

**Notes of a Meeting of the Neighbourhood Plan Working Group
Thursday 28th May 2015 - 10.15am**

Present:

Councillors: J. Talbot, E. Pang, J.Gori, L. Harding, R. Giles.
Mrs M. Hall, Mr D. Moss, Mr M. Thurgood, Mr J. White, Deputy Clerk.

Apologies: Councillor G Pratt and Councillor A Edwards

Francesca Laugharne from LDA attended this meeting to take questions and/ or agree any changes or amendments to the Local Plan Consultation. (deadline noon 12th June to EDDC).

Key issues for Ottery St Mary.

- The overall housing figures have been increased from 15,000 to 17,100. There are no new allocations for Ottery Town
- The working group suggested a lower overall housing figure, because the latest household projections should be used, which suggest a lower housing target. Also the economic growth and jobs growth figures in the Local Plan are over optimistic and have pushed the housing figure up.
- The major change for Ottery parish is in Strategy 27. There will be no allocations in villages, but housing development will be determined by the neighbourhood Plan. This strategy is supported, but it is important to request clarification that the neighbourhood Plan should take precedence over the Villages DPD.
- West Hill, as a more sustainable village, will retain its BUAB. It should be noted that West Hill already has 55 dwellings built with planning permission, which is well above the 35 required under the previous version of the Plan. Windfalls will add to the total.
- Concerns were raised about the smaller villages (Tipton, Alfington and Wiggaton) that will not have a BUAB, and will be treated as being in open countryside. It could be difficult to get permission for small-scale development which would aid sustainability and keep local businesses and facilities going. There was concern that the neighbourhood Plan would not be strong enough to overcome the Local Plan.
- Each settlement will need to decide what development they want as part of the Neighbourhood Plan.
- The plan will run until 2031. It will be monitored annually, with probably a full review after about 5 years.
- The employment allocation at Finnimore (22ha) has been left in. The Town Council previously said this was excessive. It was agreed to leave this, as the neighbourhood Plan should be able to plan for a variety of non-housing uses at this site.

It was agreed under Policy Number Strategy 27 to leave Paragraph as it is.

However under the paragraph for **Tipton St John** and **Alfington** to delete sentence “ ***in general feel that it is right that there is not an expectation that new housing will be delivered in these small villages*** “

- 1 **APOLOGIES RECIEVED;** from Councillors Pratt and Edwards
- 2 **TO ELECT A CHAIRMAN/DEPUTY CHAIRMAN** –It was agreed that Councillor Jo Talbot would stay as Deputy Chair. The working group considered that one of the other senior councillors should stand as Chairman (Mayor/Deputy Mayor as planning chairman). **Action point (AP) Cllr JT to discuss with Mayor.**
- 3 **Notes of the 8th April** 2015 were confirmed
- 4 **Notes of the 29th April with LDA** were confirmed.
- 5 **Feedback from Presentation at the Annual Parish Meeting.** It was agreed interested members of the community would form satellite groups and that those that who had already expressed an interest should be kept regularly updated (by email) on the progress of the NP so that their interest was kept. **AP Deputy Clerk**
- 6 **New members wishing to join NPWG** It was agreed to accept Mr M Thurgood and Mr M Koch Onto the Working Party. **AP Deputy Clerk to inform Mr. Koch.**
- 7 **Contract and Costing from LDA** it was agreed to take Cllr. Pratts lead on this.
- 8 **Risk Register first Draft** –it was agreed to re visit this in two months time
- 9 **To discuss the East Devon Local Consultation** – this was discussed at the start of the meeting with LDA
- 10 **Date of the Next Meeting** will be Thursday 25th June at 10.15am
 - It was raised that there is a Food & Families Festival on Saturday 6th June in Ottery St Mary. To promote the Neighbourhood Plan and encourage the community to participate it was agreed to have a Gazebo/tables on this day. The Deputy Clerk will arrange for EDDC (Mr Tim Spurway) to provide boards, information and also ask permission from the event organiser. Councillor Pang and Mr Thurgood volunteered to help at this event.

There is also the West Hill fete and the West Hill residents association have a stall which could be used for the same purpose. Material will also be needed for this.

- Councillor Lyn Harding kindly offered to help the Deputy Clerk with the forms for funding in particular The Great Lottery Fund She also suggested additional admin support for the Neighbourhood Plan owing to the additional workload due to the resignation of the Clerk. This would be raised at the Full Council Meeting on 1st June where the Neighbourhood Plan (Agenda Item 12) and Staffing (Agenda item 25) are listed.

The Meeting ended at 11.55am