



Ottery St Mary Town Council

Minutes of the **FINANCE COMMITTEE MEETING** of **OTTERY ST MARY TOWN COUNCIL** held in the in the Council Offices, the Old Convent, 8 Broad Street, Ottery St Mary EX11 1BZ on **THURSDAY, 24th FEBRUARY 2022 at 4.30pm**

PRESENT: Councillor Stewart (**Chair**), Cllrs Grainger and Giles, Christine McIntyre CEO and Kerry Kennell, Deputy CEO

F22/02/01

TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Green, Lucas and Johns

F22/02/02

TO RECEIVE DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA AND RECEIPT OF REQUESTS FOR NEW DISCLOSABLE PECUNIARY INTERESTS (DPIS) DISPENSATIONS FOR ITEMS ON THE AGENDA

The Chairman advised that he was formerly the treasurer of the Ottery Food and Families event but despite having resigned, would still act as if he had an interest, re the organisation`s grant application. Cllr Giles advised that he was a member of Ottery in Bloom and as such would not be taking part in any discussions/voting regarding the organisation`s grant application

F22/02/03

IN CONSIDERATION OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 (PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED): TO AGREE ANY ITEMS TO BE DEALT WITH AFTER THE PUBLIC AND PRESS HAVE BEEN EXCLUDED

It was agreed that Item 7 would be discussed in Confidential Session due to commercial sensitivity

F22/02/04

TO APPROVE AND SIGN THE MINUTES OF THE FINANCE COMMITTEE MEETING OF 4TH NOVEMBER 2021

The Minutes of the Finance Committee Meeting of 4th November 2021 were approved and signed as a true record of the meeting subject to the following amendment:- to delete `A public consultation will need to take place` and replace with ` *It was agreed to seek suggestions from the public* `

F22/02/05

TO MAKE RECOMMENDATIONS REGARDING THE ANNUAL GRANT APPLICATIONS RECEIVED

It was **RECOMMENDED** that grants be awarded in accordance with the Schedule attached. Cllr Giles suggested that if the Annual Parish Meeting did not go ahead, that successful grant recipients be `awarded` their grants at Full Council Meeting(s). It would also be made very clear to recipients that the Council would require publicity for the grants they had received.

Chair`s Initials.....

F22/02/06

TO MAKE RECOMMENDATIONS RE HIRE CHARGES OF ROOMS; TENANTS RENTALS AND CEMETERY FEES

It was **RECOMMENDED** that the room hire charges and tenants rentals remain the same for 2022/23 subject to allowing variations to be made to these rates, in the event of the rooms being upgraded. It was **RECOMMENDED** that the cemetery fees for 2022/23 be increased by 5%

F22/02/07

TO CONSIDER AND (IF APPROPRIATE) MAKE A RECOMMENDATION RE THE HOURLY CLEANING RATES FOR CLEANING CONTRACTORS

It was **RECOMMENDED** that the rate be increased to £12.50 per hour wef 1st April 2022

F22/02/08

TO RECEIVE COUNCILLORS' QUESTIONS RELATING TO FINANCE

None were raised

The Meeting Ended at 5.45pm

SIGNATURE OF CHAIR	
DATE OF SIGNATURE	

Chair`s Initials.....