

MINUTES OF THE ANNUAL MEETING OF THE OTTERY ST MARY TOWN COUNCIL HELD ON TUESDAY 8th MAY 2018 AT 7PM AT THE COUNCIL CHAMBER, THE OLD CONVENT, 8 BROAD STREET, OTTERY ST MARY

PRESENT Mayor (for the period up to the election of the new mayor)	Councillor Dobson (Town Ward)
New Mayor	Councillor Bartlett (Town Ward)
Councillors	Giles, Holmes, Faithfull, Edwards, Pang and Carter (Town Ward) Gori (North Ward) Harding (Tipton St John Ward) together with the Clerk
Other Persons Present	Approx 12 members of the public and one member of the press

Prior to the meeting commencing, Hannah West of `Plastic Free Ottery` (`PFO`) spoke about PFO`s intentions in the town and the welcome support of the Ottery Scouts who wished to become involved with the initiative. Three of the scouts made a very informative presentation regarding the perils of plastic and were warmly thanked for their presentation. The scouts expressed a wish for a member of the Council to be a member of the organisation. Cllr Giles volunteered his services and it was subsequently agreed for him to be the Council`s representative. It was understood that the organisation may need financial support from the Council in the future.

PRAYER

The Clerk read the Council Prayer

18/05/01

ELECTION OF THE MAYOR OF OTTERY ST MARY AND SIGNING OF THE DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Giles was proposed by Cllr Faithfull, seconded by Cllr Pang

Cllr Bartlett was proposed by Cllr Holmes, seconded by Cllr Edwards.

A vote was taken in respect of each nominee and Cllr Bartlett received the majority vote

Cllr Bartlett was declared elected. The Declaration of Acceptance of Office of Mayor was duly signed by the new Mayor

18/05/02

ELECTION OF THE DEPUTY MAYOR OF OTTERY ST MARY

Cllr Gori was proposed by Cllr Dobson and seconded by Cllr Edwards. There were no other nominations. **Cllr Gori** was declared elected

18/05/03

TO RECEIVE APOLOGIES FOR ABSENCE

Cllrs Pratt and Carter

18/05/04

ELECTION OF COUNCILLOR WITH SPECIAL RESPONSIBILITY FOR FINANCE (“TREASURER”)

Cllr Bartlett was proposed by Cllr Holmes and seconded by the Deputy Mayor. There being no other nomination **Cllr Bartlett** was declared elected

18/05/05

TO RECEIVE DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA AND RECEIPT OF REQUESTS FOR NEW DISCLOSABLE PECUNIARY INTERESTS (DPIS) DISPENSATIONS FOR ITEMS ON THE AGENDA

.....Mayor`s Initials

There were none

18/05/06

IN CONSIDERATION OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 (PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED): TO AGREE ANY ITEMS TO BE DEALT WITH AFTER THE PUBLIC AND PRESS HAVE BEEN EXCLUDED

It was agreed that items 19ii, 19v were to be considered in Confidential Session in view of their commercial sensitivity

18/05/07

TO ALLOW MEMBERS OF THE PUBLIC PRESENT TO SUBMIT QUESTIONS/COMMENTS FOR CONSIDERATION

Mr Algar expressed his congratulations to the new Mayor and Deputy and wished them well in their new roles. With regards to the proposed public event, suggested by him at the last council meeting; he was now of the view that local specialists and shop keepers (paying a token fee) should also be invited along with local groups and that the event be held in the autumn due to the amount of work which would be required to organise it. Mr Algar was anxious to promote the town which he considered was decaying or even dying, particularly as the last bank would close in October. He was also of the view that the event may improve the reputation of the Council. In addition, he suggested that the Council should consider the hospital becoming a community asset in order to try and delay it being sold. According to Mr Algar, Cllr Daniel Jefferson of Honiton Town Council would be a good point of contact about progressing this matter as he understood that Honiton Town Council was pursuing this course of action in respect of Honiton Hospital. Cllr Giles was of the view that Cllr Claire Wright should be involved in this aspect, in view of her previous expertise in this field. Mr Algar in response to Cllr Edwards` question, advised that the proposed event in the Autumn was completely separate to the `Drop In` session being organised in June, in respect of the hospital

18/05/08

TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING OF 3RD APRIL 2018

The Minutes of the of the **Meeting of 3rd April 2018** (*minute refs 18/04/01 – 18/04/32*), were presented, approved and signed by the Mayor as a correct record

18/05/09

TO RECEIVE THE MINUTES OF THE ANNUAL PARISH MEETING HELD ON 11TH APRIL 2018 AND TO CONSIDER ANY MATTERS RAISED

No matters were raised in respect of the Minutes

18/05/10

TO RECEIVE AND APPROVE THE MINUTES OF THE PLANNING COMMITTEE MEETINGS OF 9TH APRIL AND 30TH APRIL 2018

The Minutes of the of the **Meeting of 9th April 2017** (*minute refs 18/04/01 – 18/04/7*), and the Minutes of the of the **Meeting of 30th April 2018** (*minute refs 18/04/08 – 18/04/15*), were presented, approved and signed by the Mayor as a correct record.

18/05/11

TO REVIEW TERMS OF REFERENCE FOR COMMITTEES AND DELEGATION ARRANGEMENTS

It was **RESOLVED** that the terms of reference and delegation arrangements for Committees be approved

18/05/12

TO APPOINT MEMBERSHIP OF COMMITTEES AND SUB-COMMITTEES AND TO ELECT A CHAIRMAN AND VICE CHAIRMAN FOR EACH

1. Planning Committee

.....Mayor`s Initials

The following membership was agreed: Councillors Holmes, Edwards, Dobson, Gori, Bartlett, Giles, Faithfull, Pratt and Harding

Chairman: Cllr Holmes was proposed by Cllr Dobson and seconded by Cllr Harding. There being no further nominations, **Cllr Holmes** was declared elected.

Vice Chairman: Cllr Edwards was proposed by Cllr Gori and seconded by Cllr Harding. There being no further nominations, **Cllr Edwards** was declared elected

2. Finance Committee

The following membership was agreed Dobson, Holmes, Gori, Faithfull, Pang, Bartlett

Chairman: Cllr Bartlett was Chairman by virtue of him already being the Council's Treasurer.

Vice Chairman: Cllr Gori was proposed by Cllr Harding and seconded by Cllr Edwards. There being no further nominations, **Cllr Gori** was declared elected.

3. Human Resource Management Committee

The following membership was agreed: Gori, Harding Edwards, Faithfull and Bartlett

Chairman: Cllr Edwards was proposed by Cllr Gori and seconded by Cllr Harding. There being no further nomination, **Cllr Edwards** was declared elected.

Vice Chairman: Cllr Harding was proposed by Cllr Gori and seconded by Cllr Edwards. There being no further nomination, **Cllr Harding** was declared elected.

4. Property and Land Committee

The following membership was agreed: Gori, Edwards, Dobson, Holmes Bartlett Pang and Faithfull

Chairman: Cllr Dobson was proposed by Cllr Holmes and seconded by Cllr Gori. There being no further nomination, **Cllr Dobson** was declared elected.

Vice Chairman: Cllr Holmes was proposed by Cllr Harding and seconded by Cllr Dobson. There being no further nomination, **Cllr Holmes** was declared elected.

Appendix 1 attached, shows Committees and Working Groups as agreed

18/05/13

TO ELECT MEMBERS TO FILL COUNCIL APPOINTMENTS AND TO APPOINT COUNCIL REPRESENTATIVES TO OUTSIDE BODIES

Appendix 1 attached shows appointments and representatives as agreed. The Clerk would chase up Ros Davis at DCC to ascertain the current position of the P3 Volunteer as Cllr Giles expressed concern that this post had still not be filled

18/05/14

TO REVIEW AND APPROVE EXPENDITURE ON THE COUNCIL'S AND EMPLOYEES' MEMBERSHIP OF OTHER BODIES

It was **RESOLVED** to approve payment of the following subscriptions and memberships:

ICO Data Protection (Information Commissioner)

DALC Membership

NALC - Subscription fee

National Allotment Society - Membership

Devon Communities Together - membership

SLCC - Clerk's Annual Subs

South West Councils

ICCM

18/05/15

TO RECEIVE THE POLICE REPORT AND TO CONSIDER INFORMATION ABOUT THE COUNCILLOR ADVOCATE SCHEME

Cllr Holmes had provided crime statistics to all councillors for the period 1/5/2017 – 30/4/2018. He explained that the high figures (43.8%) included cyber crime which impacted on the overall

.....Mayor's Initials

figures. Cllr Giles was greatly concerned by the increase in the crime figures, which figures, he suggested should be appended to the Minutes (See Appendix 2) . He also expressed concern as to the lack of a police presence at meetings and the fact that despite ongoing vandalism issues at the Land of Canaan the police were of the view that there were `no issues` and were not supportive of CCTV being installed. Cllr Holmes then provided information about the police advocate scheme (details of which had been e-mailed to all councillors). He explained that the Scheme worked by improving the consistency and frequency of communication, and offers advocates:

1. Face to face discussions
2. Access to a quarterly meeting with the police at a local level (as a group of advocates, not individually);
3. Access to councillor advocate themed seminars each year (arranged by the office of the police and crime commissioner);
4. Access to a named contact within the commissioner's office.

Cllr Holmes would be attending the quarterly meetings and once they were established he would endeavour to obtain regular monthly crime reports.

18/05/16

TO RECEIVE REPORTS FROM EDDC AND DCC COUNCILLORS

Cllr Faithfull

Cllr Faithfull had nothing to report

Cllr Giles

Cllr Giles advised that he had chaired EDDC's Scrutiny Cttee on 22nd March when the matter of broadband was discussed. Following on from this, he advised that there were ongoing problems with the slow broadband speed in Alfington. The Mayor suggested that enquiries needed to be made of residents to gauge the correct broadband speed. The Vice Chair would contact Dave Moss at Alfington for further information. Cllr Giles chaired EDDC's Scrutiny meeting on 25th April. He proposed a motion, seconded by Cllr Faithfull that EDDC recognise the dire situation in Syria and that it should agree to fulfil its commitment to resettle at least 8 families under the Syrian Vulnerable Persons Scheme running from 2015 – 2020. To date only three families had been resettled. Cllr Dobson referred to the lack of grass cutting at Winter's lane which was causing concern as it was believed (from Facebook postings) that Winter's Lane would now only be cut on request rather than it being part of a regular grass cutting schedule. Cllr Giles agreed to check with EDDC as to what their grass cutting policy was and to convey the information to councillors

18/05/17

NEIGHBOURHOOD PLAN AND IMPLEMENTATION REQUIREMENTS

A letter from Jo Talbot had been e-mailed to all councillors expressing various concerns about the Regeneration Group acting unilaterally. She was seeking an assurance that the Council and West Hill Parish Council work together on implementing the various provisions of the Neighbourhood Plan (`NHP`) where there was a joint interest. The Council agreed that this would be adhered to and that the NHP Working Group (`the Group`) would be consulted in the first instance on all relevant matters/concerns. The latest version of the Plan (which had been tabled) had now been accepted by EDDC. A referendum would take place in approx 6 weeks time. EDDC would organise the referendum. It was suggested that there would be cost implications if the Council was considering sending out information about the referendum to all households and it should be an item for the June agenda . However Cllr Harding advised that free publicity could be given on the Council's website; on `Ottery Matters` and in the Herald. It was agreed that matters relating to publicity etc should in the first instance be referred to the Chairman of the Group as they were well acquainted with `procedure`. The Group would be organising a meeting shortly where this and other issues could be discussed.

.....Mayor's Initials

18/05/18

OSM REGENERATION PROJECT WORKING GROUP – UPDATE/REPORT BY CHAIR OF THE WORKING GROUP AND TO APPROVE ITS NEW TERMS OF REFERENCE

The Report and Terms of Reference of the Group had been e-mailed to all councillors. It was **RESOLVED** to approve the Terms of Reference of the Group. A letter from Jo Talbot, Martin Thurgood, Mick Koch, Nigel Saddler and Rudd Venneboer has been e-mailed to all councillors in which concern has been expressed about the Chair of the Group, Cllr Gori. Cllr Gori in response, advised that the contents of the letter were inaccurate and that she was also aware of the concerns of a number of former members of the group and that she had `stuck to her guns` and was simply getting on with the job she had been asked to do. She advised that the Group which now had a number of new members, were working very hard to progress its aims and ambitions

18/05/19

PROPERTY MATTERS –

Cllr Giles advised that if the subject of the Heritage Society was simply to provide an update and that no decisions were being made, then as a trustee of the Society he was happy to remain in the meeting

i. Library Update and consideration of request to have a Sharps disposal container bin sited on the Council's land (Licence /Licence Fee Implications)

The door and the smashed window in the library were in the process of being repaired; however it was understood that a specialist glass company would be required to undertake the repair as it was a leaded window. The owners of the adjacent tattoo parlour had requested that their yellow Sharps box remain on the access way at the rear of the bank (they previously had had this arrangement with the Nat West Bank). It was understood that the library had plans to use the access way as a projects area for children. Cllr Dobson expressed his concern as to the request from the tattoo parlour and was uneasy having a Sharps box at this location, even if it was secured. After some discussion, it was **RESOLVED** that the Sharps box be permitted to remain, but sited on an area directly behind the tattoo parlour with a secure gate and lock, of a specification to be approved by the Council in the first instance, the cost of which the tattoo parlour owners would have to incur and, in addition that they entered into a licence agreement with the Council at a peppercorn licence fee.

ii. Update on Old Town Hall lease with the Heritage Society of Former Library and Print Room

The lease was being progressed. Once a schedule of condition had been prepared, it should be sufficient for the lease to be completed. The carpets were being fitted in the former library on 22nd May

iii Provision of a gate at the Old Town Hall

Persons who lived directly opposite the old Town Hall had asked as a matter of urgency for a metal gate to be erected across the frontage of where the former toilets were located. They had complained that individuals continued to urinate and on occasions defecate in the entrance. They had also reported the matter to EDDC's Environmental Health Officer. It was **RESOLVED** that the Council should erect a gate at this location. The Clerk to obtain three quotes for a metal gate, for future consideration by the Council

iv. Request to rent an office at Council Offices

Cllr Gori declared an interest and left the room whilst the matter was being discussed.

A request has been made from a gentleman to have an initial hiring of Office 7 in the Council Offices on a trial basis. The Clerk had agreed that he could have the use of the room on a trial basis of two months at a monthly cost of £70, subject to him providing public liability insurance and one month's hire fee paid in advance. Following the two months trial period (and if he still wished

.....Mayor's Initials

to have the use of the office) that a proper tenancy agreement be entered into and the full cost of the room paid (£1400 per annum)

18/05/20

CLOSURE OF LLOYDS BANK

Cllr Giles requested that the Council make a strong protest about the intended closure on 10th October of Lloyds Bank, although he accepted the closure was probably a fait accompli. He advised that many elderly people simply could not cope with on-line banking and they, together with many local businesses would suffer without the presence of a bank. Cllr Bartlett suggested a plea be made to the bank for them to consider reduced opening hours; Cllr Harding suggested a bank share where two banks could operate from the premises on different days. Cllr Dobson suggested a smaller bank be encouraged to come to the town. It was also suggested that the local MP intervene. It was understood that the Post Office would be increasing the services it was currently providing, which would be of help. It was also understood that mobile banking would be available in Ottery. Cllr Faithfull was working with John White to arrange a meeting with bank representatives in June and suggested that the Council wait until the outcome of this meeting was known. However it was agreed that the matter needed to be tackled now rather than waiting for the outcome of Cllr Faithfull's meeting. It was agreed that a letter, sent some time ago by Cllr Dobson regarding bank closures, be updated to be used in the current situation to express the Council's dismay at the proposed closure but at the same time to provide possible options which may effectively save the bank from closure. Cllr Pang was concerned that the closure of the last bank would have a serious impact on the future of the town

18/05/21

CONSIDERATION OF AN OPEN EVENING FOR OSM ORGANISATIONS ETC

Cllr Dobson warmly welcomed Mr Algar's suggestion to the proposed Open Evening. He was of the view that the Council should support it. However he questioned who was going to run and organise it. Cllr Edwards queried the purpose of the event and was advised that it was to show that Ottery was 'Still Open for Business'. Cllr Gori advised that the Regeneration Working Group had invited all organisations in the town to get together 'around the table' and that the Group could work in conjunction to progress Mr Algar's idea

18/05/22

APPROVAL FOR THE CLERK TO ATTEND THE SOUTH WEST ENGLAND REGIONAL TRAINING SEMINAR

It was approved that the Clerk should attend the South West England Regional Training Seminar at a cost of £85 less a discount of £20 on 28th November

Note: since the meeting the Clerk had managed to obtain a further discount and the cost of the Seminar was now reduced to £22.50

18/05/23

REQUEST TO SUPPORT THE PROVISION OF A TROLLEY PARK AT THE LAND OF CANAAN

It was agreed that this be progressed with the Regeneration Working Group and Mr Algar's proposed event

18/05/24

REQUEST FROM OTTERY AND DISTRICT SKATE AND BMX TRUST FOR S106 FUNDING TOWARDS COST OF ADDITIONAL EQUIPMENT

A letter and supporting documentation from Cllr Pang has been e-mailed to all councillors. It was **RESOLVED** that the Council would be supportive in principal to S106 monies being used to provide additional skate park equipment

17/05/25

OTTERY HOSPITAL – UPDATE

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Cllr Pang advised that in her capacity as Chair of the Health and Social Care Forum, a number of colleagues had attended a recent meeting at the Council Offices to discuss further, the future of the hospital. She also referred to the `Drop In` session to be held in June to enable parishioners to ask questions of the Clinical Commissioning Group (`CCG`). Cllr Giles spoke about the transfer of the hospital to NHS Property Services. He formally proposed that the Council should make strong representations to the CCG that the hospital should remain and be treated as a hub in the near future and urged the CCG to inform the Council of its estates strategy and its intentions towards the hospital. The Mayor agreed with a letter being sent but was of the view that it should be sent after the Drop-In event. However Cllr Giles was of the view the letter should be sent immediately. Cllr Edwards opposed Cllr Giles proposals as she was of the view that a letter of this nature was likely to result in representatives from the CCG refusing to attend the Drop-In event, particularly as there had been much hard work and effort behind the scenes to get them to attend. She was also of the view that any proposed letter should be considered at the full council meeting in June prior to it being sent out. After much discussion it was agreed that Cllr Giles draft a letter to circulate to all councillors and, subject to them all approving the same, it could then be sent to the CCG

18/05/26

TO ADOPT THE NEW 2018 REVISED NALC STANDING ORDERS

The proposed revised draft NALC Standing Orders had been e-mailed to all councillors for consideration. It was **RESOLVED** to accept them

18/05/27

TO APPROVE THE REVISIONS TO THE COUNCIL`S FINANCIAL REGULATIONS; THE PROVISION OF A DEBIT CARD AND ACCOMPANYING DEBIT CARD POLICY

It was **RESOLVED** :- i. to accept the revisions to the Council`s Financial Regulations; ii. to the provision of a debit card for the Clerk and iii. to accept the draft debit card policy with the substitution of the word `may` to `will` in the penultimate line of the policy

18/05/28

TO APPROVE THE QUARTERLY ACCOUNTS AND THE APRIL 2018 COUNCIL SCHEDULE OF PAYMENTS

The April 2018 Council Schedule was presented by Cllr Bartlett showing £49,833.02 (incl. VAT) for Council expenditure . The quarterly accounts were also presented. It was **RESOLVED** that the schedule and quarterly accounts be approved and they were signed by the Mayor

17/05/29

TO APPROVE SECTION 1 OF THE ANNUAL GOVERNANCE STATEMENT FOR YEAR ENDING 31ST MARCH 2018

Section 1 of the Statement had been prepared and e-mailed to all councillors prior to the meeting. The Council **RESOLVED** to approve the Statement and the Mayor and Clerk would sign this accordingly

18/05/30

TO APPROVE ACCEPTANCE OF THE PARISHES TOGETHER GRANT IN RESPECT OF THE HELP SCHEME

It was **RESOLVED** to accept the terms of the grant which the Mayor and Clerk would sign off

18/05/31

ANY MATTERS OF URGENCY BROUGHT FORWARD BY THE MAYOR (FOR INFORMATION ONLY)

i.Cllr Andrew Moulding EDDC Chairman was holding a garden party on Saturday 18th August and wished to invite art champions from all over the district. EDDC required contact names/addresses by 18th August

.....Mayor`s Initials

ii. Community transport could be threatened if proposed new requirements were implemented (a commercial operator's licences would need to be obtained to continue to run these services, and that staff and volunteers would need to attain a commercial minibuss driving qualification). TRIP had estimated that these requirements would incur them in costs of approx £60,000. Many voluntary/community organisations would simply not survive because of the financial implications. Councils were being urged to contact their local MP to fight these proposed changes

iii. EDDC had carried out annual weed spraying around the town on a FOC basis for failing to carry out this work last year. However any additional spraying this year would be at a cost of £200 per time

18/05/32

REPORTS BY MAYOR

The Mayor wished to thank the outgoing Mayor and Deputy Mayor for their long service and commitment to their roles. He hoped he would be able to emulate the outgoing mayor

18/05/33

REPORT BY CLERK

The Clerk advised that she had attended a course on the new General Data Protection Regulation ('GDPR'). The new regulation would come into effect on 25th May. This would have implications for councillors, employees and members of the public. There would be a requirement for the Council to have new policies and procedures which she was hoping to present to the Council next month for consideration. She emphasised that it was unlikely that all councils would have everything in place by 25th May and that the guidance she had received, stated that the Information Commissioner was looking to councils to demonstrate that they were committed to making progress towards embedding the right processes and procedures. If councils had a positive attitude to finding practical solutions to some of the challenges of implementation, they would find a pragmatic fair and proportionate regulator. The Clerk also advised that the Government had tabled an amendment to its Data Protection Bill to exempt all parish and town councils from the requirement to appoint a Data Protection Officer. It would therefore be discretionary for councils to appoint a DPO but would be regarded as good practice to do so

18/05/34

TO RECEIVE CORRESPONDENCE FOR INFORMATION AND ANY LATE CORRESPONDENCE (THE CORRESPONDENCE WAS TABLED)

FROM	DETAILS
Mr Burnage - Ottregains Over 60s Club	Letter of thanks for Annual Grant
Sarah Hogg – Tale Valley Trust	As Above
John Belton – Tipton Community Hall Trust	As Above
Emily Lezzeri - Ottery Help Scheme	As Above
Miss B Chick – OSM Venture Scouts Carnival Club	As Above
Jo Earlem	Information about Women Can Marathon 27 th May
EDDC – Street Trading	Information re numerous street trading applications re the Ottery Food Festival on 2 nd May
Villages in Action	Information about the organisation
Connect Roads	A30/A35 Annual Report

17/05/35

TO RECEIVE REPORTS BY COUNCILLORS OF MEETINGS ATTENDED AS COUNCIL REPRESENTATIVES Mayor's Meetings in April

3rd	Meeting with FOOL Full Council Meeting
4th	Meeting with Robert Neale
9th	Planning Committee Meeting
10th	Meeting at Allotments re fruit growing cage
11th	Annual Parish Meeting

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26th	Vandalism Meeting
30th	Planning Committee Meeting

Councillors Meetings in April

Gori	FOOL, Information centre
Holmes	LAG
Faithfull	FOOL
Pang	Hospital meeting

18/05/36

TO RECEIVE COUNCILLORS' QUESTIONS

- i. Cllr Harding enquired about land ownership information re land at the rear of the Community Centre at Tipton St John, as the land was not registered at the Land Registry. Councillors present, offered advice
- ii. Cllr Edwards enquired as to the identity of the gentlemen sitting in the meeting, who was taking notes and was advised that he was Richard Wright from the Herald
- iii. Cllr Pang raised concerns about the condition of Footpath 84 but was advised that the matter had been reported
- iv. Cllr Faithfull advised that the footpath from St Saviours Bridge (and which ran behind the new houses) would be closed for approx. two weeks

Meeting ended at 9.13pm

Mayor's signature: Date:.....

**THE NEXT FULL COUNCIL MEETING WILL BE HELD ON MONDAY 4th JUNE 2018 AT 7PM
AT THE COUNCIL CHAMBER, THE OLD CONVENT, 8 BROAD STREET, OTTERY ST MARY**

CONFIDENTIAL SESSION

18/05/37

I. Consideration of quotes for replacement roofing at the library and to approve a contractor.

Two quotes have been received. A third contractor had been out to price up the job but had not sent in a quote. It was **RESOLVED** to accept the Apex quote. However the Clerk to check with Apex whether the lead flashing required repair/replacement and whether it was included in the quote and then to report back to the Property and Land Committee

18/5/38

II. Update on sale of St Saviour's Land and consideration of an offer from another buyer

Councillors had been e-mailed details from Redferns regarding the original offer received and an additional higher offer from a new buyer. It was **RESOLVED** to accept the higher offer.

.....Mayor's Initials