

OTTERY ST MARY TOWN COUNCIL

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THIS MEETING IS OPEN TO THE PUBLIC AND PRESS
who are welcome to attend as observers
20 seats only, are available to the public on a first-come, first-served basis

31ST July 2018

To: **The Mayor and Members of Ottery St Mary Town Council**

Dear Councillors

A Meeting of Ottery St Mary Town Council to which you are summoned, will be held at the Council Chamber, The Old Convent, 8 Broad Street, Ottery St Mary on **MONDAY 6TH AUGUST 2018 at 7.00pm** to consider the matters detailed on the Agenda below

Yours faithfully

Christine McIntyre
Town Clerk

Note: This meeting is being audio recorded by the Council and the recording will subsequently be available for public listening on request. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor has the power to control public recording and/or reporting so it does not disrupt the meeting.

The Council Prayer

A G E N D A

1. To receive apologies for absence
2. To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda
3. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded
4. To allow members of the public present to submit questions/comments for consideration
Individual contributions will be limited to 3 minutes
5. To receive the Minutes of the **Full Council Meeting of 2nd July 2018** (*minute refs 18/07/01 – 18/07/26*), and to approve the signing of the Minutes by the Mayor as a correct record
6. To approve the signing by the Mayor of the Minutes of the **Planning Committee Meeting of 9th July 2018** (*minute refs P18/07/01 – P18/07/07*), (*minutes having already been confirmed by the Planning Committee*) and to receive the Minutes of 23rd July 2018 and to approve the signing of the Minutes by the Mayor as a correct record

7. To receive the Minutes of the **Property and Land Committee Meeting of 26th July 2018** , and to approve the signing of the Minutes by the Mayor as a correct record
8. To approve the recommendations of the Property and Land Committee
9. To receive Reports from EDDC and DCC Councillors
10. Police Matters
11. To consider a final listing of additional properties (if any) to be submitted to EDDC for consideration for listing as Community Assets
12. Update on the acquisition of the Silent Soldiers and additional requirements to be considered (to include consideration of locations and period of time in situ)
13. Plastic Free Ottery – to pass a motion of support (if agreed)
14. Training and Events – Consideration of the Clerk attending a DALC training session and approval of the training costs
15. Neighbourhood Plan - Proposal for a joint working group to be formed to progress the implementation of the policies and projects of the Plan and, if agreed to appoint two representatives from the Town Council to sit on the working group
16. OSM Regeneration Project Working Group – Update/Report by the Deputy Mayor
17. Tour of Britain Steering Group - Update/Report by the Deputy Mayor and also consideration for temporary closure of the Council Offices on the day of the event to enable Council Staff to fully participate in the Big Breakfast and as spectators
18. Christmas Late Night Shopping –Proposal to set up a steering group to progress the event with membership to include councillor(s) (to be agreed)
19. Property Matters
 - Library Update (inc Licence with proprietors of the Tattoo Parlour)
 - Update on hatch for Clerk`s Office
 - The Station and reported issues to consider
20. Ottery Hospital Update
21. Heath and Care Forum - to determine the relationship with the Town Council
22. To approve the July 2018 Council schedule of payments and quarterly accounts
23. Any matters of urgency brought forward by the Mayor
24. Report by Mayor
25. Report by Clerk
26. To receive Correspondence for information and any late correspondence
27. To receive Reports by Councillors of Meetings attended as Council Representatives
28. To receive Councillors' Questions

Date of the next meeting: Monday 3rd September 2018 at 7pm at Tipton St John St Community Hall

