

# OTTERY ST MARY TOWN COUNCIL



Dear Councillors

I hereby give you notice that an **Ordinary Meeting of Ottery St Mary Town Council** will be held virtually on **MONDAY , 3<sup>rd</sup> AUGUST 2020 AT 7.00PM**

All members of the Council are hereby summoned to consider the matters detailed on the Agenda below

Yours faithfully

*Christine McIntyre*  
**Chief Executive officer**

27<sup>th</sup> July 2020

## **GENERAL INFORMATION**

Due to new Government Legislation, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (LAPCP Regulations 2020) this Town Council's Standing Orders have been updated to allow the use of remote meetings while social distancing is in place.

## **INFORMATION FOR MEMBERS OF THE PUBLIC/PRESS:**

The law requires that public access is possible and not restricted, unless in the case of an agreed confidential session.

## **Ottery St Mary Town Council is inviting you to a scheduled Zoom meeting.**

Topic: **OTTERY ST MARY FULL TOWN COUNCIL MEETING**

Time: Aug 3, 2020 07:00 PM London

Join Zoom Meeting

<https://zoom.us/j/4123292245?pwd=MytoNUZiMFdLSXZLcUFFU2IUUVXR0dz09>

**Meeting ID:** 412 329 2245

**Passcode:** Barrels

One tap mobile

+442080806592,,4123292245#,,,,,0#,,480661# United Kingdom

+443300885830,,4123292245#,,,,,0#,,480661# United Kingdom

## **Dial by your location**

+44 208 080 6592 United Kingdom

+44 330 088 5830 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 208 080 6591 United Kingdom

**Meeting ID:** 412 329 2245

**Passcode:** 480661

1. If you wish to join this meeting please contact the CEO by email [enquiries@otterystmary-tc.gov.uk](mailto:enquiries@otterystmary-tc.gov.uk) or phone 01404 812252
2. You can join the meeting either by phone, computer or android/apple device.
3. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Friday 31<sup>st</sup> July 2020.** This will be read out under public participation for members to consider.
4. For members of the public/press that wish to speak at the meeting, under public participation, please raise your hand and wait for the Mayor to prompt you.
5. For those who have no visual access to the meeting, Members will state their name before speaking and voting.
6. For those who are unable to hear, the agendas and the minutes of the meeting will be available on the Councils website.

**Note:** This meeting is being audio recorded by the Council and the recording will subsequently be available for public listening on request. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor has the power to control public recording and/or reporting so it does not disrupt the meeting

**Mobile Phones, Pagers and Similar Devices** – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Mayor may approve an exception to this request in special circumstances

## A G E N D A

1. To receive apologies for absence
2. To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded
4. To allow members of the public present to submit questions/comments for consideration  
*Individual contributions will be limited to 3 minutes*
5. Police Matters - to include a report from Sgt Richard Stonecliffe
6. Applicants to be considered for co-option, - applicants to provide a brief overview of their attributes relevant to becoming a councillor for the Tipton St John Ward and then the Council will vote accordingly
7. To receive the Minutes of the Ordinary Town Council Meeting of 6th July 2020 (minute refs 20/07/01 – 20/07/39), and to approve the signing of the Minutes by the Mayor as a correct record
8. To note and confirm the Minutes of the Planning Committee Meeting of 7<sup>th</sup> July 2020 (minute refs P20/07/01 – P20/07/09),
9. To note and confirm the Minutes of the Property and Land Committee Meetings of 27th July and 30th July 2020
10. To approve the recommendations of the Property and Land Committee Meetings of 27th and 30th July not considered elsewhere on the agenda
11. To receive Reports from EDDC and DCC Councillors

12. Update on Ottery Community Volunteers and their occupancy of the Council Offices and future accommodation requirements
13. Relevant considerations for the proposed 2020 Christmas meal for Senior Citizens
14. To consider acquiring a second site for allotments in the town
15. Update on the cemetery issues concerning the unauthorised trees removal etc and to agree a way forward
16. Update re planter required for highway verge at Exeter Road; consideration of legalities and approval of licence costs
17. Reconsideration of retaining the payphone in Hind Street and if agreed, to provide reasons (to be submitted to EDDC)
18. Consideration of a request for a donation towards prizes for the Ottery Writers Group Creative Writing Competition
19. Request by Tenant for a rent reduction and other tenant issues
- 19A. Approval of contractor to carry out roofing works at the Station
20. Consideration of the Re-opening High Streets Safely Funds
21. Website Issues
22. Telephony Issues
23. S106 Update and consideration of report and recommendations (if any)
24. Financial Matters
  - a. To approve the July 2020 Council schedule of payments
  - b. To approve April – June quarterly accounts
25. Report from the Mayor
26. Report from the CEO
27. To receive Correspondence for information and any late correspondence
28. To note any reports previously e-mailed by Councillors of Meetings attended.
29. Councillors Questions on Councillors Business

**Date of the next meeting: Monday 7<sup>th</sup> September 2020 at 7pm by Zoom unless Government Guidance allows resumption of public meetings**



