

OTTERY ST. MARY PARISH NIEGHOORHOOD PLAN WORKING GROUP

Minutes of meeting held Thursday 11th August 2016 @10am

Action points in red

Prior to the commencement of the meeting, the Chair agreed to Josefina Gori's request to record proceedings for her personal use.

1. Present

Jo Talbot (Chair), Glyn Dobson, John White, Dave Moss, Margaret Hall, Elli Pang, David Boyle. Josefina Gori, Anne Edwards, Mick Koch (arr. after start of meeting)

Apologies: Jessica Bailey, Martin Thurgood, Martin Nancekivell, Vivienne Abbott, Geoff Pratt, Roger Giles.

2. Minutes of meeting 28th April 2016

Approved

3. Matters Arising

a) Lead for *Public Realm* Project - An approach to be made to Richard Cohen at EDDC re District lead and funding of this initiative GD

b) Lead for new sources of funding beyond current budget of £45k

Approach Roger Giles, Peter Faithfull, Paul Carter and Matt Coppel
JT

The representatives of LDA, Francesca Laugharne and David Bell joined the meeting at this point

4. Section 2 - The Draft Plan – questions and comments

a) FL – The Draft meets the requirements of the Neighbourhood Plan format, by focussing on Development Planning and key broader issues. Group members' comments are being used to refine the draft, prior to discussing it with the Local Authority Planning officers. Further to that meeting and any resultant amendments, the Plan would be open to consultation for a 6 week period through availability using hard and on-line copies. The Plan would then be presented to the Examiner, followed by submission to a Referendum process, with a target date of

July 2017. LDA confirmed that all the work included in the above programme is covered by the contract budget.

- b) Document title _In view of West Hill's imminent status as a separate parish, the Plan is to be retitled *The Parishes of Ottery St Mary and West Hill neighbourhood Development Plan*. **DB/LDA**
- c) Section 2 – Portrait. The context section is to be expanded to take into account new developments such as Cranbrook. Further consideration is to be given to the balance between detail and policy. The bulk of detail should be included in the *Evidence Base* section. **DB/LDA**
5. Section 4 - Vision and Objectives
 - a) Tourism and Infrastructure. Paragraphs 11, 14, & 15 appear to be mutually exclusive. There needs to be a stronger expression of the need to reconcile traffic flow, parking, pedestrian needs and those of retail and tourism in general. The *Public Realm* study can lead actions, but it needs to be a separate exercise. However the issue does need to be strongly identified in the Plan **DB**
6. Section 7 - Community
 - a) Strawberry Lane site, situated between OSM Cricket and Bowls Clubs, and currently accommodating a Petanque club – **LDA to enter this site into the Plan**
7. Section 8 - Economy
 - a) Small scale green economy tourism projects already mentioned in Local Plan, but useful to reinforce with policy mention in Neighbourhood Plan. **DB**
 - b) Issue raised of how to attract people into area and provide appropriate travel logistics without jeopardising current commercial activity. The Plan's policies do need to link up so as not to contradict each other re tourism. We do need to recognise the Neighbourhood Plan's limitations as well as its potential. **DB**
8. Section 10 – West Hill

- a) Comments re proposed Green Wedges. These are defined as comprising the open areas around and between parts of settlements, which maintain the distinction between the countryside and built up areas, preventing the merging of adjacent places and can also provide recreational opportunities. Need to ensure that comments re West Hill meet this definition.
 - b) Playing Fields. This will be a future project for West Hill P.C.
9. Section 11 – Smaller Villages
- a) Retitle this section to *Smaller Villages* (ex Smaller Settlements) as only Alfington and Tipton St John are relevant re housing development policies.
 - b) The section on the development potential of Angela Court in Tipton St John can be deleted as it has reopened as a Nursing Home.
 - c) 11.20 - Primary School. Devon County Council's proposals for a new Primary School on northern edge of Ottery St Mary which would include Tipton St John in its catchment area, supersedes much of this paragraph. Need to retain reference to consideration of potential alternate use for current school site. **DB**
 - d) Paras 11.2 & 11.5 re Locally-tied Affordable Self Build Exception Plots, & Local Plan Strategy 35. A discussion occurred between the represented interests of Alfington and Tipton St John. It was decided to include in the Draft submitted to EDDC for initial comment, a proposal that the Exceptions Policy should apply to Alfington but not Tipton St John. **DB**
10. AOB
- a) Highway/ Traffic
Request from LDA that Group notate a plan of the area covered by the plan indicating points of concern eg pinch-points. **JT to approach MT**
 - b) Green Spaces Forms

LDA requested that all issues be commented on asap.

- c) David Bell explained that the amended Draft Plan will go to Tim Spurway at EDDC for comments on policies contained within the Draft Neighbourhood Plan. **DB**
- d) Josefina Gori expressed her view that there is potential conflict between the position of the current Working Group Chair and the Parish Council status of West Hill, the meeting confirmed that there was no reason why Jo Talbot should not continue as Chair.
- e) As this was Francesca's last meeting, the Chair thanked her for all her expertise and energy in progressing the Plan. David Bell is to be LDA's lead for the project in future.

11. Date of next Meeting

To be arranged following outcome of LDA's discussion with EDDC concerning revised Draft Neighbourhood Plan. **JT/ JW**

12/08/16