

OTTERY ST. MARY PARISH NIEGHOORHOOD PLAN WORKING GROUP

Minutes of meeting held Thursday 17th March 2016

Action points in red

1. Martin Nancekivell was welcomed as a member of the Group.
2. Present
Cllrs Jo Talbot (Chair), Josefina Gori, Roger Giles, Geoff Pratt, Jessica Bailey.
John White, Dave Moss, Dr Margaret Hall, Martin Thurgood, Mick Kock, Martin Nancekivell,
LDA: Francesca Laugharne, Rhiannon Parrett.
Apologies: Cllrs G C Dobson, Anne Edwards, Lynne Harding, Elli Pang.
Vivienne Abbott, David Boyle.
3. Minutes of Previous Meeting - Approved
4. Matters Arising
 - a. Localised Flooding – M.T. had forwarded copy of Emergency Plan to LDA.
 - b. Footpath Linkage – **R.G. to report back on further discussions.**
 - c. Meeting with Health Trust – E.P.had forwarded evidence based report to LDA.
 - d. Education Document – **J.B & M.H. – Report in draft stage.**
 - e. Public Realm Study – OSMTC had agreed funding.
 - f. VDS – progressing –**M.H. & D.B.**
 - g. Survey of Businesses in Ottery – progressing – **G.P. & V.A.**
 - h. Alfington Village Facilities – progressing – **G.P.**
5. Feedback from Consultation Exercise – F.L.
Papers circulated
Key Issues
 - OSM Town Centre traffic congestion needs greater emphasis, although it is accepted that a practical solution may be difficult to identify. **The Public Realm Study may identify possible solutions which can be included for referral to DCC.**
- FL
 - The NP is an opportunity to flag up to EDDC and DCC that Ottery wishes to invest in its town centre.
 - Footpaths. The OSM to *Otter Nurseries* was identified. **G.D.** to be asked to progress discussions with the Nurseries owners. **J.T.**
 - *Otter Nurseries* – Future development plans. **M.T. to contact.**
 - ‘Local Economy’ section needs strengthening. **F.L.**
 - Tabulation – these pages require action/ comment columns e.g. yes/no or ‘beyond our scope’. **F.L.**

- Farming – although Farming is included in the EDDC Local Plan, it still merits a mention in the Neighbourhood Plan. **M.N. to draft bullet points on future of the industry, and forward to LDA (F.L.)**
- Chamber of Commerce – GP reported that an alternative ‘Long Term’ car park is required so as to release the Canaan Way site for ‘Short Term’ use.
FL to draft Yes/No questionnaire for response by local businesses. Possibly seek Phyllis Baxter’s help in distributing the questionnaire.

6. Policy Issues

- Conservation Area at Risk/ Town Centre Enhancements:
 - **Further meeting with David Stewart of Historic England proposed. J.T.**
 - **‘Interest Group’ needs to be identified.**
 - **Plan needs to acknowledge Ottery town centre heritage is at risk (FL)**
 - **This issue needs to be driven by Ottery Town Council. Item required on next Town Council agenda (J.T.)**
 - **Further engagement required by EDDC (R.G.)**
- Housing Related Policies:
 - Supply of bungalows for elderly people being reduced as result of improvements/ extensions. **Include as Supplementary Point in NP. (F.L.)**
- Sports Pitches
 - a) West Hill. JB reported on progress re Football Club site. Funding avenues will need to be investigated.
 - b) Ottery - **The current Football Club site needs to be designated as ‘Open Space’. Supporting evidence of use history required.**
- Supporting Design Documents:

References to Tipton and West Hill Design Documents in NP. Need to discuss with EDDC.
- Skeleton Plan:

Draft Summary circulated (FL)

 - **F.L. to develop section on Footpaths and Green Infrastructure.**
 - **Include section on farming industry.**
 - **F.L. to commence drafting Plan.**
- Timescale:

Working Group to reconvene in April, with a focus on ‘Public Realm’.

NEXT MEETING – THURSDAY 28th APRIL @ 10.30am

