

OTTERY ST MARY TOWN COUNCIL

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Dear Councillors

I hereby give you notice that an **Ordinary Meeting of Ottery St Mary Town Council** will be held virtually on **MONDAY 11th JANUARY 2021 AT 7.00PM**

All members of the Council are hereby summoned to consider the matters detailed on the Agenda below

Yours faithfully
Christine McIntyre
Chief Executive officer

5th January 2021

GENERAL INFORMATION

Due to new Government Legislation, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (LAPCP Regulations 2020) this Town Council's Standing Orders have been updated to allow the use of remote meetings while social distancing is in place.

INFORMATION FOR MEMBERS OF THE PUBLIC/PRESS:

The law requires that public access is possible and not restricted, unless in the case of an agreed confidential session.

Ottery St Mary Town Council is inviting you to a scheduled Zoom meeting.

Topic: FULL TOWN COUNCIL MEETING

Time: Jan 11, 2021 07:00 PM London

Join Zoom Meeting

<https://zoom.us/j/4123292245?pwd=MytoNUZiMFdLSXZLcUFFU2lUVXR0dz09>

Meeting ID: 412 329 2245

Passcode: Barrels

One tap mobile

+442080806592,,4123292245#,,,,*480661# United Kingdom

+443300885830,,4123292245#,,,,*480661# United Kingdom

Dial by your location

+44 208 080 6592 United Kingdom

+44 330 088 5830 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 208 080 6591 United Kingdom

Meeting ID: 412 329 2245

Passcode: 480661

1. You can join the meeting either by phone, computer or android/apple device.
2. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Friday 8th January 2021**. This will be read out under public participation for members to consider.
3. For members of the public/press that wish to speak at the meeting, under public participation, please raise your hand and wait for the Mayor to prompt you.
4. For those who have no visual access to the meeting, Members will state their name before speaking and voting.
5. For those who are unable to hear, the agendas and the minutes of the meeting will be available on the Councils website.

Note: This meeting is being audio recorded by the Council and the recording may subsequently be available for public listening on request. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor has the power to control public recording and/or reporting so it does not disrupt the meeting

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Mayor may approve an exception to this request in special circumstances

A G E N D A

1. To receive apologies for absence
2. To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded
4. To allow members of the public present to submit questions/comments for consideration
Individual contributions will be limited to 3 minutes
5. To receive the Minutes of the Ordinary Town Council Meeting of 7th December 2020 (minute refs 20/12/01 – 20/12/30), and to approve the signing of the Minutes by the Mayor as a correct record
6. To note and confirm the Minutes of the Planning Committee Meetings of 14th December 2020 (P20/12/01 – P20/12/09) and 5th January 2021
7. To note and confirm the Minutes of the Finance Committee Meeting of 15th December 2020 (F20/12/01 – FG20/12/21)
8. To approve the recommendations of the Finance Committee Meeting of 15th December 2020 not considered elsewhere on the agenda
9. To receive Reports from EDDC and DCC Councillors
10. S106 update and approval of any recommendations or pertinent matters *(to be a regular agenda item)*
11. Regeneration update and approval of any recommendations or pertinent matters *(to be a regular agenda item)*
12. Climate Change update and approval of any recommendations or pertinent matters *(to be a regular agenda item)*

13. Christmas Lights - Update on Christmas lights and any costings to consider/approve
14. Consideration of Planning Application App no 20/2858/AGR – Erection of steel framed agricultural shed – Applicant - Mr M Nancekivell
15. Consideration of tenders received for grounds maintenance works and memorial inspections
16. Consideration of the Council entering into a contract with Devon County Council for grounds maintenance works with potential subcontract arrangement
17. Personal injury claim update
18. LED Street Lighting
19. Property Matters
 - a. The Station
 - Report on Station Meeting of 17th December by Cllr Dr Sarah Martin
 - Update on porta cabins and consideration of requests by organisations to occupy vacated porta cabins
 - Request for installation of battery conditioning unit by the Help Scheme
 - b. Allotments - update on spate of vandalism
 - c. Petanque Club – Request for rent reduction
 - d. The Museum – Consideration of recommendations made at the Working Group Meeting held in December
 - e. Working Group Meetings - To arrange dates/times for Zoom meetings re the Station and the Skate Park
20. To approve expenditure for all employees to participate in Zoom cemetery training courses
21. Financial Matters
 - a. to approve the December 2020 Council schedule of payments
 - b. To approve the quarterly accounts
 - c. To consider and approve the Council's budget and the proposed Precept for 2021-2022
22. Report from the Mayor
23. Report from the CEO
24. To note any specific correspondence received
25. To note any reports previously e-mailed by Councillors of Meetings attended.
26. Councillors Questions on Councillors Business

Date of the next meeting: 1st February 2021 It will commence at 7pm by Zoom unless Government Guidance allows resumption of public meetings

