIREMENTS WITH REGARD TO ANY CONTENTIOUS LETTERS THE CLERK MAY HAVE TO DRAFT AND SEND OUT

The Mayor was of the view that the Council had an excellent and competent Clerk and it seemed strange and poor practice that all letters needed to be circulated in draft form for approval prior to them being sent out. There was much discussion resulting in agreement whereby the Council may from time to time require the Clerk to draft a letter which may be of a contentious nature and that the Council, as a body may require that the letter be circulated for approval prior to it being sent out. The Clerk was happy to comply with this requirement

19/08/24

TO CONSIDER AND MAKE ANY COMMENTS REGARDING THE PROPOSED DEVON AND CORNWALL FIRE AND RESCUE SERVICE CHANGES (OUT TO CONSULTATION 3RD JULY – 22ND SEPTEMBER)

The information about this has been e-mailed to all councillors. It was **RESOLVED** that the Council participate in the consultation. Cllrs Lucas and Johns would prepare a response which would be considered at the September meeting

19/08/25

TO CONSIDER SUPPORTING THE DEVON WILD LIFE TRUST RE OTTERY ST MARY NATURAL FLOOD MANAGEMENT PROJECT

An e-mail had been sent to all councillors from Lauran Fairs of the Devon Wildlife Trust providing information about Natural Flood Management Project on the Furze Brook. Volunteers were being sought to construct and maintain some of the measures and monitoring. It was **RESOLVED** to support the project and that Cllrs Grainger and Stewart would liaise with the Trust to progress further

19/08/26

TO CONSIDER THE PROVISION OF COMMUNITY LARDERS

Details about community larders had been e-mailed to all councillors. Emma Croft Projects Officer, at DCC had stated that for the purpose of the funding bid, she required an indication as to whether there was local support for the concept as well as evidence of need and, if the Council was interested in working with her to bring the idea to life, to send her a statement along these lines. There was some discussion and it was agreed that as there was a Food Bank in the town then this was clear evidence of need for a community larder. The Council **RESOLVED** to support the initiative. The Clerk would provide a statement

19/08/27

TO CONSIDER THE RE-SITING OF THE OTTERY ST MARY PLACE NAME SIGN, ALONG SIDMOUTH ROAD

After much discussion it was **RESOLVED** that the place name be relocated further down the road to the junction with Gerway Close. It was further **RESOLVED** that Cllr Copus in conjunction with Ottery in Bloom (and any other councillors) also consider enhancing the verge area preferably with wild flowers

19/08/28

FINANCIAL MATTERS

- **TO APPROVE THE JULY 2019 COUNCIL SCHEDULE OF PAYMENTS**

The July 2019 Council Schedule was presented by the Mayor, showing £12808.82 (incl. VAT) for Council expenditure. It was **RESOLVED** that the Schedule be approved (which was duly signed by the Mayor)

- **TO APPROVE THE COST OF THE CLERK AND ASSISTANT CLERK ATTENDING A FIRST AID REFRESHER COURSE**

It was **RESOLVED** to pay the costs of the First Aid course to be attended by the Town Clerk and the Assistant Clerk

19/08/29

ANY MATTERS OF URGENCY BROUGHT FORWARD BY THE MAYOR

There were none

19/08/30

REPORT BY THE MAYOR

The Mayor had circulated his report to all councillors

19/08/31

REPORT BY THE CLERK

- A further warrant was being obtained by EDDC to enter the near derelict building on the corner of Batts Lane, following which EDDC would consider the relevant action to take
- The responsibility for maintaining the new Vehicle Activated Sign ('VAS') sign at Alfington, would be that of the Council and not DCC
- The Clerk's assistant, Sue Ginman had made an excellent job of producing and framing a certificate for former councillor Paul Carter. The Clerk produced the certificate at the meeting and advised that the total cost had been £4.99, substantially less than the amount initially quoted. It was requested that the Minutes specifically record the Council's thanks to Sue for carrying out this task so effectively
- The Council's two representatives on the Exeter Airport Consultative Ctte, namely Cllrs Stewart and Faithfull would need to alternate their attendance at future meetings as the Ctte was now restricting its membership numbers

19/08/32

TO RECEIVE CORRESPONDENCE FOR INFORMATION AND ANY LATE CORRESPONDENCE

There was none

19/08/33

AN UPDATE/REPORT BY CLLR COPUS RE THE OTTERY ST MARY TWINNING ASSOCIATION

A report had been circulated by Cllr Copus which was noted

19/08/34

TO NOTE ANY REPORTS PREVIOUSLY E-MAILED BY COUNCILLORS OF MEETINGS ATTENDED AS COUNCIL REPRESENTATIVES

Reports had been provided by the Mayor, the Deputy Mayor, Cllrs Johns, Stewart and Lucas

19/08/35

COUNCILLORS QUESTIONS (COUNCILLORS TO DIRECT QUESTIONS TO THE MAYOR ON ANY MATTERS IN RELATION TO WHICH THE COUNCIL HAS POWERS OR DUTIES, OR WHICH AFFECT THE PARISH. THE MAYOR TO PROVIDE A RESPONSE BUT WITH DISCRETION TO RE-DIRECT A QUESTION TO ANOTHER COUNCILLOR(S) WHO MAY BE BETTER PLACED TO ANSWER THE SAME)

1. The Council to consider the relocation of the Otari Bell (currently situated in Sainsburys Car park) to a more prominent location in the town. The Mayor and Clerk to look into this matter.
2. The Clerk would make investigations regarding the bat boxes
3. Cllr Grainger asked whether West Hill remained twinned with Pont-l'Évêque and Ilsfeld, following West Hill's split from the Parish. Cllr Copus would make enquiries and report back
4. Cllr Lucas would organise the first hospital working party (the item had been discussed earlier in the meeting)

The meeting ended at 8.44pm

SIGNATURE OF MAYOR	
DATE OF SIGNATURE	

DATE/VENUE OF NEXT MEETING	Monday 2 nd September 2019 at 7pm at the Tipton St John Community Hall

DRAFT