

OTTERY ST MARY TOWN COUNCIL

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MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING AS OBSERVERS

22ND January 2020

To: **The Members of the Property and Land Committee of Ottery St Mary Town Council**

Dear Councillors

A Meeting of the **PROPERTY AND LAND COMMITTEE** of Ottery St Mary Town Council will be held in the Council Chamber, The Old Convent, 8 Broad Street, Ottery St Mary on **TUESDAY 28TH JANUARY 2020 at 9.30am** to consider the matters detailed on the Agenda below

Yours faithfully

Christine McIntyre

**Christine McIntyre
Chief Executive Officer**

Recording of Meetings etc - This meeting is being audio recorded by the Council and the recording will subsequently be available for public listening on request. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor has the power to control public recording and/or reporting so it does not disrupt the meeting.

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Mayor may approve an exception to this request in special circumstances

AGENDA

1. To receive apologies
2. To receive Declarations of Interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded
4. To approve and sign the Minutes of the Property and Land Committee Meeting of 20TH December 2019
5. **The Station**
 - i. Update on various maintenance issues problems (to include the roof of the property, toilet cistern (ladies) and gates) and to make recommendations (as appropriate)
 - ii. To consider a lease renewal re the porta cabin -to agree a rental amount and to consider the legal work required and to make recommendations (as appropriate)

6. **Strawberry Lane**
 - i. Update on the proposed Cricket Club lease
 - ii. Update on the proposed maintenance work and to make recommendations (as appropriate)

7. **Winter's Lane Tennis Courts**

Update on the shed and to make any further recommendations including the provision of a new seat (as appropriate)

8. **The Museum**
 - i. Silver Band Room update and to make any further recommendations (as appropriate)
 - ii. Update on various matters (including roofing contractors/trap door/fire risk recommendations/ fire extinguishers and to make any further recommendations (as appropriate)
 - iii. Further consideration of the proposed land holding

9. **The Council Offices**
 - i. Request by Feniton Park's solicitor in relation to a land issue
 - ii. Consideration of Fire Risk Assessment

10. **The Library**

Recommendations re exposed plug sockets on exterior wall

11. Update on car parking spaces (at the Former Factory site) transaction and to make any further recommendations (as appropriate)

12. Update on NPS property surveys

13. Update on skate park transaction

14. Consideration of request for planting at the library

15. Grounds maintenance review

16. Consideration of the Council's Carbon and Energy Policy

18. Update on any other miscellaneous property and land issues (inc public liability insurance amount)

19. To receive Councillors' questions relating to Property and Land