

MINUTES OF THE MEETING OF THE OTTERY ST MARY TOWN COUNCIL HELD ON MONDAY 8TH JANUARY 2018 AT 7PM AT THE COUNCIL CHAMBER, THE OLD CONVENT, 8 BROAD STREET, OTTERY ST MARY

PRESENT Mayor

Councillor Dobson (Town Ward)

Councillors

**Holmes, Pang , Giles,
and Faithfull** (Town Ward)
Bartlett and Gori (North Ward)
Harding (Tipton St John Ward)
together with the Clerk

Other Persons Present

DCC Cllr Claire Wright,
and four members of the public and one
member of the press

PRAYER

The Clerk read the Council Prayer

18/01/01

TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Edwards, Carter and Pratt

18/01/02

DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA AND RECEIPT OF REQUESTS FOR NEW DISCLOSABLE PECUNIARY INTERESTS (DPIS) DISPENSATIONS FOR ITEMS ON THE AGENDA

Cllr Giles disclosed an interest in Item 13 by virtue of the fact he was a trustee of the Heritage Society and advised he would leave the room whilst the item was being discussed

18/01/03

IN CONSIDERATION OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 (PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED): TO AGREE ANY ITEMS TO BE DEALT WITH AFTER THE PUBLIC AND PRESS HAVE BEEN EXCLUDED

It was **RESOLVED** that items 15 and 20 (and parts of items 13 and 17) be discussed in Confidential Session in view of matter 20 being discussed in Confidential Session at a previous Full Council Meeting and the remaining items, due to their commercial sensitivity

18/01/04

TO ALLOW MEMBERS OF THE PUBLIC PRESENT TO SUBMIT QUESTIONS/COMMENTS FOR CONSIDERATION

Philip Algar raised his concerns as to the increase of petty crime and lack of PCSOs in the town. He was of the view that the lack of a police presence in the town and the comments on social media were exacerbating the situation. The identity of the culprits was known but until they were caught in the act, nothing could be done. He also mentioned the reluctance of some members of the public to report incidents as they took the view that `nothing would be done`. He also suggested that CCTV should be further considered as a preventative measure. He was also saddened to learn the demise of the `View From` series of newspapers. He suggested the Council and the Information Centre work together to supplement information on Facebook by producing a one page monthly newsletter, with copies available at the Council Offices, the Information Centre, and with the sole remaining newspaper. The Mayor advised that the Council would consider the matter at its next Full Council meeting

David Boyle spoke on behalf of the Tipton St John Playing Field Association with regards to it seeking S106 funding towards the cost of much needed replacement play equipment. He provided background information and reasons as to why the existing play equipment required replacement. All councillors had previously been e-mailed information/plans etc relating to the project. He also suggested that if S106 monies were not available, that the Council consider providing the funding out

of its own resources. The matter was already an item on the agenda and it was agreed that it be brought forward for further discussion

18/01/05

TO RECEIVE THE MINUTES OF THE FULL COUNCIL MEETING OF 4th DECEMBER 2017 (Min 17/12/01 – 17/12/33) AND TO APPROVE THE SIGNING OF THE MINUTES BY THE MAYOR AS A CORRECT RECORD

The Minutes of the of the Meeting of 4th December 2017 (MINUTE REFS 17/12/01 – 17/12/33) were presented, approved and signed by the Mayor as a correct record

18/01/06

TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING OF 18TH DECEMBER 2017 (MINUTE REFS P17/12/01 – P17/12/07) AND TO APPROVE THE SIGNING OF THE SAME BY THE MAYOR AS A CORRECT RECORD

The Minutes of the Planning Committee Meeting of 18th December 2017 (MINUTE REFS P17/12/01 – P17/12/07)

were presented, approved and signed by the Mayor as a correct record.

18/01/07

TO RECEIVE REPORTS FROM EDDC AND DCC COUNCILLORS

Cllr Wright

Cllr Wright advised that it was hoped that the CCG's Estate's Strategy would be produced within the next couple of weeks disclosing its plans for community hospitals. There were fears that the hospitals would be declared surplus to requirements. She had been contacted by Sonia Davidson who had set up a petition for more policing in the town. Cllr Wright advised that the leaving of PCSO Maria Clapp had left a huge gap in the town with regards to its low level policing provision. She gave an example of Maria as being the presence at the local school dealing with potential safety issues relating to the parking of vehicles. Cllr Wright was of the opinion that dedicated police time was desperately needed for the various issues that Maria used to deal with. It was also noted that mirrors had been broken off vehicles on New Year's Eve and the anti social behaviour vandalism at the Land of Canaan was an on-going issue. Cllr Giles enquired about the red alert/ bed blocking figures. Cllr Wright said she understood that nationally, figures would be released on 11th January. She didn't think the RD&E was on the list, although the South Devon NHS Trust was asking persons to remove their elderly relatives from hospital as they were unable to cope. Numerous hospitals were on black alert due to lack of bed availability. It was a horrifying situation across the country. The next Health and Adult Care Scrutiny Committee at DCC would be held on 25th January and Cllr Wright would report back on the various issues

Cllr Faithfull

Cllr Faithfull advised that at a recent meeting attended by John Hart Leader at DCC and Simon Davey of EDDC it was emphasised that everyone needed to be more commercially minded about the spending of money and that communities had to take on more responsibility for local services. He concluded that the meeting had been most informative.

Cllr Giles

Cllr Giles advised that as there were no longer hospital beds in Honiton and Seaton and beds had been lost in Axminster, Ottery and Budleigh Salterton, that this had resulted in substantially fewer beds being available to relieve the pressure on the current hospital crisis. He concluded that Care in the Community was years away in addressing the situation. He then referred to the distressing situation of the planning application in respect of the Old Manse. He advised that the Council had resisted development of the site for many years. The pivotal vote was that of Cllr Carter, who had gone against his own Council. He concluded that it was irritating that Cllr Carter had suggested that the town required more housing when infact it already had excess housing development. He concluded that the planning permission for this development was a 'dreadful decision'

Cllr Carter

Cllr Carter had given apologies for his non attendance

18/01/08

POLICE REPORT AND RESPONSE FROM INSPECTOR WEEKS

The Mayor read out the e-mail from Inspector Weeks in which she advised as to the the future plans for policing. Inspector Weeks was of the view that there was little crime occurring in the town. This

was met with some dismay. She had no knowledge of the incidents occurring at the Land of Canaan or damage to a fence/light (Tumbling Weir). She also advised that the Police would be unable to assist with the funding of the proposed CCTV at the Land of Canaan. She also advised that PCSO Stannard was leaving and currently she was not recruiting replacement PCSOs although the situation was being reviewed. Cllr Giles concluded that she was 'out of touch'. However it was agreed that many residents were not reporting crimes as they considered 'nothing would get done'. It was stressed that all crimes should be reported in order that the police had a more comprehensive idea of actual crimes being committed in the area. Cllr Giles requested that a further request be made to Inspector Weeks for a police presence at Council meetings with a report. It was agreed that the Clerk pursue this.

The police report for December had not been received by the Clerk to present to the Meeting, despite her requesting the same. However the Deputy Mayor had now managed to obtain the crime figures for the whole of 2017 which had been e-mailed to all councillors. Cllr Giles had viewed the figures as 'worrying', plus he considered that the figures may not accurately reflect the correct situation as not all crimes were being reported. Recent incidents of vandalism in the vicinity of the Tumbling Weir had been reported to the police by the owners of the Tumbling Weir Hotel. However the police seemed unaware of the incidents. It was understood that the identity of the culprits was known but no action appeared to be taken against them.

The Deputy Mayor advised that there was a now new category of crime included in the figures - 'Violence without Injury' which was in respect of social media abuse. It was understood that these cases took up a substantial amount of police time.

18/01/09

FINANCE COMMITTEE MATTERS:-

I. APPOINTMENT OF CHAIR AND VICE-CHAIR (IN THE EVENT OF THE VACANCIES FAILING TO BE FILLED, APPROVAL TO BE GIVEN TO DELEGATE RESPONSIBILITY TO THE CLERK)

II. AGREEMENT FOR DATES OF NEXT COMMITTEE MEETING AND EXTRAORDINARY MEETING (IN ORDER TO PROVIDE PRECEPT INFORMATION TO EDDC BEFORE 23RD JANUARY 2018)

It was **RESOLVED** that Cllrs Bartlett and Gori be re-elected to their previous positions as Chair and Vice-Chair of the Finance Committee respectively. It was agreed that Cllr Bartlett liaise with the Clerk to agree meeting dates

18/01/10

S106 MONIES:- CONSIDERATION OF REQUEST FOR FUNDING FOR TIPTON ST JOHN PLAY AREA FOR REPLACEMENT PLAY EQUIPMENT

The total cost of the replacement play equipment was in the region of £50,000. It was understood from Cllr Harding that the Tipton Playing Field Association did not meet the criteria for funding for the equipment from the S106 Sainsburys monies. She had spoken to Jamie Buckley EDDC's Parishes Together Funding Officer and also to Sulina Tallack EDDC's S106 Funding Officer to try and source funding. Sulina was working her way through funding agreements but it would be some time before she had the information for Ottery. Cllr Giles suggested that the Council should seek funding from other funders and to top up any deficit from its own monies. It was understood that one of the pieces of play equipment (the toddlers multi play unit) required urgent replacement at a cost of approx. £10,000. The remaining pieces of equipment also required updating/replacement. Potentially they had a lifespan of no more than five years. Cllr Giles suggested that at the next Finance Committee meeting, that the Council consider providing a sum of money from its 2018/19 precept for the play equipment and also that the matter be raised at the next Parishes Together meeting for consideration for potential funding

18/01/11

FURTHER CONSIDERATION OF CEMETERY FEES AND FEEDBACK FROM LOCAL UNDERTAKER

The Mayor advised that when the proposed fee increases for the cemetery were approved at the December 2017 Council meeting, that the decision was made with not all the relevant information to hand. A local undertaker had commented that the proposed fees would be unfavourably received by many parishioners. It was therefore agreed that the necessary steps be taken (in accordance with the Council's Standing Orders) to rescind the resolution. Cllr Giles advised that the Council's Standing Orders should also be amended to reduce the number of councillors required to request the rescinding of a previous resolution (six) in view of the Council now having a smaller number of councillors, resulting from the breakaway of West Hill. He suggested that only four councillors should

be required to rescind resolutions in future. The Clerk would review the Council's Standing Orders in due course

18/01/12

CONSIDERATION OF A POLICY FOR FLYING THE UNION JACK AND APPROPRIATE PROVISIONS IN PLACE FOR DEATHS OF SPECIFIC MEMBERS OF THE ROYAL FAMILY

It was agreed that the Clerk prepare a draft policy for the flying of the Council's flag and a protocol to apply on the death of the monarch and other members of the royal family.

18/01/13

TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE PARISHES TOGETHER WORKING GROUP OF 15TH DECEMBER 2017 AND THE NOTING OF THE REDUCTION OF FUNDING

It was **RESOLVED** that all the monies that the Council currently held in its Parishes Together fund be used towards the start up costs of the Ottery Help Scheme's project for mental health in young people. It was noted that West Hill and Aylesbeare parish councils were supportive of the project. The deadline for seeking funding was in February. Although the Council had a reduced amount in its Parishes Together Fund (in view of West Hill no longer being in the Parish) it was understood that West Hill parish council would be using its portion of monies towards the project.

18/01/14

CONSIDERATION OF NOTES OF MEETING DATED 13TH DECEMBER RELATING TO THE OLD TOWN HALL PROJECT AND FURTHER CONSIDERATION OF THE PROPOSED USE OF THE BUILDING BY THE HERITAGE SOCIETY AND APPROVAL OF CONTRACTORS/SOLICITORS
Cllr Giles left the room whilst this matter was being discussed.

The notes of the meeting of 13th December had been e-mailed to all councillors. A Risk Assessment had been e-mailed to all councillors. Cllr Gori advised that it would have to be revised/continuously updated as the project developed. The Council had taken legal advice and had been informed that a two year lease with a break clause, excluding security of tenure rather than a tenancy at will would be the best way forward. It was **RESOLVED** that the Council enter into a two year lease excluding security of tenure and instruct Prydis Legal (Katie Stewart) to carry out the work. During the two year term, plans be formulated for a longer term lease eg 20 years. Ms Stewart's quote was £1000 plus disbursements and Vat. It was suggested that the Heritage Society would be approached to pay the Council's legal costs. However John Campion who was a trustee of the Heritage Society advised that the Society would need to have a meeting about this request. Their next meeting was on 9th February. DCC would pay for the re-carpeting of the former library. The remainder of this item was to be discussed in confidential session

18/01/15

CONSIDERATION OF 2016/17 AUDIT REPORT

Cllr Giles was concerned as to the strong criticism of the Council made by the External Auditors, Grant Thornton with regards to the Council's 2016/17 audit report. The Mayor did not accept the views of the External Auditor. He advised that with regards to the works carried out, in respect of the library/information centre, that the Council had been compliant with all its financial procedures and all the work had been signed off before payments could be made. All payments made, were in accordance with the contract for works. Despite the aforementioned explanation, Cllr Giles initially considered that a working party be set up to fully consider the report and consider the criticisms of the External Auditor with a view to the Council changing its customs and working practices. He then suggested that a special meeting of the Finance Committee be set up to consider the issues, which the Mayor agreed was the way forward

18/01/16

CONSIDERATION OF TENDERS RECEIVED RE GENERAL GROUNDS MAINTENANCE AND CEMETERY AND APPROVAL OF SUCCESSFUL TENDERER

This item to be discussed in Confidential Session

18/01/17

S106 MONIES:- I. CONSIDERATION OF QUOTES FOR CABINET SIGNS II. AND REQUEST FOR FUNDING FROM COLERIDGE MEMORIAL TRUST

1. No quotes had been received for the cabinets. It was suggested that the monies be used towards the cost of a replacement footbridge instead, which would cost in the region of £18,000, if EDDC was unwilling to fund the cost out of its maintenance budget. The Clerk to contact Sulina Tallack – EDDC's S106 Officer to clarify if the money could be diverted for that purpose
2. The request from the Coleridge Memorial Trust was considered but as the S106 funding needed to be used for projects which would be completed before March 2018, it was agreed that this request did not meet the criteria as currently the Trust was fundraising and it would be some considerable time before nearly all the funding was secured

18/01/18

MISCELLANEOUS PROPERTY MATTERS: I. ST SAVIOURS LAND – UPDATE ON PROPOSED NATURE RESERVE II. UPDATE ON PORTA CABIN AT THE STATION III. APPROVAL OF SAFETY SURFACING WORKS TO BE CARRIED OUT AT THE STATION AND APPROVAL OF CONTRACTOR(S) TO CARRY OUT THE WORK IV. UPDATE ON LETTINGS IN COUNCIL OFFICES AND V. UPDATE ON ALLOTMENTS TRANSFER

1. The Deputy Mayor currently had no update re St Saviours Land
2. The portacabin occupied by Angelcare (Southwest) Ltd had been officially `disclaimed` by the Government's Assistant Treasury Solicitor which meant the tenancy at will had automatically come to an end and the tenant's interests terminated. The Council could now proceed with a new tenancy agreement with Anne Pearson which the Clerk was progressing. The Clerk confirmed that rent was being collected.
3. The approval of the quotes for safety surfacing would be discussed in Confidential Session
4. The Clerk advised that all the tenants in the Council Offices had entered into new leases which excluded security of tenure and protected the Council's interests.
5. The transfer document had now been signed on behalf of the Council. Once the transfer document had been signed by Redrow and completion had taken place, then the land would vest in the Council

18/01/19

OTTERY HOSPITAL – UPDATE

Cllr Pang had nothing to report

18/01/20

FURTHER CONSIDERATION OF TERM OF MAYOR POLICY - ADDITIONAL CONDITIONS TO BE CONSIDERED AND APPROVED AS INTEGRAL TO THE POLICY

After some debate the following was approved:-

- Term of office of Mayor and Deputy Mayor remain (as the law requires, and is practiced correctly by the Council) one year
- Consecutive terms for Mayor and Deputy to be limited to two years. Including the first term of office.
- Repeat (further) appointment not earlier than 2 years, following a first/previous term.
- The arrangements to come into effect in 2018 (Annual Town Council Meeting). Terms of office served before 2018 are taken into account

If there was no councillor willing to take on the role of mayor in 2018/19 when the present Mayor stood down then it would be necessary for a person to be elected at each Council meeting.

All councillors present acknowledged that they were now clear about the policy

18/01/21

CODE OF CONDUCT ISSUE AS RAISED BY CLLR PANG

This was discussed in Confidential session

18/01/22

UPDATE CCTV PROVISION AT THE LAND OF CANAAN

Cllr Giles advised that due to Christmas/New Year EDDC office closure, he had been unable to make much progress with the matter. The likely cost of CCTV at the Land of Canaan was in the region of

£5000 of which the Council had indicated it would be willing to help towards the cost and Cllr Wright was willing to provide funding of £1000 from her budget. The police has advised that it would not make any contribution towards the cost. However they were looking to provide a suitable TV service/hub at Exmouth. Cllr Giles was waiting to hear further from EDDC's Andrew Ennis in order that he could then provide an update. The Mayor advised that S106 funds could be used for CCTV provision although it appeared that these funds may have been allocated for other purposes

18/01/23

STREET TRADING PROVISION AND APPLICATION SUBMITTED TO EDDC

Cllr Giles opposed the application from Pizza Buona a pizza catering van, to trade in Ottery each week from Monday to Thursday as it he considered it was unfair competition to the other businesses trading in the town which had substantial overheads. The cut off date for the Council submitting comments regarding this application had now elapsed. In addition the Clerk had e-mailed councillors details of the change in legislation which occurred on 2nd October 2017 to allow street trading across East Devon. The changes allowed street trading consents to be issued by EDDC subject to safety fee payment and prior approval

18/01/24

OSM REGENERATION PROJECT - UPDATE

There was no update to report. The Group was currently seeking a replacement Chairman. A meeting of the Group to address this issue was taking place on 18th January. The Clerk to check the terms of reference of the Group and to provide Cllr Pang with the same

18/01/25

ACCOUNTANCY MATTERS – TO APPROVE THE DECEMBER 2017 COUNCIL SCHEDULE OF PAYMENTS AS TABLED

The December 2017 Council Schedule (showing £10296.50 (incl. VAT) for Council expenditure) was presented by Cllr Bartlett. It was **RESOLVED** that the schedule be approved. The schedule was duly signed by the Mayor

18/01/26

ANY MATTERS OF URGENCY BROUGHT FORWARD BY THE MAYOR (FOR INFORMATION ONLY)

- i. The Mayor and his wife were elected to attend the Buckingham Palace Garden Party
- ii. The Clerk to check that Cllr Edwards wished to attend the Political Speed Dating event at Kings School and if so, to pass the information to EDDC
- iii. There were problems in the library with vandalism. In the ladies toilet, the straps on the baby changing unit had been burnt off, (the Council was trying to source replacement straps); the taps had been tampered with and the smoke detectors were not working properly. The crime had been reported to the Police.
- iv. Mary O'Rourke Independent Examiner of the Neighbourhood Plan, had advised in her letter as to the procedural matters relating to the Plan

18/01/27

MAYOR'S REPORT

The Mayor had nothing to report

18/01/28

CLERK'S REPORT

The Clerk had nothing to report

18/01/29

TO RECEIVE CORRESPONDENCE FOR INFORMATION AND ANY LATE CORRESPONDENCE
The following correspondence was tabled

Sender	Details
Anonymous	Complaints about teenagers
Tony Pugh (Mens Shed)	Letter of thanks for the Council's grant
Tony Pugh Tipton Times)	Letter of thanks for the Council's grant
EDDC	Council tax re Office 1

18/01/30

TO RECEIVE REPORTS BY COUNCILLORS OF MEETINGS ATTENDED AS COUNCIL REPRESENTATIVES

Mayor`s Meetings Tabled (December)

Date	Meeting details
4	Full Council Meeting
5	Site Meeting DMC Meeting Knowle
7	Heritage Society
8	Councillors Christmas Dinner
13	Old Town Hall Meeting
18	Planning Committee Meeting
20	Pensioner`s Lunch (Betty Williams)

Councillor`s Meetings

Councillor	Meeting details
Pang & Bartlet	Ffeoffes meeting
The Deputy Mayor	Exeter Airport Meeting

18/01/31

TO RECEIVE COUNCILLORS' QUESTIONS

- i. Cllr Pang advised that she wished to resign from NALC. The Clerk would process accordingly
- ii. Cllr Harding advised that there was a hole in the pavement outside Railway Cottage at Tipton which had been in that state since October despite frequent representations being made to Mike Brown at DCC. it was suggested that she refer the matter to Cllr Wright as she appeared to have some `clout` with these issues. Cllr Harding advised that she may have to give apologies for the February Council meeting due to medical reasons

Meeting ended at 9.35pm

Mayor`s signature: Date:.....

DATE OF THE NEXT MEETING: MONDAY 5th FEBRUARY 2018 AT 7PM AT THE COUNCIL CHAMBER, COUNCIL OFFICES, OTTERY ST MARY

CONFIDENTIAL SESSION

18/01/32

FURTHER CONSIDERATION OF PROPOSED USE OF OLD TOWN HALL BY THE HERITAGE SOCIETY AND APPROVAL OF CONTRACTORS/SOLICITORS

Cllr Giles left the room whilst this matter was being discussed.

Quotes for damp proofing were considered from three contractors

Rentokil

Exe Terminators -

Heritage -

It was understood that the Heritage quote in the sum of £12,765 did not include the janitors room. After much discussion it was **RESOLVED** to accept Heritage`s quote with the inclusion of the janitors room, subject to the overall cost not exceeding £15,000*

NOTE: A notice had been served on the Clerk signed by a number of councillors to rescind part of Resolution 18/01/32, which related to the approval of Heritage carrying out the damp proofing works at a cost not exceeding £15,000. It was duly **RESOLVED** at the meeting of 23rd January 2018 to rescind that part of Resolution 18/1/32. After further consideration of all the quotes again it was subsequently **RESOLVED** to accept the revised quote from Heritage which would include the provision of damp proofing in the janitor's room at a total cost of £15,689.25 plus vat which price reflected a 5% discount

Legal Work

It was **RESOLVED** that Prydis Legal carry out the legal work at a cost of £1000 plus disbursements and vat, the Council to pay the legal costs unless the Heritage Society agreed to pay the same. Katie Stewart on behalf of Prydis Legal to be instructed to proceed with the legal work. Heads of Terms needed to be agreed with the Heritage Society. A meeting would need to be arranged with the Society as soon as possible to agree the final Heads of Terms

Energy Performance Certificate

An Energy Performance Certificate ('EPC') was required for the building urgently. The Clerk explained that a lease could not be granted unless the EPC was in place. In addition, wef 1st April 2018 it would be unlawful to let premises with an EPC rating of 'F' or 'G'. The Clerk had contacted a number of EPC contractors for quotes:-

Simon Uden
Derek Somerfield
Prydis Legal

It was **RESOLVED** that Derek Somerfield's quote in the sum of £225 be accepted in view of his experience with local authority properties

It was agreed that the Mayor and Deputy be appointed as Project Co-ordinators

18/01/33

CONSIDERATION OF TENDERS RECEIVED RE GENERAL GROUNDS MAINTENANCE AND CEMETERY AND APPROVAL OF SUCCESSFUL TENDERER

Quotes had been received from two contractors for the three year contracts for the cemetery and grounds maintenance

General Grounds Maintenance

S Davey
Idverde

Cemetery

S Davey
Idverde

It was **RESOLVED** that **Shaun Davey** be awarded the three year cemetery contract in the sum of £12,159 and **Idverde** the three year contract in the sum of £5485.17 for the grounds maintenance contract

18/01/34

APPROVAL OF SAFETY SURFACING WORKS TO BE CARRIED OUT AT THE STATION AND APPROVAL OF CONTRACTOR(S) TO CARRY OUT THE WORK

Removal of tree stump

Quotes had been received from two contractors for the removal of the tree stump

JJ Contractors
Connor Down

It was **RESOLVED** to use JJ Contractors for the tree work in the sum of £50

Wet Play

Quotes had been received from three contractors for a wet pour safety surface

Abacus
Wicksteed
RTC Safety

After much discussion it was agreed that the quotes for the surface were too expensive and the Council instead should obtain quotes for tarmacing. It was agreed that the Clerk seek quotes accordingly

18/01/35

CODE OF CONDUCT ISSUE

A councillor had raised a `Code of Conduct` issue against a fellow councillor. After much discussion and debate and following the suggestion of the Deputy Mayor that an apology should be proffered and the matter closed, an apology was made by the councillor concerned