

OTTERY ST MARY TOWN COUNCIL

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THIS MEETING IS OPEN TO THE PUBLIC AND PRESS
who are welcome to attend as observers
20 seats only, are available to the public on a first-come, first-served basis

28th January 2020

To: **The Mayor and Members of Ottery St Mary Town Council**

Dear Councillors

A Meeting of Ottery St Mary Town Council to which you are summoned, will be held at the **COUNCIL CHAMBER, THE OLD CONVENT, 8 BROAD STREET, OTTERY ST MARY** on **MONDAY 3rd FEBRUARY 2020 at 7.00pm** to consider the matters detailed on the Agenda below

Yours faithfully

Christine McIntyre

Town Clerk

Recording of Meetings etc - This meeting is being audio recorded by the Council and the recording will subsequently be available for public listening on request. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor has the power to control public recording and/or reporting so it does not disrupt the meeting.

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Mayor may approve an exception to this request in special circumstances

A Presentation by Kate Pearson, Flood Resilience Advisor, Devon, Cornwall & Isles of Scilly Flood Resilience Team Environment Agency, will be given on rain water gauges and flooding issues. Her colleagues may also be present to assist with the presentation

The Council Prayer

A G E N D A

1. To receive apologies for absence
2. To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded
4. To allow members of the public present to submit questions/comments for consideration *Individual contributions will be limited to 3 minutes*
5. To receive the Minutes of the **Council Meeting of 6th January 2020** (*minute refs 20/01/01 – 20/01/36*) and to approve the signing of the Minutes by the Mayor as a correct record
6. To receive the Minutes of the **Finance Committee Meeting of 20th December 2019** (*minute F19/12/01 F19/12/24*) and to approve the signing of the Minutes by the Chairman of the Finance Committee as a correct record
7. To note and confirm the Minutes of the **Planning Committee Meeting of 13th January 2020** (*minute refs P20/01/01 – P20/01/09*),
8. To note and confirm the Minutes of the **Finance Committee of 24th January 2020**
9. To note and confirm the Minutes of the **Property and Land Committee of 28th January 2020**

10. To approve the recommendations of the Finance Committee Meeting of 24th January 2020 not considered elsewhere on the agenda
11. To approve the recommendations of the Property and Land Committee Meeting of 28th January 2020 not considered elsewhere on the agenda
12. To receive Reports from EDDC and DCC Councillors
13. Police Matters
14. To consider and approve (as appropriate) payment for the cost of rain water gauges
15. Consideration of Planning Application 20/0040/FUL **Applicant:** Gary Broom **Proposal:** Erection of single storey rear extension **Location:** Heatherbank Barton Orchard Tipton St John Sidmouth EX10 0AN
16. OSM Regeneration Project Working Group – Update and reports of any meetings
17. Climate Change – Update and reports of any meetings
18. VE Day Celebrations – Update on the proposed celebrations and to consider and approve (as appropriate) the draft terms of reference for the Council Working Party and any recommendations made at any recent meetings (as appropriate)
19. S106 Working Group - Update and reports of any meetings and to consider and approve any recommendations (as appropriate)
20. Christmas Lights Working Group – Update and reports of any meetings and to consider and approve (as appropriate) the draft terms of reference for the Council Working Party and to consider and approve any recommendations (as appropriate)
21. Ottery Hospital – Update and reports of meetings attended
22. To consider a request from Feniton Park`s solicitors in respect of a property issue
23. Consideration of a request to site two dog bins on the Bovis Estate and to approve the same (as appropriate)
24. Annual Parish Meeting – suggestions for updating the format
25. Various urgent HR Matters to include additional proposals concerning the Volunteer Co-ordinator role and employee matters
26. The General Data Protection Regulation Update and any issues arising
27. An Offer of training re Dementia Awareness
28. Update on a suggested touch screen for the library
29. Consideration of suggestion for commemorative plaque for the late Phyllis Baxter
30. Financial Matters -
 - i. To approve the January 2020 Council schedule of payments
 - ii. To approve the payment of the Council`s annual subscriptions/membership fees
 - iii. To approve the Council`s quarterly accounts
 - iv. To consider and make decisions re the grant applications in respect of Ottery in Bloom, Ottery St Mary Twinning Association and the Station
31. Any matters of urgency brought forward by the Mayor
32. Report by the Mayor
33. Report by the CEO
34. To receive Correspondence for information and any late correspondence

35. To note any reports previously e-mailed by Councillors of Meetings attended as Council Representatives

36. Councillors Questions (Councillors to direct questions to the Mayor on any matters in relation to which the Council has powers or duties, or which affect the Parish. The Mayor to provide a response but with discretion to re-direct a question to another councillor(s) who may be better placed to answer the same)

Date of the next meeting: Monday 2nd March 2020 at 7pm in the Council Chamber, The Old Convent, 8 Broad Street, Ottery St Mary. Devon EX11 1BZ