

OTTERY ST MARY TOWN COUNCIL

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THIS MEETING IS OPEN TO THE PUBLIC AND PRESS
who are welcome to attend as observers
20 seats only, are available to the public on a first-come, first-served basis

26th February 2018

To: **The Mayor and Members of Ottery St Mary Town Council**

Dear Councillors

A Meeting of Ottery St Mary Town Council to which you are summoned, will be held at the Council Chamber, The Old Convent, 8 Broad Street, Ottery St Mary on **MONDAY 5TH MARCH 2018 at 7.00pm** to consider the matters detailed on the Agenda below

Yours faithfully

Christine McIntyre
Town Clerk

Note: This meeting is being audio recorded by the Council and the recording will subsequently be available for public listening on request. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor has the power to control public recording and/or reporting so it does not disrupt the meeting.

The Council Prayer

A G E N D A

1. To receive apologies for absence
2. To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree item 14 and any other items to be dealt with after the public and press have been excluded
4. To allow members of the public present to submit questions/comments for consideration *Individual contributions will be limited to 3 minutes*
5. To receive the Minutes of the **Full Council Meeting of 5th February 2018** (Min 18/02/01 – 18/02/29) and to approve the signing of the Minutes by the Mayor as a correct record
6. To receive the Minutes of the **Planning Committee Meeting of 12th February 2018** (Min P/18/02/01 – P/18/02/07) and to approve the signing of the same by the Mayor as a correct record
7. To receive the Minutes of the **Human Resource Management Committee Meeting of 28th February 2018** and to approve the signing of the same by the Mayor as a correct record
8. To consider and approve (if appropriate) the recommendations of the Human Resource Management Committee Meeting of 28th February 2018

9. To receive Reports from EDDC and DCC Councillors
10. Police Report
11. S106 (Sainburys) monies – update on cabinets and other proposals to use the monies
12. Ottery Hospital – Update
13. Consideration of EDDC`s proposed revised car parking charges
14. Further consideration of request from the Tar Barrels Committee
15. Consideration and approval (if appropriate) of new policies for flag flying; a procedure to implement, re the demise of the Monarch and iii. Guidance for new Mayors and Deputy Mayors
16. OSM Regeneration Project Working Group – Report of the Chair of the meeting of 20th February and approval (if appropriate) of recommendations made
17. Representative on the DALC Larger Councils sub committee required from OSM Town Council
18. Grounds Maintenance Matters – i. Consideration and approval (if appropriate) of the Council taking on the Devon County Council grounds maintenance contract and ii. approval of East Devon District Council continuing grass cutting services at Slade Close/Chineway Corner
19. Devon County Council Matters – i. Snow Warden Scheme and ii. Traffic Sensitive Street Review
20. Update on BT Phone Adopt a Box and to consider any proposals for the use of both boxes
21. Property Matters – i. Request received re extension of agreement for Pastor`s Office at the Station ii Update on lease to the Heritage Society and on the improvement works in the Old Town Hall iii Update on matters affecting the library iv. Consideration of a request from a parishioner for an additional space in the allotments specific to a disabled user
22. Accountancy Matters – i. To approve the February 2018 Council schedule of payments as tabled ii. Consideration of an annual subscription to join the Institute of Cemetery and Crematorium Management and iii. Approval of the Clerks Annual Subscription fee to the Society of Local Council Clerks iv Approval of payment of insurance premium for the allotments
23. Senior Citizens Christmas Party 2018 – Consideration of funding and donation received
24. Any matters of urgency brought forward by the Mayor (for information only)
25. Mayor`s report
26. Clerk`s Report
27. To receive Correspondence for information and any late correspondence
28. To receive Reports by Councillors of Meetings attended as Council Representatives
29. To receive Councillors` Questions

Date of the next meeting: Tuesday 3rd April 2018 at 7pm in the Council Chamber, The Old Convent, 8 Broad Street, Ottery St Mary

