

## OTTERY ST. MARY PARISH NIEGHOORHOOD PLAN WORKING GROUP

### Minutes of meeting held Thursday 7<sup>th</sup> January 2016

#### 1. Presentation from David Stuart of *Historic England*

- *Historic England (H.E.)* is concerned with impact on heritage sites.
- Ottery St. Mary's Conservation Area is perceived as being 'at risk'. Important to include the historic environment in the Neighbourhood Plan. *H.E* willing to comment on any N.P. proposals to remedy the 'risk'. Blandford in Dorset faced similar issues
- Potential for *H.E.* funding towards cost of workshops etc to raise awareness of Conservation Area issues.
- **Action – Investigate Heritage Lottery Fund for town centre enhancements.**

Item 1 Conservation. The Conservation Area has been assessed [preferred to "considered"] as being "At Risk" and "Deteriorating". This has been the case since 2012. A Conservation Area Management Plan is needed, which would also provide planning guidance against which planning applications could be considered. Consideration should be given to removal of Permitted Development Rights. This should be a key area for the Neighborhood Plan to consider for the centre of Ottery. It will be a long term project.

Membership of Group – **Action** – Martin Nancekivell invited to apply for membership.

Anne Edwards wished it to be recorded that she considered that Martin should be co-opted at this meeting.

#### 2. Present

Cllrs Jo Talbot (Chair), Anne Edwards, Lynne Harding, Josefina Gori, Roger Giles, Geoff Pratt, Elli Pang, Jessica Bailey

John White, Dave Moss, David Boyle, Dr Margaret Hall, Martin Thurgood, Mick Kock, Vivienne Abbott.

Members of public: Martin Nancekivell, Robert Neal.

LDA: Spencer Powell, Francesca Laugharne.

Historic England: David Stewart (for period of presentation).

#### 3. Apologies: Cllr G C Dobson

#### 4. Uodate from LDA

##### Comments

- Include reference to localised flooding
- **M.T to forward copy of Emergency Plan to LDA**
- Include reference to footpath infrastructure (rf Simon Bates @ EDDC)
- **RG to report back on Footpath Linkage meeting.**

- Await publication of Inspector's Report on East Devon Local Plan
  - Need to identify new site for Tipton St John Primary School, and consider community uses for existing site.
  - References to 'Health' need to reflect current scope to include 'healthcare/ wellbeing etc.
  - Meeting with Health Trust – Action – Elli Pang – Francesca needs evidence based report.
  - LDA to quote for its *Public Realm Team* to produce a study for OSM.
5. Event 30<sup>th</sup> January 2016 @ The Station
- Francesca to supply key issue responses for Group members to use on the day.
  - Main issues to be set out on display boards.
  - Catering –Action – Anne Edwards and Lynne Harding.
  - Children's activities -Action – Elli Pang
  - Transport – Action – Contact HELP Scheme?
6. Funding  
Project funding for the immediate future assured through grant and precept approval.
7. LDA to provide draft report in mid May 2016.

Meeting ended 12.33pm

8. Date of next meeting  
Thursday 17<sup>th</sup> March 2016 @ 10.30am in Council Offices

**Education** - Add: A meeting has been held with DCC. DCC acknowledge that primary schools in Ottery parish and The Kings School are at capacity now. This does not take account of future net inward migration, or permitted development. They have plans, in the medium term, to build a new 210-place primary school somewhere in the Kings School area.

Actions: Jessica Bailey to provide a written report of the DCC meeting, and to provide a plan showing the identified site for relocation of Tipton St John School.

Item 6. 30th Jan meeting

Add: Publicity - Action - contact schools to get details included in parents' weekly newsletter.

**Housing** - paragraph 2 on appropriate housing mix we express a wish to support independent living. The paradox with existing bungalow stock is, that in recent years, younger families have begun to buy up bungalows and move into the roof space converting them into two storey dwellings.

At our meeting I made the point that policy should be to resist the conversion of existing bungalow stocks and ensure that developers have to make provision for suitable single storey accommodation that is more suited to elderly independent living.