

OTTERY ST MARY TOWN COUNCIL

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To: **Members of the Finance Committee of Ottery St Mary Town Council**

A Meeting of the **FINANCE COMMITTEE** of Ottery St Mary Town Council will be held at the Meeting Room, 8 Broad Street, Ottery St Mary EX11 1BZ on **THURSDAY 24TH FEBRUARY** at **4.30PM**

All members of the Committee are hereby summoned to consider the matters detailed on the Agenda below

Yours faithfully
Christine McIntyre

Chief Executive Officer
18th February 2022

The meeting is open to the press and public. Our Risk Assessment requires that anyone who wishes to attend the meeting in person, contacts the CEO in advance to ensure social distancing and attendance protocol are fully understood and adhered to. The law requires that public access is possible and not restricted, unless in the case of an agreed confidential session

Note: Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor/Chair Person has the power to control public recording and/or reporting so it does not disrupt the meeting

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Mayor/Chair Person may approve an exception to this request in special circumstances

A G E N D A

1. To receive apologies for absence

2. To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded
4. To approve and sign the Minutes of the Finance Committee Meeting of 4th November 2021
5. To make recommendations regarding the annual grant applications received
6. To make recommendations re hire charges of rooms; tenants rentals and cemetery fees
7. To consider and (if appropriate) make a recommendation re the hourly cleaning rates for cleaning contractors
8. To receive Councillors' questions relating to Finance