



# Ottery St Mary Town Council

Minutes of the **ORDINARY MEETING OF OTTERY ST MARY TOWN COUNCIL** held on **MONDAY 1<sup>ST</sup> NOVEMBER 2021** at **7.00pm**. The meeting was held at the Ottery Hub (formerly The Station), Mill Street, Ottery St Mary EX11 1AH

**PRESENT:** - Cllr Lucas (**Deputy Mayor**), Cllrs Green, Giles, Grainger, Pang, Faithfull, Copus, DCC Cllr Bailey, Kerry Kennell, Deputy CEO, Keith Spittlehouse and Brian Nelson (until 7.15pm) and one member of the public

The meeting was chaired by the Deputy Mayor.

21/11/01

## **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from the Mayor, Cllrs Shaw and Stewart, Christine McIntyre, CEO

21/11/02

## **TO RECEIVE DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA AND RECEIPT OF REQUESTS FOR NEW DISCLOSABLE PECUNIARY INTERESTS (DPIS) DISPENSATIONS FOR ITEMS ON THE AGENDA**

<b>Name of Councillor</b>	<b>Agenda Item and Interest</b>
Cllr Peter Faithful	Item 7 - Personal interest as he has been having personal conversations regarding the location of the school
Cllr John Green	Item 6 – Personal as applicant is a friend

21/11/03

## **IN CONSIDERATION OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 (PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED): TO AGREE ANY ITEMS TO BE DEALT WITH AFTER THE PUBLIC AND PRESS HAVE BEEN EXCLUDED**

No items on the agenda will be discussed in confidential session.

*It was agreed that Agenda Item 7 be brought forward.*

21/11/04

## **TO ALLOW MEMBERS OF THE PUBLIC PRESENT TO SUBMIT QUESTIONS/COMMENTS FOR CONSIDERATION *INDIVIDUAL CONTRIBUTIONS WILL BE LIMITED TO 3 MINUTES***

Mayor`s Initials.....

No items were raised.

21/11/05

**TO RECEIVE THE MINUTES OF THE ORDINARY MEETING OF THE TOWN COUNCIL OF 4<sup>TH</sup> OCTOBER 2021 (MINUTE REFS 21/10/01 – 21/10/33), AND TO APPROVE THE SIGNING OF THE MINUTES BY THE MAYOR AS A CORRECT RECORD**

The minutes of 4<sup>th</sup> October 2021 (minute refs 21/10/01 – 21/10/33) were presented. Cllr Faithfull queried what was recorded in minute 21/10/18 as he felt he did not specify who should do work on the leat, only that it should be restored. This was not the recollection of the Deputy CEO, CEO (confirmed prior to the meeting), Deputy Mayor or Cllr Grainger but after a discussion it was agreed the minutes would be amended to say “Cllr Faithfull advised that everyone needs to work together to move things forward”. The minutes were then signed by the Deputy Mayor as a true record of the meeting.

21/11/06

**OTTERY IN BLOOM - FOR THE MAYOR TO BE PRESENTED WITH THE SILVER AWARD FROM BRITAIN IN BLOOM BY BRIAN NELSON, CHAIR OF OTTERY IN BLOOM**

Mr Spittlehouse and Mr Nelson spoke about their pride in the achievement of Ottery in Bloom receiving a Silver award in the Britain in Bloom award. The judges had felt that the Ottery Hub was a ‘super’ addition to the community. Ottery in Bloom would like to build on this achievement and raised concern about some of the roadside verges. It will be clarified which verges are the responsibility of the Council and which are the responsibility of EDDC. Ottery in Bloom are holding their AGM and a public meeting on 15<sup>th</sup> November. On behalf of the Council the Deputy Mayor gave thanks for the work that has been put in this year and said that the comments that had been made would be taken on board and that the town can build on what has been achieved this year. Mr Nelson then presented the Deputy Mayor with the award.

21/11/07

**PLANNING COMMITTEE ISSUES:**

- a) **TO NOTE THE MINUTES OF THE PLANNING COMMITTEE MEETING OF 18<sup>TH</sup> OCTOBER 2021 (MINUTE REFS P21/10/01 – P21/10/09)**

The Minutes of the Planning Committee Meeting of 18<sup>th</sup> October 2021 (P21/10/01 – P21/10/09) were noted.

- b) **TO CONSIDER AND DETERMINE OBSERVATIONS ON THE FOLLOWING PLANNING APPLICATION:**

Mayor`s Initials.....

Reference	Applicant	Details
21/2687/FUL	Ben Rowland, 79 Chin- eway Gardens, OSM, EX11 1JQ	Construction of front and rear first floor extensions

It was **RESOLVED** that the Council does not support this application due to the detrimental impact of loss of light. *Cllrs Green, Faithfull, Martin and Pang abstained*

21/2755/FUL	Mr and Mrs A Carmi- chael, Windyridge Church Lane, Alfington, OSM, EX11 1PE	Single storey extension to rear elevation (between house and side of garage), partial conversion of garage to habitable use and first floor extension to rear elevation.
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It was **RESOLVED** that the Council support this application. *Cllrs Green, Faithfull, Martin and Pang abstained.*

*It was agreed to bring agenda item 13 forward.*

21/11/08

#### **TO RECEIVE REPORTS FROM EDDC AND DCC COUNCILLORS**

DCC Cllr Bailey has attended a zoom meeting regarding the visibility problems at Strawberry Lane. This meeting was also attended by the Mayor and Deputy CEO. A Stage 3 safety assessment and road safety audit will be carried out. The hedges also need to be cut back. Concern was raised regarding the ditch across Strawberry Lane where there is a dip in the road. Cllr Bailey will ask for drainage drawings to see what size drains have been installed.

*Cllr Faithfull left the meeting.* Cllr Bailey has circulated a letter that she has sent to Baroness Barran, Minister for School System to request additional funding for Tipton St John School. *Cllr Faithfull returned to the meeting.* There is concern about the risk of harm to the beavers in East Devon from raw sewage. Cllr Bailey advised that the application for Straitgate Quarry has not come up yet but when it does it will be held in County Hall and the Town Council can attend. DCC are not considering any more 20mph zones pending the trial Newton Abbott and Cllr Bailey expressed her frustration that a motion to challenge this decision was refused. Cllr Lucas asked for clarification regarding recent flooding at Tipton St John. Cllr Bailey advised that the water went into a storeroom but not the classrooms although the playground was out of action.

EDDC Cllr Johns – written report received and circulated to Councillors.

EDDC Cllr Faithfull advised that EDDC have received funding the Feniton Flood Alleviation Scheme but there is a high likelihood that this will increase the flooding in Gosford Road and Ottery Road.

EDCC Cllr Pratt – no report received.

*It was agreed to bring agenda item 13 forward.*

21/11/09

Mayor's Initials.....

**TIPTON ST JOHN PRIMARY SCHOOL WORKING GROUP UPDATE AND APPROVAL OF ANY RECOMMENDATIONS OR PERTINENT MATTERS**

Cllr Faithfull was asked to stay for this discussion by the Deputy Mayor. The Deputy Mayor voiced his frustration that instead of all parties working together and considering all the probable options for the school, that sadly the parties were heading in different directions. These actions would not deliver a workable solution for the future of the school. The Deputy Mayor expressed a wish to see better communications and all parties working together cohesively. The Deputy Mayor felt that the Council Working Group had listened to the problems and was considering solutions for the benefit of the children and the community. Cllr Faithfull refuted this. He felt that the Working Group did not listen to the other parties involved which is why he chose to resign from the group. This was disputed by the Deputy Mayor. The Deputy Mayor felt that the Council has a duty to be transparent and to represent the public. Cllr Giles advised that during his time as a DCC Councillor; the Environment Agency and the Dept for Education both confirmed the current site to be unsafe. In addition, DCC had made it clear that it does not see improving the current site as an option. The Deputy Mayor questioned whether an independent survey has been carried out to ascertain what could be done with the current site. Feedback from the public drop-in session held by the Working Group, indicated that not enough effort had been made regarding investigating whether the current site could be improved. DCC had indicated that it will not make any improvements to the existing site. The Deputy Mayor felt that DCC should issue a statement to confirm that it will not consider redeveloping the existing site or consider an independent survey. These actions would then provide clarity on the situation to the local community. The issue regarding flooding on the site was raised in Parliament by Simon Jupp, MP who has asked that the next phase of the School Rebuilding Programme includes flood risk which may make the school eligible for the programme. Thanks were given to DCC Cllr Bailey for raising the profile of this issue. It was noted that parents make a choice of seeking a small village environment for their childrens' education and therefore to allow for this choice to continue, the long-term future of the school needed be secured. If not, the potential loss of the school would reduce parental choice and impact on the village and its community. The Deputy Mayor offered DCC Cllr Bailey and DCC an open invitation to work together

21/11/10

**REGENERATION AND CLIMATE ACTION UPDATE AND APPROVAL OF ANY RECOMMENDATIONS OR PERTINENT MATTERS (TO BE A REGULAR AGENDA ITEM)**

The first meeting of the Regeneration and Climate Action Committee will be held on Friday 12<sup>th</sup> November. The meeting will look at what is achievable and deliverable and to discuss the appointment of a Project Manager.

21/11/11

**OTTERY HUB COMMITTEE UPDATE AND APPROVAL OF ANY RECOMMENDATIONS OR PERTINENT MATTERS**

Cllr Green has successfully applied for a £5,000 grant. It was confirmed that the alarm system can be updated and then the entrance door will be replaced when a new door is available. The lighting in Platform 1 will be upgraded shortly. The Committee will work with the Property and Land Committee regarding the two portacabins. There is great work already taking place in Ottery St Mary with young people and the committee are keen to compliment what is already in place. The

Mayor`s Initials.....

intention is to recruit two part time youth workers. Branding is being looked at. The committee will be working with The King's School. *The member of the public left the meeting.*

21/11/12

**SECTION 116 UPDATE**

The new play area is progressing with EDDC. The MUGA tender document has been published on the government website. The next project will be Land of Canaan.

21/11/13

**UPDATE ON RIDGEWAY LEAT TO MAKE RECOMMENDATIONS FOR ANY FURTHER ACTION (IF APPROPRIATE)**

Cllr Faithfull stated that the Leat is a piece of heritage. He suggested creating a working group to work with the Ottery Heritage Society to see what can be done to bring the Leat up to standard. It was suggested that this could be run under the Regeneration umbrella. It was proposed by Cllr Faithfull that a Working Group be created. This was seconded by the Deputy Mayor. The majority supported this decision. Cllr Giles and Cllr Grainger voted against it. It was **RESOLVED** that a Working Group to look at the Leat will be created and that Cllr Faithfull will present draft Terms of Reference to the next meeting of the Council.

21/11/14

**POLICE MATTERS**

No report was received.

21/11/15

**TO NOTE THE PREVIOUS DECISIONS MADE UNDER THE BUSINESS CONTINUITY PLAN/SCHEME OF DELEGATION**

Delegated authority has been given by Mayor, Deputy Mayor and Cllr Stewart to sign up for a three-year deal for the new lights (as per prices agreed at July meeting). When the current lights contract expires in two years' time the company will offer a one-year extension which will mean that the lights will be secured for the next three Christmas's after which time the Council can make a decision about all lights moving forward.

Delegated authority has been given by the Mayor and Dep Mayor for the CEO to make an FOI request to DCC for information concerning flooding at Straitgate Quarry. The CEO has now made a FOI request and is awaiting receipt of the info

21/11/16

**FINANCIAL MATTERS:**

a) **TO APPROVE THE OCTOBER 2021 COUNCIL SCHEDULE OF PAYMENTS**

It was **RESOLVED** to approve the October 2021 Council Schedule of Payments in the sum of £21,119.92.

21/11/17

**REMEMBRANCE DAY PARADE**

All Councillors were reminded to let the Mayor know if they will be attending the Remembrance Day Parade.

Mayor's Initials.....

21/11/18

**CHRISTMAS**

a) **TO RECEIVE AN UPDATE REGARDING THE PLANS FOR CHRISTMAS FROM THE MAYOR**

Information will be appearing in the Gazette regarding late night shopping and the gingerbread hunt. These will be distributed to businesses who are taking part over next couple of weeks. There is a plan for some stalls to be situated in the Church grounds. Christmas lights are currently being installed. Trees will be put up after Tar Barrels.

b) **CONSIDERATION OF REQUEST BY ROTARY CLUB OF OTTER VALLEY, FOR THE COUNCIL TO SUPPORT THE PROPOSED SANTA FUN RUN ON 12<sup>TH</sup> DECEMBER 2021 AT 11.00AM**

The Council supported the event which was due to take place on 12<sup>th</sup> December.

21/11/19

**THE ANNUAL PARISH MEETING - TO CONSIDER WHEN THE MEETING SHOULD BE HELD**

It was **RESOLVED** that the meeting be deferred until a later date. All voted in favour.

21/11/20

**STRAITGATE QUARRY – TO RECEIVE AN UPDATE AND TO AGREE ANY FURTHER ACTION REQUIRED**

A FOI request has been submitted which should be responded to within 20 days which means the Council should receive a response before their next meeting. The CEO will notify councillors as soon as it arrives. Thanks were given to Cllr Giles for the letters that he has compiled in relation to this matter.

21/11/21

**REPORT FROM THE MAYOR**

A written report had been circulated by the Mayor.

21/11/22

**REPORT FROM THE CEO & DEPUTY CEO**

The CEO sent a written report to say the final design for the new Coleridge statue was unveiled on 21<sup>st</sup> October at Ottery St Mary Parish Church. The new vicar, Rev Lydia Cook was licensed on Monday 25<sup>th</sup> October. Cllr Giles has been made an Honorary Alderman of Devon C.C in recognition of his extraordinary service as a former councillor and district councillor. Cllr Green has successfully secured a grant of £5,000 through the Devon Community Foundation – Office of the Police & Crime Commissioner Community Grants Scheme.

21/11/23

**TO RECEIVE CORRESPONDENCE FOR INFORMATION AND ANY LATE CORRESPONDANCE**

Neighbourhood Planning at EDDC is holding a Zoom meeting regarding 'The new emerging East Devon Local Plan and the Approach to Settlements' on 11<sup>th</sup> November at 7pm which will last for 1.5-2 hours. Planning Officers from the

Mayor`s Initials.....

Planning Policy team will discuss the potential approach EDDC take to settlements in planning for the future shape of development in the district.

EDDC have advised that a Gambling Policy Consultation has taken place – consultation finished on 24<sup>th</sup> October.

EDDC have advised of its Innovation and Resilience Fund which allows local businesses and organisations to apply for funding to deliver a project. Applicants can apply for up to £50,000 per individual business or organisation. Up to £150,000 per collaborative bid (multiple businesses and organisations). Town and parish councils can apply under a collaborative bid. Funding can be used to purchase equipment, training technologies etc that will enable the applicant to deliver a specific project to innovate, diversify, reduce carbon and help create high value jobs.

21/11/24

**TO NOTE ANY REPORTS PREVIOUSLY E-MAILED BY COUNCILLORS OF MEETINGS ATTENDED AS COUNCIL REPRESENTATIVES.**

No reports had been emailed.

21/11/25

**COUNCILLOR'S QUESTIONS ON COUNCILLORS' BUSINESS**

Cllr Copus advised that he had spoken to the Twinning Association regarding a gift for the long-standing Mayor (Burgermeister) of Ilsfeld, Thomas Knoedler who is retiring shortly. It was agreed that a joint gift will be purchased by the Council and the Twinning Association.

Cllr Faithfull asked about a monthly report from the Ottery Larder. It was confirmed that the Larder is now operating from the Council Chamber and that the Meeting Room has been cleared and is now up and running for use as a meeting room when required. The Deputy CEO will ensure a report from Ottery Larder is a regular agenda item.

**The meeting ended at 8.40pm**

<b>SIGNATURE OF THE MAYOR</b>	
<b>DATE OF SIGNATURE</b>	
<b>DATE/VENUE OF NEXT MEETING</b>	Monday 6 <sup>th</sup> December 2021 – Ottery Hub (formerly The Station), Ottery St Mary

Mayor`s Initials.....