

OTTERY ST. MARY PARISH NIEGHOORHOOD PLAN WORKING GROUP

Minutes of meeting held Thursday 28th April 2016

Action points in red

1. Present

Cllrs Jo Talbot (Chair), Jessica Bailey, Peter Faithfull, G C Dobson, I Holmes.
John White, Dave Moss, Dr Margaret Hall, Martin Thurgood, Mick Kock, Martin Nancekivell, Vivienne Abbott, Elli Pang, David Boyle.

LDA: Francesca Laugharne, Sophie Thompson

Apologies: Cllrs Josefina Gori, Anne Edwards, Lynne Harding, Geoff Pratt.

2. Presentation on the *Public Realm Survey of Ottery St Mary* by Sophie Thompson

Copy of the presentation notes to be circulated.

KEY VISION POINTS

- 'Pedestrian is King' – balance traffic and town quality
- 'Make Space Ottery' – reassign road space and make resulting spaces credible.
- 'High Quality Streetscape' – complement Town's Conservation status.

ACTIONS

- Recruit/ appoint a *Champion* to lead this specific project – **Volunteer required**
- Source new funds – Historic England -Ottery is on the *Heritage at Risk* Register
-Devon County Council, through the Road Safety theme.
-**Lead Member on Funding required**
- Site visit to a Public Realm project - **JT**

3. Minutes of Previous Meeting - Approved

4. Matters Arising

- a. Footpath Linkage Meeting – R.G. Information forwarded to F.L.
- b. Education Document – J.B & M.H. Progressing
- c. VDS – M.H. & D.B. Information forwarded.
- d. Survey of Businesses in Ottery – G.P. & V.A. Survey circulated and some responses received. Information forwarded.
- e. Otter Nursery report. M.T. inc 1 million+ visitors a year; suggestion of *Park and Ride* bus link. Information forwarded.
- f. Foot path to Otter Nursery update. G.D. Funding available. Response awaited from DCC

- g. Update on report on farming industry by M.N. Progressing. F.L. has had discussions with Devon NFU.
 - h. Update on 'visitor' survey for OSM. **JT will lead on this.**
5. Emerging NP progress report
F.L. The 1st draft will be completed by 27th May 2016.
6. Policy Issues
- a) Housing Related Policies – **requires fuller consideration in Plan, particularly regarding provision/ supply of accommodation for elderly/ disabled.** F.L.
 - b) Sports Pitches for West Hill.
Meeting arranged with EDDC officers. Progressing.
 - c) Supporting Design Documents
Investigate Shop Front Design Document for OSM. Rf similar policies F.L.
7. Any Other Business
- a) Ottery St Mary, West Hill, and Smaller Settlements to have specific sections in Plan. **F.L.**
 - b) Specific Reference required for: **F.L.**
 - Ottery St Mary -new school site
 - West Hill – sports pitches
 - Alfington - Old mushroom farm site – re housing,
 - Tipton St John –Angela Court, & new school site
 - Salston Manor site?
 - c) Ottery St Mary F.C. site. Notwithstanding club's future, the site needs to be retained as Open Space. **F.L.**
 - d) Members' Declarations of Interest – **Reminder to those not yet submitted.**
- 8) Date of next meeting
TBA in mid-June following receipt of Draft Plan from LDA. J.T.