

**NOTES FROM MEETING OF NEIGHBOURHOOD PLAN WORKING GROUP AT THE COUNCIL OFFICES AT 10.15 ON THE 23<sup>RD</sup> JULY 2015.**

1. **Apologies.** Elli Pang, Roger Giles, Lyn Harding and Martin Thurgood. No other apologies received.

**Present;** Jo Talbot, Glyn Dobson, John White, Margaret Hall, David Boyle, Mick Koch, Anne Edwards, Josefina Gori, David Moss, Geoff Pratt. (*Apologies to anyone left out as this has been done from memory*)

2. **Notes from meeting of 25<sup>th</sup> June 2015** were agreed.
3. **Update on funding;** Cllr. Lyn Harding was unable to attend and report on funding.
4. **Update on Volunteers.** 130 emails were sent out, there was no known response and investigations are being made into computer problem with OSMTC email addresses. A polite reminder will be sent out. (*JT will compose one.*)  
JT had meeting with a company called Connexion regarding web site and communications. It was decided to continue to use the NP button on the OSMTC web site and to link a dedicated face book page to it plus change the setting on OSMTC site to enable it to be used easily on mobile devices. It was decided that the council will be responsible (with the right skills) for the web site and NP section. (*JT has a FB page ready to be activated when we have some firm news to impart.*)

JT made a request on a FB page called Ottery Matters calling for volunteers to create a logo/branding image for the NP. There were three responses and one good idea from Andrew Weaver of an Otter embracing houses. David Moss will take this to a local artist to see if he will work on this idea.

5. **Update on press releases;** press release has gone to The Gazette.
6. **Francesca Laugharne of LDA joined the group;**  
Her own agenda was as follows;
  - a. **To discuss arrangements of the September visioning meetings.** Dates and venues were given and attached. LDA will do the presentations and organize the presentation board designs. At each meeting there will be discussions involving, transport, housing, landscape, economy, tourism and how the villages use OSM. There will be a presentation from LDA and then small groups will be formed to discuss issues with a member of the WG leading each group.
  - b. **Advertising the meetings** – David Moss and Margaret Hall agreed to find prices for Royal Mail and Dor2Dor delivery of a flyer to be sent out 2 weeks before the meetings. LDA will design posters and we will ask the TIC to distribute the posters to the shops in the town. Volunteers may also be called upon to distribute flyers within certain postcodes. Deputy clerk has been asked to supply map of parish and redacted electoral roll to identify post codes and supply it to David Moss. (Lead time will be last week in August.) It was generally agreed that the first leaflet drop was the most important and should be done via a professional company if possible.

Mick Koch suggested Radio Devon be contacted prior to meetings to publicise them.

LDA will take in all the issues raised and will report back with a report – deadline Jan/Feb 2016 when there will be further meetings/events.

- c. **Logo/branding.** The idea of the Otter and houses was shown to LDA who will use it on all branding and communications when ready. (As discussed in item 4 Para 2).
  - d. **Any questions** - LDA will be contacting EDDC to see sight of all surveys that are available and relate to OSM parish.
  - e. **To update on our progress on the list of tasks from ‘Kicking Off meeting’.** LDA asked for a feedback from the Food and Families Festival which Martin Thurgood has since done for them. Photographs, Village design Statements, TIC, heritage Society and copies of press releases have been sent to LDA. Awaiting Wiggatons statement which Geoff Pratt has in hand.
7. **Margaret Hall updated the WG on the Local Plan.** This seems to have more issues and will seemingly be delayed again.
8. **Geoff Pratt presented an idea for a relief road around OSM town** and highlighted that the congestion in the centre of OSM was an issue for a lot of the public spoken to at the Food and Families Festival. LDA said this is an issue that will come up in the consultation with the residents and there will probably have to be surveys commissioned to address this.
9. **A O B** none.

**10. Date of next meeting August 24<sup>th</sup> Monday at 10.15 at council offices.**

The Institute 9pm	<b>WED 9<sup>th</sup> Sept</b> (Town Ward)	7pm –
➤ Escot Village Hall -	<b>FRI 11<sup>th</sup> Sept</b> (North Ward)	7pm -9pm
➤ Tipton St John Community Hall (Tipton St John Ward)	<b>TUE 15<sup>TH</sup> Sept</b>	6.30pm – 8.30pm
➤ West Hill Village Hall 9pm	<b>FRI 18<sup>TH</sup> Sept</b> (West Hill Ward)	6.30pm -
➤ Wiggaton Church Wiggaton	<b>TUE 22<sup>nd</sup> Sept</b>	7.15pm- 9.15pm

