

OTTERY ST MARY TOWN COUNCIL

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10TH December 2020

A Meeting of the **Finance Committee** of Ottery St Mary Town Council will be held virtually on **TUESDAY 15th DECEMBER 2020 at 10.30 am** to consider the matters detailed on the Agenda below

Yours faithfully

C J McIntyre

Christine McIntyre
Chief Executive Officer

GENERAL INFORMATION

Due to new Government Legislation, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (LAPCP Regulations 2020) this Town Council's Standing Orders have been updated to allow the use of remote meetings while social distancing is in place.

INFORMATION FOR MEMBERS OF THE PUBLIC/PRESS:

The law requires that public access is possible and not restricted, unless in the case of an agreed confidential session.

Recording of Meetings etc - This meeting is being audio recorded by the Council and the recording may subsequently be available for public listening on request. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor has the power to control public recording and/or reporting so it does not disrupt the meeting.

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Mayor may approve an exception to this request in special circumstances

Ottery St Mary Town Council is inviting you to a scheduled Zoom meeting.

Topic: FINANCE COMMITTEE MEETING

Time: Dec 15, 2020 10:00 AM London

Join Zoom Meeting

<https://zoom.us/j/4123292245?pwd=MytoNUZiMFdLSXZLcUFFU2IUvXR0dz09>

Meeting ID: 412 329 2245

Passcode: Barrels

One tap mobile

+442080806592,,4123292245#,,,,,0#,,480661# United Kingdom

+443300885830,,4123292245#,,,,,0#,,480661# United Kingdom

Dial by your location

+44 208 080 6592 United Kingdom

+44 330 088 5830 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 481 5237 United Kingdom
+44 203 481 5240 United Kingdom
+44 203 901 7895 United Kingdom
+44 208 080 6591 United Kingdom

Meeting ID: 412 329 2245

Passcode: 480661

AGENDA

1. To receive apologies
2. To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded
4. To approval and sign the Minutes of the Finance Committee Meeting of 15th October 2020
5. Update and recommendations re the annual grants to be awarded
6. Consideration of proposed rules and regulations for the Council's Large Organisation Grant Scheme
7. Consideration of financial requirements of Committee Chairs
8. To recommend approval of the revised accountancy fees for 2021/22
9. To note and confirm the Council's current insurance providers
10. To consider Stephens Scown remaining as the Council's legal advisors
11. To consider recommending approval of: a Review of the Effectiveness of Internal Audit, Statement of Internal Control, Investment Strategy and Internal Audit Plan for the 2020/21 audit
12. To consider and make recommendations re room hire charges for the Council meeting room/chamber
13. To consider and make recommendations re tenants rentals
14. To consider and make recommendations regarding Members Allowances 2021-22
15. To consider staff salaries 2021/22 and to make recommendations
16. To note and confirm the current rent freeze re allotments rentals
17. To consider an increase in cemetery fees and other associated cemetery costs and make recommendations
18. To consider and make recommendations regarding the earmarked reserves and the Council's current policy document relating thereto
19. To consider an alternative authority for the Council's banking payment system
20. To consider:-
 - i. a draft budget and
 - ii. to recommend a Precept for the financial year 2021-2022
21. To receive Councillors' questions relating to Finance

