

**MINUTES OF THE MEETING OF THE OTTERY ST MARY TOWN COUNCIL HELD ON MONDAY 7<sup>TH</sup> AUGUST 2017 AT 7PM AT THE COUNCIL CHAMBER, THE OLD CONVENT, 8 BROAD STREET, OTTERY ST MARY**

**PRESENT Deputy Mayor**

**Councillor Holmes** (Town Ward) chaired the meeting in the Mayor`s absence

**Councillors**

**Pang, Carter and Faithfull** (Town Ward)  
**Bartlett and Gori** (North Ward)  
**Pratt** (Tipton St John Ward)  
together with the Clerk

**Other Persons Present**

3 members of the public

**PRAYER**

The Clerk read the Council Prayer

*17/08/01*

**TO RECEIVE APOLOGIES FOR ABSENCE**

Cllrs Dobson, Giles and Edwards and Cllr Claire Wright

*17/08/02*

**TO RECEIVE DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA AND RECEIPT OF REQUESTS FOR NEW DISCLOSABLE PECUNIARY INTERESTS (DPIS) DISPENSATIONS FOR ITEMS ON THE AGENDA**

There were none

*17/08/03*

**IN CONSIDERATION OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 (PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED): TO AGREE ANY ITEMS TO BE DEALT WITH AFTER THE PUBLIC AND PRESS HAVE BEEN EXCLUDED**

There were none

*17/08/04*

**TO ALLOW MEMBERS OF THE PUBLIC PRESENT TO SUBMIT QUESTIONS/COMMENTS FOR CONSIDERATION**

Rob Wickham advised of the road closure order for the Tar Barrels event which would come into force on 4<sup>th</sup> November at 3.45pm. He advised of other matters regarding transportation etc which included the provision of two car parks at Barrack Road and the Football Club and taxi dropping off points. Other information would be provided nearer the time about the event. He also mentioned that the Carnival would take place on 21<sup>st</sup> October and a road closure order would come into effect at 7.30pm and roads would re-open at 10.00pm. He also questioned as to what was happening with Cost Cutters shop, however the Council had no information about this.

Philip Algar`s friends had referred him to the Council`s perceived failure to provide basic services eg the removal of lichen and the trimming back of roadside verges etc. He indicated that many people appeared confused as to what services each different council should provide and that funding reductions had impacted on service delivery by all councils, also. He suggested that in order to make the position clear and to ensure that the Council could not be wrongly accused of failing to carry out specific services, that the Council, on its Town Council website (and possibly by leaflet drop) specify the responsibilities of each type of council. He hoped this in turn, would encourage more people to volunteer their time to assist around the Parish.

.....Mayor`s Initials

Ros Browne, business proprietor, raised the issue of the availability of the Sainsbury's S106 monies and requested that those businesses who had been affected by Sainsburys coming into the town, be properly consulted and their views taken into consideration as to how the monies could be used in respect of revamping the town

17/08/05

**TO RECEIVE THE MINUTES OF THE FULL COUNCIL MEETING OF 3RD JULY 2017 (MINUTE REFS 17/07/01 – 17/07/32), AND TO APPROVE THE SIGNING OF THE MINUTES BY THE DEPUTY MAYOR AS A CORRECT RECORD**

The Minutes of the of the Meeting of 3<sup>rd</sup> July 2017 (minute refs 17/07/01 – 17/07/32), were presented, approved and signed by the Deputy Mayor as a correct record

17/08/06

**TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING OF 10TH JULY 2017 (MINUTE REFS 17/07/01 – 17/07/07), AND TO APPROVE THE SIGNING OF THE SAME BY THE DEPUTY MAYOR AS A CORRECT RECORD**

The Minutes of the of the Planning Committee Meeting of 10<sup>th</sup> July 2017 (minute refs 17/07/01 – 17/07/07) were presented, approved and signed by the Deputy Mayor as a correct record

17/08/07

**TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE PROPERTY AND LAND WORKING GROUP OF 21ST JULY 2017 NOT COVERED ELSEWHERE ON THE AGENDA AND TO HIGHLIGHT ANY MATTERS OF IMPORTANCE**

- i. It was agreed that the matters relating to the Old Town Hall be deferred to the Extraordinary Meeting which would take place on 14<sup>th</sup> August.
- ii. It was approved that the mower used at Strawberry Lane, be serviced annually
- iii. It was approved that the recommendations contained in the Fire Risk Assessment in respect of the Old Town Hall be left in abeyance until the property was occupied
- iv. It was understood that the Mayor had attempted to speak to Mr Cutler of Feniton Park Builders to progress the re-marking of the parking bays without the need to further involve solicitors, (whose costs were now in the region of £1000). However to date he had been unsuccessful in his attempts to contact Mr Cutler
- v. The emergency lighting in the cellar had now been completed.
- vi. The Walkers Group had declined to continue their use of the pavilion at Strawberry Lane now the Council had introduced a charge
- vii. Men's Shed were no longer considering the Strawberry Lane site for its proposed new premises after it had received objections from the Bowling Club
- viii. The Clerk had now recovered monies from the Police in respect of a contribution towards electricity, cleaning, decoration of the common parts and a contribution towards the insurance costs of the building.

17/08/08

**TO RECEIVE THE MINUTES OF THE FINANCE COMMITTEE MEETING OF 25TH JULY 2017 (MINUTE REFS F17/07/01 – F17/07/13), AND TO APPROVE THE SIGNING OF THE SAME BY THE DEPUTY MAYOR AS A CORRECT RECORD**

The Minutes of the of the Finance Committee Meeting of 25th July 2017 (minute refs F17/07/01 – F17/07/13) were presented, approved and signed by the Deputy Mayor as a correct record

17/08/09

**TO CONSIDER APPROVAL OF RECOMMENDATIONS FROM THE FINANCE COMMITTEE MEETING OF 25TH JULY 2017 NOT COVERED ELSEWHERE ON THE AGENDA**

It was approved that part way through the present financial year, a 'shadow' accountancy system be set up (for a quarterly period) which the two assistants to the Clerk could operate and which would provide a means of assessing as to whether they had the capacity to take on the work and if so, how effective they were at carrying out the wor

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17/08/10

**TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING OF 31ST JULY 2017 AND TO APPROVE THE SIGNING OF THE SAME BY THE DEPUTY MAYOR AS A CORRECT RECORD**

The Minutes of the Planning Committee Meeting of 31<sup>st</sup> July 2017 (minute refs 17/07/08 – 17/07/15) were presented, approved and signed by the Deputy Mayor as a correct record

17/08/11

**TO RECEIVE REPORTS FROM EDDC AND DCC COUNCILLORS (INCLUDING REPRESENTATIONS REGARDING A PROPOSED EVICTION OF PARISHIONER)**

Councillors had been e-mailed details of the intended eviction on 10<sup>th</sup> August re Kelly Lynch. However It was understood that the court case had now been deferred until the *\*21<sup>st</sup> September*. It was agreed that Cllr Carter would obtain further information about the case and bring it to the September meeting at which the matter would be further considered by the Council  
*\*Since the Council meeting, it was understood the correct date was the 11<sup>th</sup> September*

Cllr Faithfull advised that he attended EDDC`s Overview Committee meeting on 25<sup>th</sup> July. He advised that clearing up charges, following events held throughout the district, could be introduced next year. With regards to Tar Barrels, the cost could be in the region of £3000. Cllr Faithfull requested that there should be representation from other persons in the town (other than himself) at the next Overview Committee Meeting on 12<sup>th</sup> September to speak on behalf of the Tar Barrels organisation. It would be helpful if those attending, could give their views on any potential charges being introduced. Rob Wickham advised that the Tar Barrels organisation was already working on street cleaning measures.

17/08/12

**CO-OPTION OF A COUNCILLOR ONTO THE TIPTON ST JOHN WARD – UPDATE**

Only one application had been received to date. The closing date for receipt of applications was 31<sup>st</sup> August 2017

17/08/13

**UPDATE ON THE TOWN`S CHRISTMAS PREPARATIONS (WORKING GROUP RE LATE NIGHT SHOPPING, CHRISTMAS LIGHTS ETC)**

Councillors had been e-mailed a summary of the proposals by the Working Group. It had been suggested by a parishioner that the town`s former PCSO, Maria Clapp, switch on the Christmas lights. In addition, that the continuation of late night Christmas Shopping, scheduled for 1<sup>st</sup> December (which it was agreed should be organised by the Town Council), could be dedicated to the late Viv Abbot who had sadly died recently and who, with her husband had started the late night Christmas shopping event. It had also been suggested that late night shopping could take place on more than one night, however Ros Browne indicated that this would be a matter for the Business Forum to progress. It was understood that the former Chamber of Commerce had provided funding towards the cost of the Christmas lights and the Council would make up the balance of the cost from its precept. Cllr Gori advised that sponsorship could be considered in future years for the cost of the Christmas lights, which suggestion some businesses had viewed favourably. It was noted that the Christmas tree festival would take place on 29<sup>th</sup> November – 2<sup>nd</sup> December.

17/08/14

**CONSIDERATION OF REQUEST FOR USE OF OFFICE AT THE STATION AT A REDUCED RENT**

A proposed tenant was seeking the use of a room at the Station which would normally be £2500 per annum (£208.33 per month). She has proposed a rent of £85 per month on the basis that she would be providing the Council with an income. After much discussion the Council **RESOLVED** that the proposed tenant be charged £100 per month, and that a tenancy at will be entered into and the situation reviewed at the expiry of six months.

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17/08/15

**TO APPROVE THE CLERK ATTENDING VARIOUS COURSES**

It was **RESOLVED** that the cost of £25 be incurred by the Council, to enable the Clerk to attend the DALC AGM on 10<sup>th</sup> October at Exeter Race course. It was noted that councillors could also attend the AGM and they should advise the Clerk if they wished to be considered. With regards to the Clerk undertaking the CILCA course, the Mayor had requested that this be deferred to the next Council meeting

17/08/16

**APPROVAL FOR COUNCILLORS TO HAVE INDIVIDUAL E-MAIL ADDRESSES**

In view of security issues (protection against viruses etc) Cllr Holmes had carried out some research and had advised that it would be in the Council's interests for each councillor to be set up with an individual Council e-mail address. This would be at an annual cost of £18 per address as per Vision ICT quote. It was **RESOLVED** that this cost be incurred and the setting up of the new addresses be implemented. Feedback from Cllr Carter, indicated that despite district councillors each having an EDDC e-mail address, problems still arose ie receiving spam e-mails etc.

17/08/17

**APPROVAL FOR THE COUNCIL TO ENTER INTO A 2 YEAR CONTRACT WITH LSI ENERGY FOR REDUCED RATE UTILITY CHARGES FOR THE COUNCIL OFFICES AND THE PAVILION AT STRAWBERRY LANE**

It was **RESOLVED** that the Council enter into a 24 month fixed term contract with Scottish and Southern Energy in respect of electricity charges at the Pavilion and the Council Offices

17/08/18

**CONSIDERATION OF A REQUEST FROM OTTERY COMMUNITY THEATRE FOR USE OF THE PAVILION AT STRAWBERRY LANE**

Cllr Faithfull was of the view that the pavilion may be too small for the Community Theatre's purposes. However, after much discussion it was agreed that they could have the use of the pavilion subject to the Petanque Club having priority use. It was also agreed that a nominal cost should be made (to be determined once it was known as to the proposed frequency of use) and for the Community Theatre to enter into a User's Agreement. It was suggested that they may wish to view the premises in the first instance to assess suitability

17/08/19

**CONSIDERATION OF SPECIFIC POLICY AND COMPLIANCE DRAFT DOCUMENTS**

It was agreed that this item be deferred to the Extraordinary Meeting of 14<sup>th</sup> August

17/08/20

**CONSIDERATION OF PROPOSED POLICY FOR LENGTH OF TERM OF MAYOR**

It was agreed that this item be deferred to the Extraordinary Meeting of 14<sup>th</sup> August

17/08/21

**CONSIDERATION OF REQUEST FOR THE PURCHASE OF A REFRIGERATOR FOR THE OFFICE STAFF**

It was **RESOLVED** that a fridge be purchased at a cost not exceeding £109 for office staff

17/08/22

**REQUEST FOR THE PURCHASE OF A SIGN AT TAR LANE TO SIGN-POST LOCAL SHOPS**

It was understood that S106 monies were available for the provision of signage and that planning permission had been obtained. Consent would need to be obtained from the garage owner on whose wall it was intended to affix the sign, Cllr Pratt would obtain an estimate of costs to bring to the next Council meeting

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17/08/23

**FURTHER CONSIDERATION OF THE RECOMMENDATION MADE REGARDING THE GRANT APPLICATION FROM READ EASY HONITON**

It was agreed that the grant request from Read Easy Honiton be declined this year. It was believed that Read Easy had recently been taken over by a Company and little was known about the implications of this. It was suggested that they make a further application for 2017/18 and the matter could then be reconsidered. The library may be considering introducing a reading service for persons who required assistance

17/08/24

**ALLOTMENTS UPDATE ON THE TRANSFER OF LAND AND APPROVAL FOR PURCHASE OF SAFETY EQUIPMENT (EG GLOVE/GOGGLES) AND A SHED**

It was understood that the purchase of the allotment land was ongoing. Redrow's solicitors kept putting obstacles in the way with regards to the transfer deed which was delaying matters. It was **RESOLVED** that a shed (of a size not exceeding 6' x 4') delivery costs and gloves, be purchased at a cost not exceeding £500. Access to the shed to be restricted to Ctte members. It was further agreed that the use of a strimmer provided by the Council should only be used by members of the Allotment Ctte and should remain in the possession of Carl Richmond and a disclaimer signed each time it was used by an individual Ctte member. It was agreed that the strimmer be serviced annually

17/08/25

**UPDATE ON S106 MONIES AVAILABLE TO THE TOWN COUNCIL AND MATTERS ARISING**

It was understood that there was approximately £15,000 still available in S106 funds, which had to be spent by March 2018. Cllr Faithfull advised that he had spoken to Sulina Tallack at EDDC regarding the monies, however, ideas were required on how the monies should be spent. After some discussion it was suggested that Cllrs Pratt and Faithfull work together and put ideas through to the Regeneration Working Group as they were town improvement projects

17/08/26

**REPRESENTATION BY COUNCIL MEMBERS ON THE BUSINESS FORUM**

It was agreed that this item be deferred to the Extraordinary Meeting of 14<sup>th</sup> August

17/08/27

**OTTERY HOSPITAL – UPDATE**

Cllr Pang advised that there was little to report. She advised that it was hoped that the former hospital building would remain, and a hub be developed. It was understood that Adrian Rutter was working very hard with the Coleridge Medical Practice and had his 'finger on the pulse' with regards to any intended long term use of the hospital. It was suggested that Mr Rutter be invited to the Council meeting to be held at Tipton in September in order that he could report to the Council the latest developments

17/08/28

**NEW LIBRARY/TOILET TO INCLUDE I. APPROVAL OF PURCHASE OF LAPTOP FOR THE INFORMATION CENTRE VOLUNTEERS AT A COST NOT EXCEEDING £300 II. UPDATE ON THE LOCAL INFORMATION CENTRE (WEBSITE, TOWN GUIDE, ETC.) III. TO CONFIRM APPROVAL FOR THE SANITARY PROVISION COSTS CONTRACT WITH INITIAL FOR THE TOILETS**

i. It was **RESOLVED** to purchase a new laptop for use of the Information centre volunteers at a cost not exceeding £300 subject to the Information Centre actually occupying the library  
ii. Cllr Gori provided an update on a meeting with members of the Business Forum regarding a website. Cllr Gori was assisting Phyllis Baxter with an Information Centre website and was also working on a Town Centre Guide in consultation with local businesses. It was understood that the Town Guide was not a Council project and it was hoped it would be funded by advertising costs

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- iii. The Clerk advised that after consultation with EDDC, that Libraries Unlimited would be solely responsible for the payment of rates on the library premises
- iv. The sanitary provision costs contract, with Initial for the toilets were approved by the Council at a cost of £85.80

17/08/29

**THE OLD TOWN HALL – MATTERS FOR CONSIDERATION AND APPROVAL INCLUDING I. PROPOSED TENANCY AT WILL FOR THE HERITAGE SOCIETY TO OCCUPY THE MAIN BUILDING II. A PROPOSAL THAT THE HERITAGE SOCIETY RENEW THEIR LEASE FOR THE REDUNDANT FEMALE TOILETS AND III. APPROVAL CONFIRMATION THAT THE COUNCIL HAD ARRANGED FOR THE RECONNECTION OF THE PHONE LINE (FOR THE OCCUPANCY OF THE FORMER PRINT ROOM AND LIBRARY BY MEMBERS OF THE TAR BARRELS COMMITTEE) FOR OPERATIONAL PURPOSES RE THE TAR BARRELS EVENT**

It was agreed that all matters (other than Tar Barrels) be deferred to the Extraordinary Meeting of 14<sup>th</sup> August

It was agreed that the Tar Barrels organisation could use the library and the former John Gaffney premises to co-ordinate the Tar Barrels event. They required the use of a phone line for the period 18<sup>th</sup> Oct – 17<sup>th</sup> Nov for which they would pay all associated costs. It was understood that they would enter into a licence agreement to formalise their occupancy

17/08/30

**CONSIDERATION OF REQUEST BY EDDC TO CARRY OUT WEED SPRAYING IN THE TOWN**

It was understood that Sidmouth Town Council had recently paid EDDC to spray off the weeds across the whole of Sidmouth at a cost of £500, as DCC had stopped doing this. It was **RESOLVED** that the Council instruct EDDC to carry out the weed spraying of all the streets in Ottery at a cost not exceeding £200, subject to EDDC confirming to the Council, all the areas which would be sprayed and details of the timetable for spraying

17/08/31

**CONSIDERATION OF STREET NAME FOR DEVELOPMENT AT BARTON ORCHARD, TIPTON ST JOHN**

It was agreed that Barton Rise was the preferred street name for the new development. The Clerk would inform EDDC of the Council's decision

17/08/32

**OSM NEIGHBOURHOOD PLAN – UPDATE  
SUBMISSION OF COMMENTS (IF ANY) TO THE PRE-SUBMISSION CONSULTATION DRAFT RE THE PARISH OF FENITON**

The next meeting of the NHP working group would take place on the 10<sup>th</sup> August and it was hoped that a report of this meeting would be available to present at the next Council meeting on the 14<sup>th</sup> August. The Council had no comments to make regarding Feniton's Pre-submission Consultation Draft Neighbourhood Plan

17/08/33

**REGENERATION PROJECT - UPDATE**

Cllr Pratt advised that a meeting had recently taken place with Stuart Hughes of DCC and Richard Cohen of EDDC which mainly concerned the traffic in the town. They had toured the town to witness the various problems. Cllr Pratt reported that consideration was being given to moving the bus stop from outside the butcher's shop to outside of Every's in Mill Street which would require the removal of 4/5 parking spaces, on the opposite side of the road. In addition the Honiton bus stop may be moved to outside of Sainsburys (near the telephone box). Traffic signals may have to be considered at Silver Street. There would need to be public consultation. At Hind Street, two way traffic was suggested. There could be legal issues with land ownership. Signage was poor with regards to the location of Canaan Way car park and required improvement. Jackie Collins at EDDC would address this issue. Parking in North Street had been a problem. Parking restrictions

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were suggested and parking permits for residents. Cllr Faithfull suggested that a roundabout be installed in the town, to regulate traffic flow

17/08/34

**DEVON AIR AMBULANCE – UPDATE AND AUTHORISATION TO SIGN ACCEPTANCE TO GRANT FUNDING AND ASSOCIATED TERMS**

It was **RESOLVED** that the Council enter into a grant agreement with the Devon Air Ambulance Trust for a grant of £233.80, towards the costs of a landing area for the Devon Air Ambulance at the football club

17/08/35

**ST SAVIOURS – UPDATE ON THE DISPOSAL OF THE SITE**

The land was now being marketed by Redferns as previously agreed and was being marketed as `offers in the region of £50,000 would be considered` and on a `no sale no fee` basis. Their fee of £1500 plus Vat was noted. A public consultation exercise was also being considered, alongside the marketing of the land to gauge if any parishioners had any comments to make regarding the proposed disposal. The consultation period would close on 31<sup>st</sup> August.

17/08/36

**ACCOUNTANCY MATTERS – TO APPROVE:- I. THE JULY 2017 COUNCIL SCHEDULE OF PAYMENTS II. THE QUARTERLY FINANCIAL REPORT III. AN INCREASE TO THE PETTY CASH FLOAT IV. THE TERMS OF ENGAGEMENT OF SLOAN WALKER FOR 2017/18 ACCOUNTANCY SERVICES AND THE SIGNING THEREOF V. THE ADDITION OF CLLR BARTLETT TO BE AN AUTHORISED USER OF ON-LINE BANKING AND VI. CONSIDERATION OF AN INTERNAL AUDITOR FOR THE 2017/18 ANNUAL AUDIT (CONFIDENTIAL SESSION)**

- i. The July 2017 Council Schedule was presented showing £21911.50 (incl. VAT) for Council expenditure. It was **RESOLVED** that the schedule be approved and it was duly signed by the Deputy Mayor
- ii. The quarterly financial report was approved
- iii. It was **RESOLVED** that the cash float be increased to £200
- iv. The Terms of Engagement of Sloan Walker, e-mailed to all councillors for consideration, were approved and were signed accordingly
- v. It was agreed that Cllr Bartlett be an additional online banking user and be issued with a card
- vi. It was agreed to defer the matter concerning the Internal Auditor to the next Council meeting

17/08/37

**ANY MATTERS OF URGENCY BROUGHT FORWARD BY THE DEPUTY MAYOR (FOR INFORMATION ONLY)**

- i. The Council had been contacted following a spate of vandalism to cars parked at Canaan Way car park with a request for CCTV to be installed. The Clerk had contacted EDDC about this issue and was waiting a response. Cllr Faithfull had also followed the matter up. Andrew Ennis, Service Lead at EDDC had asked for a meeting with the police and the possibility of CCTV being installed. It was understood that a porta loo had been vandalised. The culprit had been caught in the act and had been dealt with.
- ii. A police report (as shown below) of the monthly crime figures for Ottery had been e-mailed to all councillors

**NUMBER OF CRIMES 17**

CRIME NUMBER	DATE	DETAILS
CR/057713/17	13/07/17	USE THREATENING / ABUSIVE / INSULTING WORDS / BEHAVIOUR TO CAUSE HARASSMENT / ALARM /
CR/059114/17	23/07/17	ASSAULT A PERSON THEREBY OCCASIONING THEM ACTUAL BODILY HARM

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CR/062636/17	27/07/17	COMMON ASSAULT
CR/053571/17	03/07/17	CRIMINAL DAMAGE TO PROPERTY UNDER £5000 - OTHER
CR/054075/17	02/07/017	DESTROY / DAMAGE PROPERTY OF A VALUE UNKNOWN
CR/055200/17	03/07/17	ASSAULT A PERSON THEREBY OCCASIONING THEM ACTUAL BODILY HARM
CR/055634/17	08/07/17	USE THREATENING / ABUSIVE / INSULTING WORDS / BEHAVIOUR TO CAUSE HARASSMENT / ALARM /
CR/056788/17	11/07/17	COMMON ASSAULT
CR/058348/17	16/07/17	CRIMINAL DAMAGE TO PROPERTY UNDER £5000 - OTHER
CR/058984/17	16/07/17	COMMON ASSAULT
CR/059506/17	19/07/17	SEND COMMUNICATION / ARTICLE OF AN INDECENT / OFFENSIVE NATURE
CR/059767/17	19/07/17	COMMON ASSAULT
CR/060282/17	16/07/17	NON COUNTING ACTION FRAUD - FOR CRIME DO NOT TIE TO CUSTODY RECORD
CR/060662/17	22/07/17	USE THREATENING / ABUSIVE / INSULTING WORDS / BEHAVIOUR TO CAUSE HARASSMENT / ALARM /
CR/060706/17	22/07/17	SEND LETTER / COMMUNICATION / ARTICLE CONVEYING A THREATENING MESSAGE
CR/061459/17	24/07/17	THEFT - OTHER - INCLUDING THEFT BY FINDING
CR/062274/17	27/07/17	CRIMINAL DAMAGE TO PROPERTY UNDER £5000 - VEHICLE

iii. It was requested that the Clerk ascertain from the appropriate authority as to whether Ottery would still have adequate policing in light of Maria Clapp resigning as the town's PCSO

iv. Keith Spittlehouse of Ottery in Bloom had advised the Council that the plots outside the new library would be cleared and raised beds installed. In addition, he had spoken to Shaun Davey the Council's grounds maintenance man, with regards to the removal of the sunflowers (which had been planted without the consent of the Council). It had been agreed they would be removed by the end of August. However it was understood that Shaun had already removed the flowers. Many residents had been upset about this course of action. It was understood that Shaun would be visiting the site next week, to weed and level the land in readiness for planting. The Deputy Mayor was concerned that there had been misinformation circulating about the course of action taken by Shaun/the Council and simply wished to clarify the position

17/08/38

#### REPORT BY CLERK

The Clerk was a participant on a cyber webinar organised by Barclays Bank on 20<sup>th</sup> July

17/08/39

#### TO RECEIVE CORRESPONDENCE FOR INFORMATION AND ANY LATE CORRESPONDENCE (AS TABLED)

FROM	DETAILS
Tipton St John Playing Field Association	Letter of thanks re loan of gazebos and tables
Ottery St Mary Bowling Club	Advising that they were opposed to Men's Shed erecting a shed at Strawberry Lane
EDDC	Notification of tree works at the Coleridge Medical Centre
Reuben Millard	Victoria Terrace flooding concerns
EDDC	Strong Man Event
Devon Senior Voice	Magazine

17/08/40

#### TO RECEIVE REPORTS BY COUNCILLORS OF MEETINGS ATTENDED AS COUNCIL REPRESENTATIVES

##### Mayor's Meetings

Date	Meeting details
03	Full Council Meeting
07	Tom Green - new toilets
10	Planning Committee Meeting
11	Claire Bodway EDDC
12	Devon Award Ceremony - The Guildhall, High Street, Exeter
18	Phil Palfrey
21	Property and Working Group Meeting

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	Jackie Taylor ON re Butts Road
24	Ray Hanrati re Butts Road P&P Decorators signage Station
25	Finance Meeting

**Councillors Meetings**

<b>Councillor</b>	<b>Meeting details</b>
Cllr Holmes	LAG, Airport,
Cllr Gori	Fool, LAG and Airport
Cllr Pratt	Regeneration
Cllr Faithfull	S106 Sulina Tallack
Cllr Pang	Regeneration
Cllr Carter	Various EDDC Meetings

17/08/41

**TO RECEIVE COUNCILLORS' QUESTIONS**

i. Cllr Carter was concerned as to the length of the Council's agendas and required this as an item on the next agenda, for discussion. He also noted that the appearance of the town was improving thanks to the various new developments

ii. Cllr Pang advised that there was a possibility that when Cranbrook (Phase III) was completed resulting in 1700 houses (5000 residents) as to whether the Coleridge Medical Practice would be able to cope with a huge increase in demand

**Meeting ended at 9.12pm**

**Mayor's signature: ..... Date:.....**

**DATE OF THE NEXT MEETING: MONDAY 14TH AUGUST 2017 AT 7PM AT THE COUNCIL CHAMBER, COUNCIL OFFICES, OTTERY ST MARY**

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